

Selectmen's Meeting
Monday, October 6, 2014

Chairman Richard Morgan called the meeting to order at 4:15 PM. Present were Selectmen Richard Morgan, Robert Freeman and Franklin Riley, and Ellen White, Town Administrator, who recorded the minutes.

Morgan made a motion to approve the minutes from the 9/29/2014 Selectmen's Meeting. Freeman seconded. A unanimous vote was taken.

Morgan made a motion to approve the minutes from the 9/29/2014 Selectmen's Workshop. Freeman seconded. A unanimous vote was taken.

The Accounts Payable Voucher was submitted for the week ending 9/27/2014 in the amount of \$178,197.53. Morgan made a motion to approve and sign the voucher. Freeman seconded. A unanimous vote was taken.

The Payroll Voucher was submitted for the week ending 10/4/2014 in the amount of \$76,639.61. Morgan made a motion to approve and sign the voucher. Freeman seconded. A unanimous vote was taken.

The Board received a memo from Susan Simpson, Timber Clerk, informing them of the Timber Monitor/Appraisers who will be replacing Bob Boyd's position with NH Fish and Game.

A request to the Trustee of Trust Funds for withdrawal of \$2,424.61 from the Whittier Covered Bridge Expendable Trust Fund for the reimbursement of payment made to Hoyle, Tanner & Associates Inc. for service through August 2014 was presented for signatures. Morgan made a motion to sign the request. Freeman seconded. A unanimous vote was taken.

An Intent to Cut Wood was received from Fred and Joanne Bickford for the properties located on Map 242, Lot 11 and Map 253, Lot 4. The intent is to cut a total of 100 acres from both parcels and the logger listed is Wadsworth Woodlands Inc. The taxes are paid and there is no cemetery. Morgan made a motion to approve and sign the intent. Freeman seconded. A unanimous vote was taken.

A Contract for Use of Facilities was received from Green Mountain Conservation Group for use of the gym on 12/4/2014 from 5:00 PM – 8:00 PM. The required deposit was received and the schedule was verified by Peter Waugh, Recreation Director. Morgan made a motion to approve the contract. Freeman seconded. A unanimous vote was taken.

The Warrant requesting inhabitants to bring in votes for Governor, United States Senator, United State Representative, Executive Councilor, State Senator, State Representatives and County Officers on 11/4/2014 from 8:00 AM – 7:00 PM was presented for signatures. Morgan made a motion to sign the warrant. Freeman seconded. A unanimous vote was taken.

A revised Land Use Change Tax form for the property located on Map 108, Lot 22 was presented for signatures. White stated that the book and page reference was omitted from the prior form and the revised form would be recorded at the Registry of Deeds. Morgan made a motion to sign the form. Freeman seconded. A unanimous vote was taken.

The Timber Management Agreement and timber sale contract for the Sumner Brook property was presented for signatures. Morgan announced that the Board met with Ron Adams, Chairman of the Conservation Commission, to discuss the agreement during which time Adams informed the Board that the agreement is for thinning that will take place as a result of the property's forest management plan. The

Conservation Commission is anticipating revenue of \$5,000-\$7,000 from the thinning. Morgan made a motion to sign the agreement and contract. Freeman seconded. A unanimous vote was taken.

Form 941: Employer's Quarterly Federal Tax Return for the quarter ending 9/30/2014 was submitted for signatures. Morgan made a motion to sign the return. Riley seconded. A unanimous vote was taken.

An Intent to Cut Wood was received from Richard Humphrey from M.H. Humphrey & Sons for the property located on Map 277, Lot 1. The intent is to cut approximately 40 acres from the 110 acre parcel and the logger listed is Richard Gerard. Morgan stated that the intent is for the thinning of the Sumner Brook property. The property is tax-exempt and there is no cemetery. Morgan made a motion to sign the intent. Freeman seconded. A unanimous vote was taken.

A Contract for Use of Facilities was received from Kingswood Regional High School for use of the five voting booths for a mock election on 10/30/2014. Morgan made a motion to approve the contract. Freeman seconded. A unanimous vote was taken.

A Request for Administrative Abatement was received for the property located on Map 130, Lot 12, Sub Lot 44, 44 Beaver Hollow. The unit was removed in 2009-2010 and the abatement is to remove tax due in 2011, 2012, and 2013. Morgan made a motion to grant the abatement. Freeman seconded. A unanimous vote was taken.

A request for permission for Ossipee Valley Snowmobile Club to provide snowmobile access at Constitution Park, along Polly's Crossing Road, and Archer's Pond Road was presented for signatures. Morgan made a motion to grant permission for a one-year term. Freeman seconded. A unanimous vote was taken.

A Purchase Order issued to Diprizio's GMC Trucks in the amount of \$11,000 for the rebuilding of the engine in truck #10 was presented for signatures. Morgan made a motion to sign the purchase order. Freeman seconded. A unanimous vote was taken.

An Intent to Cut Wood was received from Lucy Merrow for the property located on Map 110, Lot 2. The intent is to cut 2 acres from the 5 acre parcel and the logger listed is Greenleaf Products Inc. The taxes are paid and there is no cemetery. Morgan made a motion to approve and sign the intent. Freeman seconded. A unanimous vote was taken.

A contract authorizing the decommissioning of the ground water monitoring site at 17 Moultonville Road was submitted by Aries Engineering. Morgan requested that Brad Harriman, Public Works Director, review the information provided and see if the contract is necessary.

The Recycling Center daily cash log was received for the month of September. The total amount collected was \$2,661.55.

The Board received an invitation from Green Mountain Conservation Group to attend a natural resource planning workshop they are holding on 11/6/2014 from 6-8 PM at Runnels Hall in Chocorua.

