

Selectmen's Meeting

10/28/13

Chairman Harry C. Merrow called the meeting to order at 4:15 PM. Present were: Robert C. Freeman, Richard H. Morgan and Martha B. Eldridge, Town Administrator, who recorded the minutes.

Freeman made a motion to approve the minutes of the Selectmen's Meeting held on October 21, 2013. Morgan seconded. A unanimous vote was taken.

The payroll voucher for the week ending 10/26/13 was submitted in the amount of \$47,195.88. Merrow made a motion to approve and sign the voucher. Morgan seconded. A unanimous vote was taken.

The accounts payable voucher for the week ending 10/26/13 was submitted in the amount of \$41,074.41. Merrow made a motion to approve and sign the voucher. Morgan seconded. A unanimous vote was taken.

The Board received a Public Notice informing them of two meetings be held in November. The purpose of these public hearings is to review public comments/testimony on the projects and materials included in the draft 2015-2024 Ten Year Transportation Improvement Plan as recommended by the NHDOT to GACIT. Information from twenty-five public hearings held through the months of Sept. & Oct. will be reviewed by GACIT, so they can adopt and forward recommendations to the Governor in December 2013.

The Board received the weekly report from October 21st thru Oct. 25th from the Highway Department.

Merrow stated that the parking lot at the freight house looks good.

Merrow reported that they met last week with the Mountainview Station owners in reference to use of the parking area and the issue of snow removal. The Station will be installing lights on their building that will light the walkway.

Merrow read the attached letter addressed to the NH DOT in reference to improvements needed at the intersection of Rte 28 & Rte 171.

Merrow announced that Executive Councilor Ray Burton will not be running for the next term.

The Board received a copy of the annual report for the Lakes Region Planning Commission.

The Board reviewed a notice to be given to all department heads in reference to spending only what is absolutely necessary from the 2013 budget. Merrow made a motion to sign the notice. Morgan seconded. A unanimous vote was taken.

The contract with Lakes Region Humane Society was received. The Board will be reviewing this for next week's meeting.

Harriman reported that the permit process for the Whittier Covered Bridge is still ongoing.

Freeman reported that information from State regarding Reverse 911 is being sent to us.

Merrow reported that the Planning, Zoning and Conservation offices will be moving into the freight house this week.

The Board asked Eldridge to have the new location and hours posted here at the town hall.

Freeman asked what the status is for the new signage at the Transfer Station. Harriman stated that it had been done, but errors were made and the corrected signs should be done soon.

The bids for the Ambulance contract were opened. The bids contained different options therefore they are not listed in these minutes, but are available at the Selectmen's Office, Mon. thru Fri. from 8:00 am to 4:30 pm.

The Selectmen continued the budget schedule as follows:

The Registration Budget was presented in the amount of \$19,196.00 by Janice Tully, Chairman of the Supervisors of the Checklist. This is an increase of \$13,832.00. There will be three elections this coming year and last year only one election was held. This accounts for part of the increase. The State has mandated that all the voter registration information must be merged together. This is a time consuming project and is one of the reasons the wages amount has increased. Morgan made a motion to take this budget under advisement. Merrow seconded. A unanimous vote was taken.

The Recreation Department Budget was presented by Peter Waugh, Recreation Director, in the amount of \$156,735. The amount is decreased by \$500.00. This budget reflects 52 weeks of pay vs. the 53 weeks for last year. Merrow stated that he noticed buses being used last summer that only held a few people. He asked why two were being used. Waugh said he has the buses there every day and doesn't know what he needs until the kids show up. He can't send them home after they have gotten there. Morgan made a motion to recommend this amount. Freeman seconded. A unanimous vote was taken.

Pat Jones presented the Ossipee Economic Development and the Mt. Washington Valley Economic Council Budgets totaling \$600.00. A discussion took place in reference to the need for economic development in Ossipee. Morgan made a motion to recommend this amount. Freeman seconded. A unanimous vote was taken.

Pat Jones, Secretary to the Conservation Commission, presented the Budget in the amount of \$7,290.00. Jones explained that they have increased this budget and intend on helping with the cost of the Lake Host Program. After a short discussion, Morgan suggested that they take \$2,000.00 from this budget and add it to the Warrant Article for Milfoil. Merrow made a motion to recommend \$5,290.00 for the Conservation Budget. Morgan seconded. A unanimous vote was taken.

Pat Jones, Secretary to the Planning Board, presented the Budget in the amount of \$12,009.00. Jones explained that the increase is for more hours for the secretary. Jones reported that to date the Board has received \$2,200.00 in revenues. Merrow made a motion to recommend \$12,009.00 for the Planning Board Budget. Morgan seconded. A unanimous vote was taken.

Pat Jones, Secretary to the Zoning Board of Adjustment, presented the Budget in the amount of \$4,001.00. The increase in this budget is for hours for the secretary. Merrow made a motion to recommend \$4,001.00 for the Zoning Board of Adjustment's Budget. Morgan seconded. A unanimous vote was taken.

Joanne Gayer, Dog Officer, presented this budget in the amount of \$12,553.00. Gayer stated that she has moved \$1,000.00 for the Humane Society line item to her salary line. Morgan made a motion to recommend \$12,553.00 at this time. Morgan reported this year's contract is now being worked on. Merrow seconded. A unanimous vote was taken.

Kellie Skehan, Tax Collector/Town Clerk, presented her budget in the amount of \$274,185.00. Merrow asked Skehan if she knew why the Registration Budget is so high this year. She stated that they have a very time consuming project to do and this would require more hours.

Skehan stated that she has added a new line to her budget for longevity. Merrow stated that he thought she gave her staff a raise last year to off-set the longevity. Skehan said she did but that was for one year only.

Skehan reported that she will be re-storing another book this year. Morgan made a motion to recommend \$274,185.00 for this budget. Freeman seconded. A unanimous vote was taken.

Skehan presented the Elections Budget in the amount of \$7,405.00. She stated that the increase is because of the three elections this coming year. Morgan made a motion to recommend \$7,405.00 for the Elections Budget for this year. Freeman seconded. A unanimous vote was taken.

This concluded the business portion of the meeting and Merrow opened the meeting to public input.

Lynne Parker asked if the town has a list of interested volunteers. She stated that this would be nice to have when a project like the Supervisors have, it could be used. The Board knew of no such list and wasn't sure if they could do this legally.

Brad Harriman stating that the Highway Dept. is trying out a leaf vacuum from Fairfield's and asked if the Board would like to observe the process.

Joe Deighan stated that he had received his denial for the sign permit and asked if this could be re-visited. Morgan stated that it did not meet the current standards. Deighan stated that the ordinance should be fairly administered. Chester "Ski" Kwiatkowski said that they would re-visit the ordinance. The Board said they would.

Being no further input, Merrow made a motion to adjourn. Morgan seconded. A unanimous vote was taken.

Adjourned at 5:40 pm

Harry C. Merrow, Chairman

Robert C. Freeman

Richard H. Morgan
To be approved 11/04/13