

Selectmen's Meeting Monday, April 4, 2022

These minutes were transcribed by Angela Eldridge, Secretary. Matthew Sawyer Jr., Town Administrator, and T.J. Eldridge, Public Works Director, was also in attendance. The meeting was held in the Bub Avery Gymnasium at Town Hall.

Call to Order/Roll Call: Completed in the Work Session

Chairman Smith reconvened the meeting at 4:15 PM.

Smith opened the meeting with the Pledge of Allegiance.

Public Input:

None Presented

Department Head Reports:

Kellie Skehan, Town Clerk/Tax Collector, advised that for the month of March the Tax Collector received \$285,444.67 in revenue with \$72,657.82 coming in from the tax kiosk. She advised that impending lien notices went out March 22, 2022. Those need to be paid by April 25th at 4:30pm or a lien will be placed on the property. Skehan advised that the Town Clerk received \$124,526.83 in revenue. This was for autos, boats, dog licenses, vital records, dump stickers, and miscellaneous items. She advised that dog licenses are due April 30th with a current rabies shot on file. There is a grace period through the month of May without a penalty of \$1.00/month.

Justin Chaffee, Recreation Director, advised that basketball has finished its first week. The boys team finished 3rd in the Carroll County Tournament and the girls team finished 2nd. Weekly programs include tumblebugs, pickleball, refit, adult open gym, and teen open gym. March 11th they had Parents Night Out and March 12th they had a boaters education class with 20 participants. The Spring brochure is out with programs including safe sitter, adult social dance, Easter Egg Hunt at the school, paint night with Doodling Di, and Spring sports. The ice rink is closed for the season. Chaffee thanked Chris and the town crew for their help with it this year. Summer registration is now open. Most trips are booked. The tennis court will be resurfaced in June or July. They received a grant for youth golf so they will be working with Indian Mound Golf Course to set up a golf program. Disk golf sets have arrived. They plan to have them ready by Old Home Week.

Anthony Castaldo, Police Chief, advised that it was a standard month with 1284 calls to dispatch and 11 arrests. Numbers are down due to staffing. They have advertised the job openings and have even included it on Indeed and Zip Recruiter. There have been no certified applicants and only a few uncertified applicants.

Highway Department, T.J. Eldridge, Public Works Director, advised that the highway trucks have been washed. An underbody wash fabrication was built. The posted road signs have been taken down. They are grading on Pine Hill Road. He advised that the beavers are out, so they are dealing with that. Neil painted and stored the plows. Scott has begun rebuilding the body on truck 6 and is also working on the Police Department cars. He advised that the sidewalk machine is working out great. The crew will be working on paving and line striping. Neil is working on the drainage on Moultonville Road.

They will also be doing the roadside mowing this summer. He advised that they will be splitting the grading and ditching crews as well.

Water & Sewer Department, T.J. Eldridge, Public Works Director, advised that this report is for February and March. The crew handled a frozen meter, dealt with a watermain break on Arrowhead Drive with a 60,000-gallon loss of water. They filed their annual DES report. The lead and copper sampling are done and came back with acceptance. They had some sewer pumps not running properly so Triple A is coming out to check on it. They met with DES about Camp David protocols. Backflow testing is also complete.

Transfer Station, T.J. Eldridge, Public Works Director, advised that there is new signage in place. Dennis has been making improvements and doing exterior maintenance. They received \$27,000 from the aluminum cans. Paper and plastic would still cost the town. Glass is working out great. It gets hauled to Rochester. There has been a lot of positive feedback regarding the employees. Dennis, Bernie, Bonnie, and Jason are doing a great job. Paving will begin in the Spring.

Government Buildings, T.J. Eldridge, Public Works Director, advised that they received some quotes for the flooring job in the Town Hall. The hot water heater at Main St. was replaced and the flooring was replaced as well. Chris Vittum has been working on Spring clean-up. The crew is working on a salt shed lean to for equipment storage. T.J. thanking the cleaner, Jen Eldridge, for doing a great job cleaning the Town Buildings.

Public Works, T.J. Eldridge, Public Works Director, discussed the Dam Emergency Action Plan and advised that GZA Engineering is looking for a solution for fixing the dams or removing them. He advised that there is a grant that may help with the funding for that. He advised that the Whittier Covered Bridge Project is moving along. They had trees removed and are making progress. He advised that Camp David can no longer accept commercial septic due to pfas testing. Smith asked if that would result in a loss of revenue. T.J. advised that it will be significant.

Selectmen's Office, Matt Sawyer Jr., Town Administrator, advised that Town Meeting went well. Attorney Sager retired and Drummond Woodsum is our new Town Attorney. He submitted the MS-232. There were several appointments to Town Boards and the website has been updated including an updated form for Use of Facilities. Sawyer Jr. is working with the Communication Planning Committee to bring Broadband to Carroll County. He also advised that Consolidated Communications has a new fiber optic option. The Building Inspector job description is now available. He also advised that the TAN renewal process has begun. The finance department and Sawyer Jr. took steps to improve finance security with bank fraud prevention measures.

