

**Selectmen's Meeting
Monday, June 16, 2014**

Chairman Richard Morgan called the meeting to order at 4:15 PM. Present were Selectmen Richard Morgan, Robert Freeman and Franklin Riley, and Ellen White, Town Administrator, who recorded the minutes.

Freeman made a motion to approve the minutes from the 6/9/2014 Selectmen's Meeting. Riley seconded. A unanimous vote was taken.

Riley made a motion to approve the minutes from the 6/9/2014 Selectmen's Workshop. Morgan seconded. A unanimous vote was taken.

The Board received a copy of the letter Ellen White wrote to DRA regarding the water bond payment shortage. White stated this to be the first step of corrective action and she is awaiting further response. Morgan questioned whether the Water and Sewer Department could contribute toward the shortage.

The Board received a letter from Agape Ministries Servants, Inc. requesting forgiveness of all property taxes due on their property located at 1895 Route 16. Morgan stated that they are in the process of reviewing this request with the Assessor.

Morgan announced that Ernie Hayford resigned from his cleaning position for the Town a few weeks ago. White submitted a memo to the Board with quotes she and Brad Harriman had obtained. Quotes were received from After Dark Commercial Cleaning, Total Detail and Mountaineer Cleaning Service. Following a short discussion, Riley made a motion to select Mountaineer Cleaning Service. Freeman seconded. A unanimous vote was taken.

A Contract for Use of Facilities was received from Bayle Mountain Road Association requesting use of the Freight House on 7/12/2014 from 1:00-5:00 PM. The schedule was checked and verified by Peter Waugh, Recreation Director. Morgan made a motion to approve the request. Riley seconded. A unanimous vote was taken.

Freeman commented that the deposit requirement needs to be enforced to cover any additional cleaning that may be needed following events. Brad Harriman commented that another requirement is that all organizations are to dispose of their own garbage and that has not been happening. These items will be addressed with future requests.

A Contract for Use of Facilities was received from Laura Canelas requesting the use of the 6 tables and 30 chairs on 6/21/2014. The schedule was checked and verified by Peter Waugh, Recreation Director. Morgan made a motion to approve the request. Freeman seconded. A unanimous vote was taken.

An Outdoor Event Application was received from Ossipee Concerned Citizens for the 4th of July parade. All necessary departments have signed off on the request. Morgan made a motion to approve the request. Freeman seconded. A unanimous vote was taken.

The Board received notice from the University of New Hampshire that Scott Riley and Dennis Coates have received the status of Road Scholar One; the first level of achievement in the Road Scholar Program. William Eldridge has received the status of Road Scholar Two; the second achievement level in the Road Scholar Program. The Board congratulated the recipients on their achievements.

Morgan announced that two workshops were held on capital assets which was another noted deficiency found in the audit. The policy drafted lists procedures to record inventory, capitalize and depreciate assets. Morgan made a motion to adopt the Capital and Fixed Asset Policy. Freeman seconded. A unanimous vote was taken.

The Board received the May newsletter from Executive Councilor Kenney.

A letter addressed to Andrew Ridings of Ridings Auto Sales welcoming the new business located at 924 Route 16 was presented for signature. Morgan made a motion to sign the letter. Freeman seconded. A unanimous vote was taken.

A letter addressed to Rachel Strattard of Mountain Girl Bakery welcoming the new business located at 18 Moultonville Road was presented for signature. Morgan made a motion to sign the letter. Freeman seconded. A unanimous vote was taken.

A letter addressed to Chrissy Greenwood of Belle Fleur welcoming the new business located at 10 Moultonville Road was presented for signature. Morgan made a motion to sign the letter. Freeman seconded. A unanimous vote was taken.

The Board received notice that All States Asphalt, Inc., in conjunction with NH DOT, will begin paving Route 25 West on 6/16/2014.

A corrected Jeopardy Tax Warrant was submitted in the amount of \$145.00 for the property located on Map 54, Lot 2, Sub Lot 50. The prior warrant had an incorrect date. Morgan made a motion to approve the corrected warrant. Freeman seconded. A unanimous vote was taken.

