

Selectmen's Meeting Monday, November 2, 2020

These minutes were recorded by Angela Rizzitano, Secretary. Town Administrator, Matt Sawyer Jr. was in attendance. The meeting was held in the Bub Avery Memorial Gymnasium at Town Hall.

The Selectmen's Meeting reconvened from recess at 4:15 PM.

Call to Order/Roll Call: Susan Simpson, Jonathan Smith, Martha Eldridge (absent)

Smith opened the meeting with the Pledge of Allegiance.

Public Input:

None presented

Meeting Minutes:

Selectman Smith made a motion to approve the minutes from the Work Session and Non-Public Session held on October 26, 2020. Simpson seconded. A unanimous vote was taken.

Selectman Smith made a motion to approve the minutes from the Selectmen's Meeting held on October 26, 2020. Simpson seconded. A unanimous vote was taken.

Accounts Payable & Payroll Manifests:

The Payroll Check Voucher total was submitted for the week ending 10/31/2020 with a pay date of 11/2/2020 in the amount of \$40,305.99. Accounts payable for the week of 10/30/2020 is \$8,535.67. Smith made a motion to approve. Simpson seconded. A unanimous vote was taken.

Department Head Reporting:

Highway Department, William Eldridge, Highway Foreman, advised that they worked on brush cutting, trimming and back dragging. They worked on a culvert on Effingham Rd. They put a ramp in at the back of the shop. They received 4 loads of salt and are getting the trucks ready for plowing as winter approaches. They got the trucks ready for stickers. They also put 60,000 gallons of water on Duncan Lake Rd. They ditched Thurley Rd. and Effingham Rd. They received 3 driveway permits. Put the steps in at Mill Pond and have been blowing leaves and grading roads.

Police Department, Anthony Cataldo, Lieutenant, advised it has been a busy few months. There have been 16 Motor vehicle accidents including a double fatality. There has been 13 Grand Jury Indictments. There were 1614 total dispatch calls with 64 welfare checks and 55 calls for assistance. Officer Ripley and Canine Officer Atlas have been busy with training. Part-time Officer Martino has resigned. They will have extra staff on for the 2020 Elections. Selectman Smith mentioned that there have complaints of speeding down Duncan Lake Rd. Castaldo said he would advise the other officers.

Transfer Station, Brewster Vittum, Supervisor, advised they did 24 bales of cardboard, 34 bales of plastic and 87 bales of aluminum. He advised that the credit card machine is going well. They moved the tire container. He advised that they would be closed November 12, 2020 in observance of

Veteran's Day. He also advised that 2021-2022 Dump stickers are now available. They are \$20.00 and good for 2 years.

Building Inspector/Zoning Enforcement, Rick Cousins, presented the Board with a detailed report generated through Avitar, the Town's software company. Yearly permits are 236 Building, 116 Electrical, 34 Plumbing, 1 Gas permit, 2 Sign permits, 35 Occupancy permits, and 24 Demolition permits. He also worked on complaints and returned phone calls.

Government Buildings, T.J. Eldridge, Public Works Director, advised they are working on cleaning furnaces. The Main Street building has been improved. They fixed the lock at the Freight House and they will begin to paint some of the offices.

Recreation Department, T.J. Eldridge, Public Works Director, advised that Soccer and Field Hockey are going well. He advised that pickle ball, tumble bugs and walking group. They will meet to discuss the upcoming basketball season. He advised that after Thanksgiving the Recreation Department will be doing more activities.

Selectmen's Office, Matthew Sawyer Jr., Town Administrator, advised that he has been working on health complaints. He also advised that the Town had an email hacking incident that has been fixed. The Building Inspector's office has moved to the Freight House. The timeline for the Whittier Covered Bridge is January 2021. They are working on a written building code for Town Meeting and the sign ordinance is also getting revamped. A depositing agreement was negotiated with the bank. He discussed the Cares Act Reimbursement as well. Dallas Emery expressed concerns over the hacked email. Sawyer Jr. advised that the issue has been fixed. Discussion ensued.

Water & Sewer Department, T.J. Eldridge, Public Works Director, advised that the Water & Sewer bills will now be issued monthly instead of quarterly. They are working on the winterization of the hydrants. Dallas Emery asked why they decided to do monthly bills. T.J. Eldridge advised that it is better for budgeting reasons. Discussion ensued.

Public Input:

None

Budget Review:

Smith explained the Budget review process and encouraged the taxpayers to get involved in the process.

Library-Maria Moulton-They are asking for \$21,100.00. This is for the 2% increase in wages for the Librarian and Director. She discussed their savings account and is using some of that for the part time assistant's wages. Smith asked about the new carpets and Maria advised that they are being put in now. Smith made a motion to approve. Simpson seconded. A unanimous vote was taken.

Whitehorse Recovery- Mitch Yeaton- They are asking for level funding of \$5,000.00. They are a National Accredited program for peer recovery support. During the Covid pandemic they have gone virtual as well as got an air filtration system put in. The thrift store is now moved to Indian Mound shopping center. They offer 24 hour emergency support. Staff is being trained as community health workers and they added a Mental Health Counselor as well. Smith asked how the organization accounts for the money the Town gives them. Yeaton advised that the money is given directly to the

support provided. Smith made a motion to approve. Simpson seconded. A unanimous vote was taken.

Review of Red Folder:

The Board presented the Planning Board with a letter regarding the Angelini Pit. The letter gives the Planning Board sole authority to issue requirements or conditions of approval with a few requests from the Board of Selectmen.

The Board received a letter from Carroll County Treasurer advising that the Town of Ossipee is required to pay \$924,429.00 by December 17, 2020 for the County Taxes. Simpson made a motion to approve. Smith seconded. A unanimous vote was taken.

The Board received a Water & Sewer Warrant for \$9,240.00. Simpson made a motion to approve. Smith seconded. A unanimous vote was taken.

The Board received a Water & Sewer Warrant for \$3,333.62. Simpson made a motion to approve. Smith seconded. A unanimous vote was taken.

The Board received a Notice of Intent to Cut Wood or Timber for Map 130, Lot 8 and Map 136, Lot 1 for property owner Christina Ring. Logger is Barry Keith. Taxes are paid. No cemeteries. Simpson made a motion to approve. Smith seconded. A unanimous vote was taken.

The Board received a Yield Tax Levy Warrant for Map 117, Lot 31 for \$2,133.66. Simpson made a motion to approve. Smith seconded. A unanimous vote was taken.

The Board has an updated sign ordinance to be presented to the Planning Board for review. Smith made a motion to approve. Simpson seconded. A unanimous vote was taken. Dallas Emery asked what the changes were. Smith advised that it was simplified and had some wording changed. Discussion ensued.

Old Business:

None

New Business:

None

Second Public Input:

Ed Comeau asked if the Tax Rate was set yet. Smith advised that it has not been set yet. Comeau also mentioned the County's late Audits. Discussion ensued.

It was advised that there will be no Selectmen's Meeting on November 9, 2020.

Non-Public Session:

None

The next meeting will take place on Monday, November 16, 2020.

Adjournment:

Being no further input, Smith made a motion to adjourn. Simpson seconded. A unanimous vote was taken.

Adjourned at 5:00 PM.

Martha B. Eldridge, Chairman (Absent)

Susan J. Simpson

Jonathan H. Smith

To be approved 11/16/2020