Accounts Payable & Payroll Manifest:

The Payroll Check Voucher total was submitted for the week ending 4/2/2022 in the amount of \$31,665.89. The General Fund is \$142,510.72. Water & Sewer accounts payable is \$4,945.98. M. Eldridge made a motion to approve. Simpson seconded. A unanimous vote was taken.

Meeting Minutes:

M. Eldridge made a motion to approve the minutes from the Selectmen's Meeting held on 3/28/2022. Simpson seconded. Smith abstained.

M. Eldridge made a motion to approve the minutes from the Work Session and Non-Public Session held on 3/28/2022. Simpson seconded. Smith abstained.

Review of Red Folder:

The Board received a property tax exemption application. M. Eldridge made a motion to approve. Simpson seconded. A unanimous vote was taken.

The Board received a veteran tax exemption application. M. Eldridge made a motion to approve. Simpson seconded. A unanimous vote was taken.

The Board received a timber extension request from Eastern Materials for an additional 5 days for the property at Polly's Crossing Road. Simpson made a motion to approve. Smith seconded. A unanimous vote was taken.

The Board received a Notice of Intent to Excavate for Map 266, Lot 007. Access road is Route 16. Taxes are paid. Simpson made a motion to approve. Smith seconded. A unanimous vote was taken.

The Board received a Notice of Intent to Excavate for Map 130, Lot 010. Access road is Route 16. Taxes are paid. Simpson made a motion to approve. Smith seconded. A unanimous vote was taken.

The Board received a request for Clerical Abatement for Map 104, Lot 014003, Sub lot 034 for \$82.00. The camper was sold in August 2021. Simpson made a motion to approve. Smith seconded. A unanimous vote was taken.

The Board received an Excavation Warrant for Map 243, Lot 002 for \$107.20. Simpson made a motion to approve. Smith seconded. A unanimous vote was taken.

The Board received a request for Clerical Abatement for Map 122, Lot 010, Sub lot 019 for \$6.00. The camper was sold in August 2021. Simpson made a motion to approve. Smith seconded. A unanimous vote was taken.

The Board received a request for Clerical Abatement for Map 029, Lot 001, Sub lot 386 for \$54.00. The property was sold in July 2021. Simpson made a motion to approve. Smith seconded. A unanimous vote was taken.

The Board received a Notice of Intent to Excavate for Map 124, Lot 023. Access road is Route 28. Taxes are paid. Simpson made a motion to approve. Smith seconded. A unanimous vote was taken.

The Board received a Notice of Intent to Excavate for Map 243, Lot 002. Access road is Polly's Crossing. Taxes are paid. Simpson made a motion to approve. Smith seconded. A unanimous vote was taken.

The Board received an Excavation Warrant for Map 235, Lot 004 for \$1,162.66. Simpson made a motion to approve. Smith seconded. A unanimous vote was taken.

The Board received an Excavation Warrant for Map 231, Lot 022 for \$1,004.76. Simpson made a motion to approve. Smith seconded. A unanimous vote was taken.

The Board received a Land Use Change Tax for Map 239, Lot 012 for \$500.00. Smith made a motion to approve. Simpson seconded. A unanimous vote was taken.

The Board received a Land Use Change Tax for Map 242, Lot 2-7 for \$4,950.00. Smith made a motion to approve. Simpson seconded. A unanimous vote was taken.

The Board received a Current Use Assessment Application for 9 Polly's Crossing Road. Map 252, Lot 038. Smith made a motion to approve. Simpson seconded. A unanimous vote was taken.

The Board received a Current Use Assessment Application for 340 Ossipee Mountain Road. Map 062, Lot 039. Smith made a motion to approve. Simpson seconded. A unanimous vote was taken.

The Board received a timber extension request from Bill Linehan for property at Map 251, Lot 003. Smith made a motion to approve. Simpson seconded. A unanimous vote was taken.

Smith read a letter from the Department of Natural and Cultural Resources regarding a timber harvest from 220 acres of the Heath Pond Bog Natural Area. The harvest will not require transportation of forest products over town roads as access will be directly onto NH Route 25. They anticipate offering bidding in Summer 2022. This is on file in the Selectmen's Office.

Old Business:

None

New Business:

Smith advised that the Zoning Revision Committee meeting is April 20, 2022. M. Eldridge asked if there has been active participation in this process. Smith advised yes. Discussion ensued.

Second Public Input:

None

Adjournment:

Being no further input, Smith made a motion to adjourn. Simpson seconded. A unanimous vote was taken.

Adjourned at 4:47 PM.

Jonathan H. Smith, Chairman

Martha B. Eldridge

Susan J. Simpson

To be approved 4/11/2022