

Selectmen's Meeting
Monday, September 15, 2014

Chairman Richard Morgan called the meeting to order at 4:17 PM. Present were Selectmen Richard Morgan, Robert Freeman and Franklin Riley, and Ellen White, Town Administrator, who recorded the minutes.

Morgan made a motion to approve the minutes from the 9/8/2014 Selectmen's Meeting. Freeman seconded. A unanimous vote was taken.

The Accounts Payable Voucher was submitted for the week ending 9/6/2014 in the amount of \$132,113.87. Morgan made a motion to approve and sign the voucher. Freeman seconded. A unanimous vote was taken.

The Payroll Voucher was submitted for the week ending 9/13/2014 in the amount of \$71,620.52. Morgan made a motion to approve and sign the voucher. Freeman seconded. A unanimous vote was taken.

A revised form MS-1: Summary Inventory of Valuation was presented for signatures. White stated that the utility values were updated to reflect the 2014 DRA draft utility values. Morgan made a motion to sign the form. Freeman seconded. A unanimous vote was taken.

The Board received correspondence from Continental Paving, Inc. informing them of the various paving projects taking place along Routes 16 and 25.

The Board received a copy of a letter sent by the Conservation Commission to Long Sands Association acknowledging their contribution of \$100.00.

The Highway Department work log was received for week ending 9/13/2014.

The Board received a letter from "a concerned citizen" regarding the condition of Old Route 25 that runs along Abbott's & Staples parking lot. Morgan announced this to be a project currently in progress by the Highway Department.

A request to the Trustee of Trust Funds for withdrawal from the Highway Department's Equipment Capital Reserve Fund for the reimbursement of \$100,000 for the purchase of the new Peterbilt was presented for signatures. Morgan made a motion to sign the request. Freeman seconded. A unanimous vote was taken.

An Intent to Cut Timber was received from James J. Loftus Revocable Trust for the properties located on Map 107, Lots 44 and 45. The intent is to cut 16 cord of hardwood and the logger listed is Ned Campion. The taxes are paid and there is no cemetery on the properties. Morgan made a motion to approve the intent. Freeman seconded. A unanimous vote was taken.

An Intent to Cut Timber was received from John Hammond, Trustee of the Coldan Farm Trust, for the property located on Map 243, Lot 3. The intent is to cut 10 acres from the 44 acre parcel and the logger listed is Tim Nolan. The taxes are paid and there is no cemetery on the property. Morgan made a motion to approve the intent. Freeman seconded. A unanimous vote was taken.

The GIS Services Maintenance Agreement from CAI Technologies was presented for signatures. Morgan made a motion to sign the agreement. Freeman seconded. A unanimous vote was taken.

Morgan announced that White held a meeting with all Department Heads earlier in the afternoon. This was followed by a work session with the Selectmen, Town Administrator, Treasurer, Tax Collector and Finance Manager where they reviewed the 2013 draft audit and discussed town finances.

Morgan announced that shortly after the 3G Construction got setup to begin construction on the Whittier Covered Bridge, their construction trailer was broken into.

Old Business:

Whittier Covered Bridge – Brad Harriman, Public Works Director, reported that construction is ongoing. He added that he will be speaking with Sean James from Hoyle & Tanner to setup a schedule of monthly construction meetings. Morgan stated that he went to the site and met with Stan Graton from 3G Construction and took a quick tour on the progress so far.

Harriman informed the Board of a meeting scheduled with Jim Rines and John Corrigan on Tuesday, 9/16/2014 at 1:30 PM at the Freight House to review the plans for the sidewalks.

Morgan asked if the request for bids for the burnt buildings had been issued yet. Harriman answered that the request has been advertised and the bids are due on 9/26/2014 along with the request for fuel bids.

New Business:

The following bids were received for the cleanup of the property located at 147 Route 16B:

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|---------------|------------------------------------------------------------------------------|
| Wayne Jenness | \$600 to remove and dispose of debris inside and outside including furniture |
| | \$300 to remove and dispose of debris inside garage |
| | \$250 for mowing and weed whack the yard |

| | |
|-----------|---------------------------------------------------------------------------|
| Bub Avery | \$600 to remove and dispose of debris inside and outside including garage |
| | \$700 total to include removal of furniture |

Morgan asked Harriman to review the bids and have a recommendation for the next Selectmen's meeting.

This concluded the business portion of the meeting and Morgan opened the meeting to public input.

Chester "Ski" Kwiatkowski asked if there was an update on the legal case on the Freight House. Morgan answered that a pre-trial meeting is scheduled for the beginning of October.

"Ski" asked if the Board has researched space to expand the cemeteries. Morgan answered that it is still in progress.

Morgan stated that he was approached by an employee from the Water & Sewer Department asking about their eligibility to join the Union. Morgan asked White to look into this further. Discussion ensued on the function of the Water & Sewer Department.

Jeannette Wims presented a Contract for Use of Facilities on behalf of Cub Scouts Packs 234 & 235 for use of Constitution Park on 9/26/2014 from 6:30 PM-10:00 PM for a movie night. Morgan made a motion to approve the request, waiving the deposit. Freeman seconded. A unanimous vote was taken.

Maria Moulton, Librarian, asked for an update on the Library roof. Harriman responded that he did some research on the copper flashing and is ready to send out the requests for proposals. Morgan asked if there is an alternative material that can be used in place of the copper flashing. Harriman will research the specifications provided by Bergeron Technical Services and reach out to Bergeron for further

information. Chester "Ski" Kwiatkowski questioned if the project will be completed this year. Harriman confirmed.

Riley announced that the drawdown of Ossipee Lake will take place on 10/13/2014 and the level will be lowered 3.25" below normal level.

Harriman reported that the Highway Department began the culvert repair, graveling of the shoulder and pavement cutting and removal on the road in front of Abbott's & Staples. He added that it will be left as gravel to allow for settling of new culvert and will be paved next year.

Harriman presented the Board with a quote received from All State Asphalt to provide sand seal on Leavitt Road in the amount of \$19,260. Harriman stated that this is the only company he is aware of that provides this service in the State. Riley stated the same. Morgan requested that Harriman document this to show compliance with Town's Purchasing Policy. Morgan made a motion to approve the quote from All State Asphalt. Freeman seconded. A unanimous vote was taken.

Morgan polled the Board for a non-public session under RSA 91-A:3, II (c) and (e). Morgan made the motion to enter a non-public session at 4:50 PM. Freeman seconded. A unanimous vote was taken. Roll call vote was taken. Morgan answered yes, Freeman answered yes and Riley answered yes. Morgan made a motion to adjourn the non-public session at 5:35 PM. Freeman seconded. A unanimous vote was taken.

White informed the Board that the Town will be receiving a return of funds from HealthTrust in the amount of \$33,621.07, a portion of which will be returned to the retirees. She questioned whether the Board would like to apply it toward the health insurance premium as a contribution holiday or receive a check to be applied as unanticipated revenue. Following discussion, White will be requesting a refund check to be applied as unanticipated revenue.

Being no further input, Morgan made a motion to adjourn. Freeman seconded. A unanimous vote was taken.

Adjourned at 5:40 PM.

Richard H. Morgan

Robert C. Freeman

Franklin R. Riley

To be approved 9/22/2014