The Highway Department work log was received for week ending 10/4/2014.

The Board received a memo from Brad Harriman, Public Works Director, who reviewed the fuel bid received. Harriman recommended accepting the fixed price offer from current provider Jesse Lyman, Inc. Morgan made a motion to award the fuel contract to Jesse Lyman, Inc. Freeman seconded. A unanimous vote was taken.

The Board received a memo from Harriman reviewing the building demolition bids received. Based on information received from NH DES regarding asbestos removal requirements, he recommended awarding the contract to Danley Demolition, who will provide the required inspections and paperwork related to asbestos removal at no additional charge to the Town. Morgan made a motion to award the contract to Danley Demolition. Freeman seconded. A unanimous vote was taken.

The Board received a memo from Harriman reviewing two quotes received to replace the concrete pads under the compactor containers at the Transfer Station. The quotes received are as follows:

Gray & Thompson Concrete Forms LLC	\$8,190.00
East Coast Foundation	\$10,680.00

Harriman recommended awarding the concrete work to Gray and Thompson and also to hire Stanley Eldridge at the rate of \$2,500/day for operator and equipment use to break up and dispose of the existing concrete pad. Morgan made a motion to award the concrete work to Gray and Thompson Concrete Forms LLC. Freeman seconded. A unanimous vote was taken.

The Board received a copy of the Consent Calendar Agenda from Executive Councilor Kenney.

The Board received notice of programming updates from Time Warner Cable.

The Board received a request from Planet Aid to place a clothing recycling bin on the Town Hall property. Morgan made a motion to approve the request. Freeman seconded. A unanimous vote was taken. Morgan asked Harriman to coordinate an appropriate location with the contact person at Planet Aid.

This concluded the red folder.

Old Business:

Whittier Covered Bridge – Harriman stated that the contractors are working on pulling the chords apart and determining any deterioration.

Intersection of Routes 28 & 171 – Harriman anticipates that the State will be requesting proposals over the winter. Riley stated that an accident occurred at the intersection last week. Chester “Ski” Kwiatkowski asked if the Board would be addressing a request to install the wiring for a future traffic light at the intersection. Morgan replied that they have already made this request.

New Business:

Morgan announced that they would open the proposals received for the 2015 revaluation. He further stated that the proposals would have to be reviewed prior to awarding the contract. The proposals received are as follows:

Murdough Assessing	\$ 66,000
Granite Hill Municipal Services	\$117,500
CCAG	\$ 89,500
Steve Allen	\$ 96,240
CNHA	\$146,747

Morgan asked White to gather copies of each proposal for each Selectman to review.

Riley announced that he attended the ribbon cutting ceremony for the new high tunnel (greenhouse) at the Carroll County Farm held last Thursday. He stated that UNH is working with the farm to establish winter garden growth in the new greenhouse.

Morgan announced that the Board met with the Treasurer, Town Clerk/Tax Collector, Finance Manager and Town Administrator earlier to work on the responses to the 2013 draft audit. He added that the Board also made a motion to withhold the appropriation due to West Ossipee Fire Precinct until their required forms are filed with DRA. The forms missing will cause a delay in the setting of the tax rate.

This concluded the business portion of the meeting and Morgan opened the meeting to public input.

Public Input:

Kevin Houle asked if there was a surplus real estate auction planned. Kellie Skehan, Town Clerk/Tax Collector confirmed that there are three eligible properties; one of which was taken this year. She stated that there is not enough time to auction this year. Morgan stated that they will likely have an auction in 2015. Skehan stated that the last auction took place in 2010.

Houle questioned the \$11,000 repair and whether it would have been cheaper to purchase a new truck. Harriman answered the repair is significantly less than its replacement and also that the truck is a 2008 and is not scheduled for replacement for another 6-8 years. He discussed the issue and cause resulting in the repair. Morgan questioned if it would be an issue covered under a recall. Harriman answered that it is not a recall issue.

Houle questioned the logging at the Sumner Brook property. Morgan answered that the property will be thinned as part of the forest management plan. Discussion took place on the handling of proceeds from the sale of the timber. Houle questioned the balance of the Conservation Fund. White will get this information for Houle.

Houle questioned if Hoyle Tanner is the company doing the construction on the Whittier Covered Bridge. Morgan answered that they are a consultant to the Town on the project. Discussion took place on the reconstruction of the bridge.

Houle asked about the monitoring wells to be decommissioned at the Main Street Park. Morgan answered that they were in place to monitor the soil from when it was the former Johnson & Dix building.

Maria Moulton, Librarian, questioned the status of the Library roof. Morgan stated this should be added to the weekly agenda. Harriman answered that the request for bids has been advertised with a due date of 10/20/2014.

Morgan announced that the Board would be attending a Dam Authority meeting with the Freedom Selectmen at the Freedom Town Hall at 7:30 PM this evening. Houle questioned when the drawdown of Ossipee Lake will take place. Morgan answered that it is scheduled for October 13th.

Morgan polled the Board for a non-public session under RSA 91-A:3, II (c) and (e). Morgan made the motion to enter a non-public session at 4:57 PM. Freeman seconded. A unanimous vote was taken. Roll call vote was taken. Morgan answered yes, Freeman answered yes and Riley answered yes. Morgan made a motion to adjourn the non-public session at 5:23 PM. Freeman seconded. A unanimous vote was taken.

Being no further input, Morgan made a motion to adjourn. Freeman seconded. A unanimous vote was taken.

Adjourned at 5:26 PM.

Richard H. Morgan

Robert C. Freeman

Franklin R. Riley

To be approved 10/20/2014