The Board received a Public Notice as abutter to the property owned by Phyllis Nudd who is seeking a Boundary Line Adjustment of Map 8, Lots 11 & 12.

The Board received notice from Property Liability Trust (PLT) that the settlement agreement between PLT and HealthTrust had been terminated. An updated Joint Authorization and Power of Attorney form was presented for signature. Morgan made a motion to sign the authorization form. Riley seconded. A unanimous vote was taken.

The Accounts Payable Voucher was submitted for the week ending 6/7/2014 in the amount of \$38,779.75. Morgan made a motion to approve and sign the voucher. Freeman seconded. A unanimous vote was taken.

The Payroll Voucher was submitted for the week ending 6/14/2014 in the amount of \$105,128.72. Morgan made a motion to approve and sign the voucher. Freeman seconded. A unanimous vote was taken.

The Board received a letter from Jo Anne Gayer announcing her resignation from her position as Dog Officer effective 6/30/2014. The Board requested a thank you letter be sent to her. Morgan requested that White advertise the job opening.

The Board received a letter from the Conservation Commission requesting consideration of three candidates to fill the vacancies on the Conservation Commission and a fourth candidate to serve as alternate. Morgan stated he would like to review the information and discuss it at the next meeting.

The Board received a letter from the Cemetery Trustees regarding an error made with the location of a sold cemetery plot. The bounds of a plot sold to Elias Gurley in Grant Hill Cemetery were

misrepresented and a headstone was partially placed on the abutting plot. The Trustees presented the Board with two possible solutions to correct the issue, both resulting in the sale of the abutting plot to the Gurley family. Morgan made a motion to accept solution #1 as recommended by the Trustees. Freeman seconded. A unanimous vote was taken.

A Raffle Permit Application was received from the School's Out Program for a Calendar Raffle being held during the month of September. Morgan made a motion to approve the application. Freeman seconded. A unanimous vote was taken.

The Board received a letter from Jonathan Smith requesting consideration for appointment to the Budget Committee or Trustee of Trust Funds. White responded that the Budget Committee vacancies have been filled. Morgan asked White to forward the information to the Trustees of Trust Funds for their recommendation.

The Highway Department Work Log was received for the week ending 6/14/2014.

The Board received a memo from Brad Harriman, Public Works Director, regarding the quotes for re-decking the Bean Mountain Bridge. Morgan asked if Harriman requested a quote from Skehan Home Center. Harriman answered that he had not as they were not able to supply full dimension, rough, treated lumber on a past project. Morgan requested that Harriman verify this with Skehan's again. Morgan made a motion to accept the quote provided by Winnepesaukee Lumber if Skehan's is not able to provide a quote. Riley seconded. A unanimous vote was taken.

The following requests for abatement were reviewed and acted upon:

Owner	Map / Lot	Value Change	Refund	Approved / Denied
Lytron Incorporated	250 / 6	-\$410,700	\$7,926.51	Approved
Ljilijana Milosavljevic	238 / 1	-\$46,400	\$895.52	Approved
Alison Keating & Kandace Kukas	5 / 45	-\$5,500	\$109.40	Approved
Somo Lake LLC	250 / 3	-\$246,400	\$4,755.52	Approved
Grizzley Realty Trust	27 / 34	-\$13,200	\$262.55	Approved
Edwin Roberts Jr.	5 / 37	-\$7,400	\$147.19	Approved
Mason & Lauren Gomberg	119 / 21	\$0.00	\$0.00	Denied
John & Christina Close	73 / 137 & 138	\$0.00	\$0.00	Denied
Anna Dearborn, " ", Lee Dearborn	73 / 136	\$0.00	\$0.00	Denied
Joseph Strohman Sr.	66 / 36	-\$52,400	\$983.55	Approved
Joseph Strohman Sr.	66 / 35	-\$17,500	\$328.48	Approved
Wayne Crosby	66 / 57	-\$12,300	\$230.87	Approved
William & Gael Hoysgaard	37 / 3 / 56	-\$26,100	\$519.13	Approved
Stephen & Donna Aldred	31 / 60	-\$29,000	\$544.33	Approved
George Skane & Christine Hazlett	72 / 7	-\$54,200	\$1,017.33	Approved
John Jeddrey Jr.	244 / 2	-\$117,700	\$2,271.61	Approved
David & Cindy Clancy	5 / 35	-\$99,000	\$1,969.11	Approved
Mark McConkey	6 / 14	-\$7,400	\$147.19	Approved

