

**Selectmen's Meeting**  
**Monday, November 3, 2014**

Chairman Morgan called the meeting to order at 4:15 PM. Present were Selectmen Richard Morgan, Robert Freeman and Franklin Riley, and Ellen White, Town Administrator, who recorded the minutes.

Morgan made a motion to accept the minutes from the 10/27/2014 Selectmen's Meeting. Freeman seconded. A unanimous vote was taken.

Morgan made a motion to accept the minutes from the 10/27/2014 Selectmen's Workshop. Freeman seconded. A unanimous vote was taken.

The Accounts Payable Voucher was submitted for the week ending 10/25/2014 in the amount of \$116,534.49. Morgan made a motion to approve and sign the voucher. Freeman seconded. A unanimous vote was taken.

The Payroll Voucher was submitted for the week ending 11/1/2014 in the amount of \$94,715.51. Morgan made a motion to approve and sign the voucher. Freeman seconded. A unanimous vote was taken.

The Highway Department work log was received for the week ending 11/1/2014.

The Recycling Center Daily Cash Log was submitted for the month of October. The total amount collected was \$4,567.10.

A Request for an Abatement was received from Belcher Family Realty Trust for the property located on Map 37, Lot 10. The Assessor submitted the request at the Taxpayer's request to reconsider value reduction to \$311,800 for the 2013 tax year but noted that the Taxpayer did not file an appeal to BTLA or Superior Court. Morgan made a motion to deny the request. Freeman seconded. A unanimous vote was taken.

A Request for an Abatement was received from McDonald's Corporation for the property located on Map 9, Lot 1, Sub Lot 1. The Assessor recommended a value reduction in the amount of \$80,000 resulting in a refund of \$1,591.20 to settle a BTLA appeal filed for the 2013 tax year. Morgan made a motion to grant the request. Freeman seconded. A unanimous vote was taken.

Morgan read a letter received from the Kingwood Regional High School Varsity Cheerleading team informing them that the cheerleaders have been invited to attend the Gator Bowl in December. Several fundraising events are being held and they are seeking donations to reach their goal of \$20,000. Morgan encouraged anyone able to assist them with their fundraising.

The Board received a letter from Plodzik & Sanderson in response to the 2013 audit that was just finalized.

The Board received a letter from Kellie Skehan, Town Clerk/Tax Collector, requesting the appointment of Inspectors of Election. Morgan made a motion to appoint Cathy Clay, Natalie Hall, Karen Thurber, Linda White, Dorothy Sintiris, and Stephanie Milligan to Inspectors of Election. Freeman seconded. A unanimous vote was taken.

The Board received a copy of the new Time Warner Cable Service Rates effective September 2014.

The Board received the Consent Calendar Agenda from Executive Councilor Kenney from the meeting held on 10/29/2014.

#### Old Business:

Whittier Covered Bridge – Brad Harriman, Public Works Director, stated that he met with the engineers last Thursday and future monthly meetings will be taking place at the Whittier Covered Bridge. Harriman informed the Board that the chords are being reassembled with new timber and also that 3G Construction will be working through the winter.

Concrete work at the Transfer Station – Harriman stated his concern with the quality of the concrete settling if it is poured this late in the year and recommended that the concrete pads be delayed until spring. The Board agreed. Morgan questioned whether the pricing would be held until spring. Harriman responded that the concrete material pricing may adjust but the labor pricing would remain.

#### New Business:

Morgan announced they would begin the scheduled budget review.

The Selectmen's Office budget request was presented in the amount of \$466,060, which is a reduction of \$35,839 primarily due to a reduction in salary and benefits from the retirement of Martha Eldridge. Morgan made a motion to approve the budget request in the amount of \$466,060. Freeman seconded. A unanimous vote was taken.

