

Selectmen's Meeting
Monday, September 22, 2014

Chairman Richard Morgan called the meeting to order at 4:20 PM. Present were Selectmen Richard Morgan, Robert Freeman and Franklin Riley, and Ellen White, Town Administrator, who recorded the minutes.

Morgan made a motion to approve the minutes from the 9/10/2014 Selectmen's Meeting. Freeman seconded. A unanimous vote was taken.

Morgan made a motion to approve the minutes from the 9/15/2014 Selectmen's Meeting. Freeman seconded. A unanimous vote was taken.

Morgan made a motion to approve the minutes from the 9/15/2014 Selectmen's Workshop. Freeman seconded. A unanimous vote was taken.

The Accounts Payable Voucher was submitted for the week ending 9/13/2014 in the amount of \$20,402.27. Morgan made a motion to approve and sign the voucher. Freeman seconded. A unanimous vote was taken.

The Payroll Voucher was submitted for the week ending 9/20/2014 in the amount of \$38,529.09. Morgan made a motion to approve and sign the voucher. Freeman seconded. A unanimous vote was taken.

A Jeopardy Tax Warrant in the amount of \$4.00 for the property located on Map 130, Lot 12, Sub Lot 12 was submitted for approval. Morgan made a motion to approve and sign the warrant. Freeman seconded. A unanimous vote was taken.

The Highway Department work log was received for week ending 9/20/2014.

The Board received a memo from Brad Harriman, Public Works Director, who reviewed the quotes received for the clean out of the property located at 147 Route 16B. Harriman recommended awarding the project to Bub Avery. Morgan made a motion to award the project to Bub Avery. Freeman seconded. A unanimous vote was taken.

A request to the Trustee of Trust Funds for withdrawal of \$588.00 from the Cemetery Trust Funds for a refund due to the North Living Trust of 1998 was presented for signatures. Morgan made a motion to sign the request. Freeman seconded. A unanimous vote was taken. Morgan announced the refund to be a result of settling deeding errors that occurred with two cemetery lots.

A Purchase Order to Sullivan Tire of Maine in the amount of \$2,069.34 for winter snow tires for the police cruisers was presented for signatures. Morgan made a motion to sign the purchase order. Freeman seconded. A unanimous vote was taken.

The Request for Proposal for Ambulance Services Agreement was presented for signatures. Morgan made a motion to sign the request. Freeman seconded. A unanimous vote was taken. Morgan announced that once all towns sign their portion of the RFP, they will be distributed with a due date of 11/5/2015.

A revised form MS-1: Summary Inventory of Valuation was presented for signatures. White stated that the utility values were updated to reflect the 2014 DRA draft utility values. Morgan made a motion to sign the form. Freeman seconded. A unanimous vote was taken.

A request to the Trustees of Trust Funds for the withdrawal of \$101,400 from the Whittier Covered Bridge Expendable Trust Fund for payment of request #4 from 3G Construction was presented for signatures. Morgan made a motion to sign the request. Freeman seconded. A unanimous vote was taken.

A Land Use Change Tax application was submitted for the property located on Map 108, Lot 22 to remove 6.80 acres from Current Use. Morgan made a motion to approve the application. Freeman seconded. A unanimous vote was taken.

A Current Use Land Use Change Tax Collector's Warrant in the amount of \$1,020.00 was presented for signatures. Morgan made a motion to sign the warrant. Freeman seconded. A unanimous vote was taken.

The Board received correspondence from UNH Cooperative Extension informing them of a ribbon cutting ceremony for a 26x84 High Tunnel to be housed at the Carroll County Farm Complex. The ceremony will take place on 10/2/2014 at 2:00 PM.

The Board received correspondence from Bruce Johnson, Webster Selectman, who requested consideration of the following warrant article: "Resolved that the State of New Hampshire provide a comprehensive meaningful system of funding for State Education needs. To see if the Town will vote to ask our governor and our state legislators to reform state funding for education with that reform to be directed to significant reduction of property taxes. The record of the vote approving this article shall be transmitted by written notice from the Select Board to the governor and state legislators informing them of the instructions from their constituents within 30 days of the vote." Morgan stated that he would like to revisit this when they begin working on the warrant articles.

The Board received the Consent Calendar Agenda from Executive Councilor Kenney.

The Board received a copy of the Lakes Region Planning Commission's Annual Report.

The Board received a newsletter from the month of August from Executive Councilor Kenney.

The Board received notice of programming updates from Time Warner Cable.