Curtis Brooks	53 / 2	-\$91,800	\$1,825.90	Approved
Donna Briden	118 / 14	-\$144,300	\$2,784.99	Approved
Monja Von Maxcy	233 / 2	-\$14,700	\$283.71	Approved
Ralph Buchanan Jr.	124 / 9	-\$188,500	\$3,638.05	Approved
James & Ann Skehan Trust	86 / 25	-\$272,100	\$5,107.32	Approved

Owner	Map / Lot	Value Change	Refund	Approved / Denied
Perley & Cynthia Ryder	64 / 21	-\$10,500	\$197.00	Approved
NH Housing Finance Authority	109 / 4	-	\$1,529.00	Approved
Alexander Bakman	35 / 15	\$0.00	\$0.00	Denied
Jessica & Michael Dimario	36 / 1	-\$19,700	\$391.83	Approved
James Jr. & Patricia Burke	44 / 68	-\$30,600	\$608.63	Approved

Morgan announced that the Board had a workshop with Assessor Todd Haywood earlier to review the assessments. He stated that all values will be adjusted next year during the revaluation and he is hopeful that they will reflect actual market value.

Old Business:

Whittier Covered Bridge – Harriman reported that he has been corresponding with Hoyle & Tanner, NH DOT and Stan Graton as they are trying to firm a date for the pre-construction meeting. The notice to proceed will be signed at that meeting which will start the construction phase.

Intersection of Routes 28 & 171 – Nothing new to report. Harriman stated that the intersection was used as a model at the meeting he and Chief Eldridge attended last week for the regional road safety audit on the Route 16 corridor.

Sidewalks – Harriman stated the Public Hearing went well. The attendance was 8 people and there were a lot of good questions asked. He reported that they are going to work on incorporating the crosswalk into the sidewalk plan and eliminating the sidewalks on the western side of Main Street. A meeting with DOT to finalize the plans will be taking place.

Boston Post Cane – Riley stated that he would like to make progress on the award. He recommended awarding the eligible recipient with a plaque; the cane could be borrowed for photos at the award ceremony and returned for storage at the Historical Society. Morgan asked Riley to pursue the project and work with White on the plaque.

New Business:

Riley reported that he walked Constitution Park and noted some repair items that should be addressed prior to the July 4th activities including repairs to the cook shack, removal of debris between the fence and cook shack and clean up of the Veteran's memorial. He added that most of the items are items listed on Peter Waugh's warrant article request. Morgan asked White to address the list with Waugh to see if a plan is in place. Harriman stated that the Highway Department will be grading the parking lot and mowing the field for parking prior to the holiday.

This concluded the business portion of the meeting and Morgan opened the meeting to public input.

Lynne Parker, Ossipee Corner Fire Commissioner, informed the Board that the Precinct has installed a security gate across their access road next to the YMCA ball field. She added that the access road has been used by someone retrieving loam from the ball field.

Parker asked the Board if the Town has a panhandling policy. Morgan answered that he was not aware of one. Parker stated that she noticed a person at the Intersections of Routes 16 and 28 over the weekend.

Parker complimented the Board on their efficiency.

Stephen McConarty stated that he would be willing to help the Recreation Department with any repairs at Constitution Park.

McConarty reported that he checked with his insurance company on performance bonds and found that they are available. He added that they are issued upon credit approval and cost approximately 1-5% of the project total.

Harriman reported that he called to check on the build date of the new plow truck and was informed that it was already in. He stated that it will be going to HP Fairfield for accessory installation.

Morgan announced that the Employee of the Year luncheon took place this noon and Ron Davis was awarded the honor.

Being no further input, Morgan made a motion to adjourn. Freeman seconded. A unanimous vote was taken.

Adjourned at 5:20 PM.

Richard H. Morgan

Robert C. Freeman

Franklin R. Riley

To be approved 6/23/2014