Brad Harriman presented the Government Buildings budget request stating there to be a slight increase in part-time wages to account for cleaning and an increase in electrical and water and sewer charges. Discussion took place on a commercial fee attached to the Town Hall's water and sewer billing. Commissioner Chester "Ski" Kwiatkowski stated he will look into this fee. Harriman stated that he also reduced the furniture line. Riley questioned the purpose of the gas and diesel line. Harriman answered that it is used to absorb department overages due to unforeseen fuel price increases. Riley suggested reducing the line item to absorb the overall increase since it is not being used. Morgan made a motion to approve the adjusted budget request in the amount of \$221,455. Freeman seconded. A unanimous vote was taken.

Harriman presented the Highway Department budget request stating an increase in salary and benefits due to the approved Union Contract. He also stated an increase in sand and salt where he used the state bid for salt figures. Morgan made a motion to approve the budget request in the amount of \$1,279,316. Freeman seconded. A unanimous vote was taken.

Morgan stated that because the Public Works Director's and Zoning Enforcement Officer's budgets are comprised primarily of salary and benefits, he would like to incorporate them into the Selectmen's Office budget so they are not subject to a budget cut. Morgan made a motion to include the Public Works Director's budget request in the amount of \$110,926 into the Selectmen's Office budget. Freeman seconded. A unanimous vote was taken. Morgan made a motion to include the Zoning Enforcement Officer's budget request in the amount of \$93,815 into the Selectmen's Office budget. Freeman seconded. A unanimous vote was taken.

Harriman presented the Transfer Station budget request also stating an increase in salary and benefits due to the approved Union Contract. He added that he reduced the electric and fuel due to usage and slightly increased the hauling fees. Morgan questioned when the hauling contract is due to expire. Harriman answered that it expires next year. Riley questioned the tire collection line. Harriman answered that there are more bills incoming for the remainder of the year. Morgan made a motion to approve the budget request in the amount of \$483,552. Freeman seconded. A unanimous vote was taken.

Jim Eldridge presented the Police Department budget request stating an increase in wages and overtime but a reduction in the part-time Resource Officer's wages and health insurance. He stated that the Holiday Pay was miscalculated in 2014 creating a false impression of increase. He also stated that the health insurance was decreased due to need and the telephone reimbursement was increased to be brought in line with other reimbursements being made. Riley questioned if there will be any equipment replaced. Eldridge confirmed. Morgan made a motion to approve the budget request in the amount of \$1,010,458. Freeman seconded. A unanimous vote was taken.

Morgan requested a letter be sent to Dick Seibel and Kindness Animal Hospital thanking them for their continued support with the K9.

Eldridge presented the Police Department Special Duty budget request. Morgan requested that Eldridge compile the amounts billed and received to date for the Budget Committee meeting. Morgan made a motion to approve the budget request in the amount of \$25,000. Freeman seconded. A unanimous vote was taken.

The Dog Officer budget was presented for a level funded amount of \$12,553. Eldridge stated that the new Dog Officer is learning and doing well in his position. Morgan made a motion to approve the budget request in the amount of \$12,553. Freeman seconded. A unanimous vote was taken.

This concluded the business portion of the meeting and Morgan opened the meeting to public input.

Public Input:

Morgan announced the Board of Selectmen will be attending the Regional Ambulance Meeting on 11/5/2014 at 6:00 PM in the Conference Room. He added that the next Budget Committee Meeting is scheduled for 11/5/2014 at 6:30 PM at the Freight House.

Morgan polled the Board for a non-public session under RSA 91-A:3, II (c). Morgan made the motion to enter a non-public session at 4:57 PM. Freeman seconded. A unanimous vote was taken. Roll call vote was taken. Morgan answered yes, Freeman answered yes, and Riley answered yes. Morgan made a motion to adjourn the non-public session at 5:10 PM. Freeman seconded. A unanimous vote was taken.

Public session reconvened at 5:12 PM.

Being no further input, Morgan made a motion to adjourn. Freeman seconded. A unanimous vote was taken.

Adjourned at 5:12 PM.

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Richard H. Morgan, Chairman

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Robert C. Freeman

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Franklin R. Riley

To be approved 11/10/2014

