

Selectmen's Meeting

09/23/13

Chairman Harry C. Merrow called the meeting to order at 4:15 PM. Present were: Robert C. Freeman, Richard H. Morgan and Martha B. Eldridge, Town Administrator, who recorded the minutes.

Freeman made a motion to approve the minutes of the Selectmen's Meeting held on September 09, 2013. Morgan seconded. A unanimous vote was taken.

The Board received an invitation from the Ossipee Main Street Program to an "Appreciation Picnic/Cookout in the Park". This will be held on 9-28-13 from 4:00 PM thru 6:00 PM at the park.

The Board received a thank you note from the Lakes Region Humane Society for their support and assistance.

The Board reviewed a sketch for the sign at the freight house. The Board was not satisfied with the sketch and it has been returned for more description.

The payroll voucher for the week ending 9/17/13 was submitted in the amount of \$46,700.03. Merrow made a motion to approve and sign the voucher. Morgan seconded. A unanimous vote was taken.

The accounts payable voucher for the week ending 9/17/13 was submitted in the amount of \$119,965.41. Merrow made a motion to approve and sign the voucher. Morgan seconded. A unanimous vote was taken.

The payroll voucher for the week ending 9/24/13 was submitted in the amount of \$53,754.59. Merrow made a motion to approve and sign the voucher. Morgan seconded. A unanimous vote was taken.

The accounts payable voucher for the week ending 9/24/13 was submitted in the amount of \$108,354.58. Merrow made a motion to approve and sign the voucher. Morgan seconded. A unanimous vote was taken.

A Timber Tax Warrant in the amount of \$1,366.24 was submitted. Merrow made a motion to approve and sign this warrant. Morgan seconded. A unanimous vote was taken.

The MS-1 was received and reviewed. Merrow made a motion to sign this form. Morgan seconded. A unanimous vote was taken.

A Selectman's Deed to Laurie Proctor, Trustee of the Duncan Lake Realty Trust, was presented for signatures. Merrow made a motion to sign the deed. Morgan seconded. A unanimous vote was taken.

The Town Administrator's job description was presented for approval. After prior review of the job description, Merrow made a motion to approve the revised job description. Morgan seconded. A unanimous vote was taken. The Board asked that Eldridge post the job in-house for two weeks. At this time Merrow announced that Eldridge will be retiring from this position.

The Board received a letter from the Zoning Board of Adjustment requesting that the Zoning Officer attend all of their meetings.

The Board received a schedule and report from Executive Councilor Ray Burton.

The Board received an update from Time Warner Cable TV.

The Board received a copy of a check in the amount of \$1,006.25 from NRRA for recycling goods from the Transfer Station.

A Petition & Pole License to install four (4) poles along Chickville & Dorr's Corner Rd. was received. Merrow made a motion to approve and sign this license. Morgan seconded. A unanimous vote was taken.

A letter to the Dept. of Labor was presented for signatures. The letter had a spelling error and will be corrected and signed at a later date. The letter referred to renovations of the Welfare Dept. office.

An Intent to Cut was received from Roger Reynolds to cut six acres of a six acre parcel of land located on Granite Rd. Map 260 Lot 6000. The logger listed is Geoffrey A. Downing. Merrow made a motion to approve and sign the intent. Morgan seconded. A unanimous vote was taken.

Merrow reported that he will be working on the questions they had with the University of NH. Morgan stated that he knows of two students attending UNH that did not know that the Lord scholarship was available to them. The Board agreed that steps will be taken in the future to assure that students are aware of the scholarship.

The Board received a letter from the New Hampshire Northcoast Railroad thanking them for supporting the Federal Tiger Grant for the NHN Rail Corridor Improvement Project.

A Contract for Use of Facility was received from Ossipee Concerned Citizens to hold a Christmas Fair on 12-07-13. The request is to use the gym and kitchen from 8:00 AM thru 5:00 PM. Merrow made a motion to approve this request. Morgan seconded. A unanimous vote was taken.

A Contract for Use of Facility was received from Ossipee Concerned Citizens to hold a Penny Sale on 11-02-13. The request is to use the gym and kitchen from 8:00 AM thru 9:00 PM. Merrow made a motion to approve this request. Morgan seconded. A unanimous vote was taken.

A Contract for Use of Facility was received from Carrie Dixon to hold a Baby Shower on 10-20-13. The request is to use the gym and kitchen from 10:00 AM thru 3:30 PM. Merrow made a motion to approve this request. Morgan seconded. A unanimous vote was taken.

The Board received five weekly reports from Aug. 18th thru Sept. 12th from the Highway Department.

Harriman reported that he met with the State this past week and the Mount Whittier Bridge received approval from Cultural Resources and the next step will be to meet with Environmental Services Protection Division.

Morgan stated that if we don't hear from the State in reference to Rte. 171 and Rte. 28 by next week he wants to know about it.

Merrow asked Freeman when the Emergency Management people and the others will be attending the meeting that they did not attend this past spring. Freeman said in Oct.

The Personnel Policy is in the process of being updated. The Board asked Eldridge to make the changes and copy it for them to review.

Harriman reported that the survey work is being done right now for the sidewalks on Main St.

The curbing work for the flower gardens in Ossipee Village is starting. Harriman stated that this should be completed this fall.

Harriman reported that the Thurley Rd. Bridge is coming along good.

Harriman reported that the freight house property is ready for pavement.

Harriman reported that the insulation for the freight house will be completed this fall.

This concluded the business portion of the meeting and Merrow opened the meeting to public input.

Chester “Ski” Kwiatkowski asked if the Welfare Dept. is moving into the freight house. The Board said yes.

Kwiatkowski asked when the foundation would be torn down on the property located next to the community garden. Merrow told him it did not need to come down.

Melissa Seamans asked for a copy of the budget schedule for the coming year. Eldridge told her she would give her one after this meeting.

Joe Deighan asked if the application for a sign has been approved. The Board did not have the application and told Deighan they would review his request and give him an answer at the next meeting.

Being no further input, Merrow made a motion to adjourn. Morgan seconded. A unanimous vote was taken.

Adjourned at 4:55 pm

Harry C. Merrow, Chairman

Robert C. Freeman

Richard H. Morgan

To be approved 10/07/13