

Selectmen's Meeting Monday, May 3, 2021

These minutes were recorded by Angela Rizzitano, Secretary. Matt Sawyer Jr., Town Administrator, was also in attendance. The meeting was held in the Bub Avery Gymnasium at Town Hall.

Selectman Smith reconvened the meeting at 4:15 PM.

Call to Order/Roll Call: Completed in the Work Session- Jonathan Smith, Susan Simpson, Martha Eldridge.

Chairman Smith opened the meeting with the Pledge of Allegiance.

Public Input:
None Presented

Meeting Minutes:

Selectman M. Eldridge made a motion to approve the minutes from the Work Session held on April 26, 2021. Simpson seconded. Smith abstained.

Selectman M. Eldridge made a motion to approve the minutes from the Selectmen's Meeting held on April 26, 2021. Simpson seconded. Smith abstained.

Accounts Payable & Payroll Manifests:

The Payroll Check Voucher total was submitted for the week ending 5/1/2021 with a pay date of 5/4/2021 in the amount of \$102,857.41. Accounts Payable for the week ending 4/30/2021 is \$26,727.02.

Department Head Reporting:

Police Department, Anthony Castaldo, Police Chief, advised that it has been a busy month. He is happy to report that Ossipee Police Department is fully staffed as 2 new officers were sworn in May 3, 2021. One of the new officers will have a ride along for about a week to get acclimated to the Town. He advised that they are having some cruiser issues as car 4 had water pump problems but it is a warrantied vehicle. They hope to have the new cruisers in this month. They had 1725 dispatched calls with 16 arrests, 53 citizen assists, 44 welfare checks, and motor vehicle stops are increasing with some Covid restrictions being removed. They are getting ready for summer and Castaldo advised that he submitted the fishing derby stuff which will be on June 27, 2021.

Building Inspector/Zoning Enforcement, Rick Cousins, presented his monthly report. There were 61 total permits issued including 37 building permits, 10 electrical permits, 9 plumbing permits, 2 occupancy permits, and 3 demo permits. Total fees collected were \$ 3,386.61. He advised that the numbers are much higher this year because the Town Hall was closed this time last year. He worked on multiple neighbor disputes as well as a possible illegal campground. He will be sending letters to the individuals this week.

Highway Department, T.J. Eldridge, Public Works Director, advised that N. Eldridge has been cleaning pipes as well as taking care of the Dams and cleaning Mill Pond. GZA, the engineering firm, will be going to look at the dam with T.J. and Neil to see what they think. The crew is working on Spring clean-up and culvert maintenance, hauling chips away and have finished grading in Granite. There is discussion regarding grinding Valley Road and removing the hot top. Neil and Tim have been working together and they are doing a great job. The new grader is doing great, and Scott is working on preventative maintenance on the Town vehicles.

Government Buildings, T.J. Eldridge, Public Works Director, advised that the Town Hall has had major water leaks. It has been repaired but the plumber suggests replacing the plumbing in the whole building. Chris has been cleaning up Constitution Park and he reinstalled the tennis nets. Smith mentioned that to do the plumbing in the Town Hall, we will need a warrant article. T.J. Eldridge advised that the plumber is working on getting a bid to the Town for that warrant article. They are preparing the other Town buildings for summer.

Recreation Department, T.J. Eldridge, Public Works Director, advised that softball has started May 1, 2021 at Constitution Park. There are 25 girls enrolled. The snack shack at Constitution Park has been cleaned and will be open during games. There will be a mural painting on the snack shack. There will be a Carroll County Recreation meeting on May 12, 2021. T-Ball is finishing up this week. They had 23 participants. Dodgeball is also finishing up this week. They had 38 participants. The Recreation Brochure is finished. There are new programs listed and they are on the website including Parents Night Out and Safe Sitter. Day camp will begin June 28, 2021. They will have 60 spots available for camp. Recreation is working with Indian Mound Golf Course to potentially offer a Jr. Golf program this fall. Justin is doing a great job and working on making Constitution Park more of an attraction for the Town. The portable toilets are out at all the places we had them last year.

Water & Sewer, T.J. Eldridge, Public Works Director, Routine maintenance performed. All reports have been sent to DES. Water Protection Plan was completed by Granite Rural Water. They installed 4x4 posts and cut back access roads at Camp David. They monitored wells. They fabricated a tool to pull manholes. They removed flags from the hydrants to get ready for Spring and Summer. The water at Grant Hill cemetery was turned on and flushed. Lagoon debris collection system installed. Squirrels have gotten into the breakers and caused damage, but it has been fixed. They are trying to arrange an education class for Water & Sewer customers. Jimmy is doing great as head operator.

Town Clerk/Tax Collector, Kellie Skehan, thanked the Board for signing the Municipal Clerks Week letter last week. She advised the Audit report for Municipal Agent started on February 21st and ended February 26th with a phone interview. The auditor reviewed procedures for registration of vehicles, cash, check and credit card procedures, and security of plates and decals. They tested inventory control, daily state logs and deposits from April 25, 2019 to February 21, 2021. The Auditor concluded that the Town is in compliance with the statutes, rules and procedures. The physical set up of the agent's office and procedures in place provide adequate security for the revenue and inventory entrusted in the agent. Skehan advised that dog licenses were due April 30, 2021. If people come in before May 28th there will not be a late fee. As of June 1, 2021 a late fee of \$1.00 will be assessed. June 21st, civil forfeitures will go out via Ossipee Police Department. Kindness Animal Hospital is having a rabies clinic at Constitution Park on May 20th from 5:30PM-7PM. The fee is \$20, and it is cash only. This is a dogs only event. Skehan will also be there for