A letter addressed to State of NH, Department of Safety, Homeland Security in support of Carroll County's grant proposal for the Homeland Security Grant Program was presented for signatures. Morgan made a motion to sign the letter. Freeman seconded. A unanimous vote was taken.

Incident reports were received from the Dog Officer for the period of 8/24/2014-9/4/2014.

The Board received the fall 2014 newsletter from Lakes Region Humane Society.

The Board received a memo from Peter Waugh, Secretary of the Town Safety Committee, informing them of the next safety meeting to take place on 10/2/2014 at 1:00 PM.

The Board received notification from the NH Highway Safety Agency acknowledging approval of the Ossipee Operation Safe Commute Patrol Grant for the Police Department.

The Board received notification from the NH Homeland Security and Emergency Management acknowledging approval of the Pre-Disaster Mitigation Grant for the Hazard Mitigation Plan update.

The Board received correspondence from NH Division of Emergency Services and Communications informing them that the Emergency Stand Alone system for isolated phone service will be discontinued as of 10/15/2014. Morgan stated this to be a system that was not utilized in Town.

June Loud, Water & Sewer Commissioner, presented the Board with a copy of a proposed Purchasing Policy that the other two Commissioners developed without her involvement. She requested review by the Board of Selectmen and a Public Hearing as it would affect user rates and response time for all services. Morgan stated they would review the information.

Old Business:

Whittier Covered Bridge: Harriman reported that there is continuous progress being made on the bridge. He visited the site today and they were working on the inside structural portion.

Sidewalks: Harriman reported he hosted a meeting last week to review the engineering details with Jim Rines and two engineers from the State. Selectman Riley was also in attendance.

Cemeteries: Morgan stated that he reached out to one abutter to begin negotiations on the expansion of one of the Town cemeteries.

New Business:

Demo properties & asbestos removal: Harriman stated that one company submitting a bid for the demolition of the two town-owned properties informed him of special asbestos removal requirements that may be required by DES. Harriman stated that he will be researching this further and report back to the Board. Freeman asked if any bids had been received yet. Harriman answered that he was aware of only one so far and that they are due this Friday.

Harriman reported that the new Peterbilt is ready for pick up. He stated that he will be making arrangements to also pickup the Transfer Station signage at NRRA at the same time.

Morgan asked if the Fall Clean Up day is still scheduled in October. Harriman confirmed and added that it is advertised on the Town's website and they are handing out flyers to inform the public.

This concluded the business portion of the meeting and Morgan opened the meeting to public input.

Public Input:

Ed Comeau from Brookfield introduced himself as the videographer in attendance. He stated the mission statement of his company, governmentoversite.com. He informed the Board that he records the Selectmen's meetings in Brookfield and Wakefield and various other governmental meetings.

Randy Lyman stated that she wanted to make sure that the document provided by June Loud goes on record because it would have a huge impact on user rates and service. She added that it should be handled in a public meeting.

Maria Moulton, Librarian, questioned the status of the Library roof. Harriman answered that he is still awaiting an answer on whether a different material can be used in place of the copper flashing. Morgan asked that it remain a priority for completion this fall.

Morgan polled the Board for a non-public session under RSA 91-A:3, II (a), (c) and (e). Morgan made the motion to enter a non-public session at 4:45 PM. Freeman seconded. A unanimous vote was taken. Roll call vote was taken. Morgan answered yes, Freeman answered yes and Riley answered yes. Morgan made a motion to adjourn the non-public session at 5:15 PM. Freeman seconded. A unanimous vote was taken.

White informed the Board that she will be requesting quotes for the printing of the Town Report and possibly the computer maintenance in the next few weeks.

White reported that according to the tax rate queue, Ossipee Corner Light & Power has not submitted their MS-34 and West Ossipee Fire Precinct has not submitted their MS-34 or MS-35. White stated that she has contacted Commissioners from each Precinct to question the status. Morgan asked that the Board be notified of any updates. Freeman questioned if Center Ossipee Fire Precinct submitted their forms. White confirmed. White added that the School District, County and Town forms have all been submitted.

White informed the Board of a class action suit pertaining to the Town's Sweep account. She stated that in order to be eligible for a settlement, the Town must file a claim by 1/13/2015.

Morgan announced the next Hazard Mitigation Plan meeting is scheduled for 9/26/2014 at 9:00 AM and the next Budget Committee meeting will be on 10/22/2014 at 6:30 PM

Being no further input, Morgan made a motion to adjourn. Freeman seconded. A unanimous vote was taken.

Adjourned at 5:20 PM.

Richard H. Morgan

Robert C. Freeman

Franklin R. Riley

To be approved 9/29/2014