anyone that would like to register their dog. The Town Clerk received \$152,414.78 including about \$28,000.00 in credit card payments. The Tax Collector received \$593,191.00 including about \$63,000.00 being paid via the tax kiosk. The 2020 lien was placed on April 21st. The total lien amount is \$340,757.11. The total lien amount for 2019 was \$439,375.71. Tax deed notices will be going out on May 5th and will be due on June 21st by 4:30PM. Tax bills are going out in May and will be due July 1, 2021. Once the signed warrant is received, it takes about a week to get the bills out. Water & Sewer bills go out May 4, 2021 for April usage and are due June 10, 2021. Skehan advised that her office will be closed on May 31, 2021 for Memorial Day and July 5, 2021 for Independence Day. Smith asked when deeding letters will go out. Skehan advised May 5th. Sawyer Jr. asked if there are still 90 people that owe money. Skehan advised that there are now 81 people that owe money.

Selectmen's Office, Town Administrator, Matt Sawyer Jr, advised that the Ossipee Mountain Road property is now under contract and he is waiting on the closing. The new Cemetery groundskeeper and Transfer Station attendant has started. He advised that there was an Ambulance Committee meeting on April 26, 2021 at 6PM. He also advised that he has been doing some Health Officer work. He advised that the audit report should be in by next week. The network contract negotiations have begun as well.

Review of Red Folder:

The Board presented a withdrawal request to The Trustees of Trust Funds from The Trust Fund for the Whittier Covered Bridge in the amount of \$1,529.98 for reimbursement of expenses paid to Hoyle, Tanner, and Associates.

The Board received a Water & Sewer Warrant for \$31,933.38. M. Eldridge made a motion to approve. Simpson seconded. A unanimous vote was taken.

The Board received a Water & Sewer Warrant for \$13,974.00. Simpson made a motion to approve. Smith seconded. A unanimous vote was taken.

The Board received a Water & Sewer Warrant for \$135.44. Simpson made a motion to approve. Smith seconded. A unanimous vote was taken.

The Board received a Yield Tax Levy Warrant for \$0 for Frank Varney for Map 126, Lot 018. Simpson made a motion to approve. Smith seconded. A unanimous vote was taken.

The Board received a Notice of Intent to Excavate from Fred Heckel for tax map 124, Lot 025. Taxes are paid. Simpson made a motion to approve. Smith seconded. A unanimous vote was taken.

The Board received a letter of commitment from Lakes Region Household Hazardous Product Collection Program. The program is to be held on July 31, 2021 and/or August 7, 2021. Smith made a motion to approve. Simpson seconded. A unanimous vote was taken.

The Board received the MS-232, Report of Appropriations from the 2021 Town Meeting. Smith made a motion to approve. Simpson seconded. A unanimous vote was taken.

The Board received a Notice of Decision for case #21-04-SPR from the Planning Board for Hodsdon Farm c/o EDF Realty, LLC. Owner Ash Fischbein, of 1230 Route 16 was approved for a Site Plan

Review to convert 4 offices spaces to add a 2-bedroom, 2nd floor apartment in the rear of the barn. This is on file in the Selectmen's Office.

The Board received a Notice of Decision for case #21-02-BLA from the Planning Board for Tax Map 061, lots 24 & 25. The Rines Living Trust & Mahlon E and Meadow Welch of 20 & 26 Connor Pond Road was approved for a Boundary Line Adjustment to perform an equal area swap where the land area of both lots will remain the same but the setback to the Rines Family Trust property will become compliant with the boundary line setbacks. This is on file in the Selectmen's Office.

The Board received a Notice of Decision for case #21-01-BLA from the Planning Board for 760 White Mountain Highway, LLC c/o Frenchmen's Brook Condominiums. Unit C-1 was approved for Boundary Line Adjustment to remove 117,767 square feet from commercial unit C1 and add it to Convertible Land. This is on file in the Selectmen's Office.

The Board received a Notice of Decision for case #21-03-SPR from the Planning Board for Rachel's Sheds, LLC c/o Rachel Worster. Owner Jacob and Barbara Hehl-Adam Tillinghast, Trustee of 766 Route 16 received a Conditional Site Plan Review Approval for the purpose of selling Old Hickory Buildings' of high quality pre built sheds at this location pending conditions. This is on file in the Selectmen's Office.

The Board received a Notice of Decision for case #21-02-SPR from the Planning Board for American Campground, LLC c/o White Mountain Survey & Engineering, Inc for Newman Drew Road received a Conditional Approval for a Site Plan Review to expand a campground by a net total of 18 sites with water and electrical services and sewer being handled by sewage dump stations and honey wagons and without the need for roadway expansion along with waiver requests from section 5.5 for storm water run-off and drainage. This is on file in the Selectmen's Office.

Old Business:

None Presented

New Business:

None Presented

Second Public Input:

Dallas Emery asked about the new scale and if there will be a plan presented to the taxpayers so they can review it before the scale gets put in. T.J. explained where the scale is going to be and advised that the flow of the dump would not change. Smith advised that we do not have an engineer. Discussion ensued.

The next Selectmen's meeting will take place on Monday, May 10, 2021.

Adjournment:

Being no further input, Smith made a motion to adjourn. Simpson seconded. A unanimous vote was taken.

Adjourned at 4:50 PM.

Jonathan H. Smith, Chairman

Susan J. Simpson

Martha B. Eldridge

To be approved 5/10/2021