

Selectmen's Meeting
Monday, April 13, 2015

Chairman Morgan called the meeting to order at 4:15 PM. Present were Selectmen Richard Morgan, Franklin Riley and Robert Freeman, and Ellen White, Town Administrator, who recorded the minutes.

Morgan made a motion to approve the minutes from the Selectmen's Meeting held on 4/6/2015. Freeman seconded. A unanimous vote was taken.

Morgan made a motion to approve the minutes from the Selectmen's Workshop held on 4/6/2015. Freeman seconded. A unanimous vote was taken.

The minutes from the Regional Selectmen's Meeting held on 3/30/2015 were presented for review.

The Payroll Voucher was submitted for the week ending 4/11/2015 in the amount of \$35,944.89. Morgan made a motion to approve and sign the voucher. Freeman seconded. A unanimous vote was taken.

The Accounts Payable Voucher was submitted for the week ending 4/4/2015 in the amount of \$170,657.07, including payments made to the Fire Precincts in the amount of \$110,550.00. Morgan made a motion to approve and sign the voucher. Freeman seconded. A unanimous vote was taken.

A letter addressed to David Fuller of Eastside Development regarding their Intent to Excavate the property located on Map 277, Lot 4 was presented for signatures. The letter rescinds the Selectmen's approval of the Intent because Eastside Development is no longer the owner of the property and does not have excavation rights to the property. Morgan made a motion to sign the letter. Freeman seconded. A unanimous vote was taken.

The Board received a memo from Ellen White, Town Administrator, informing them that the vacancy for a Representative to the Lakes Region Planning Commission was again not brought up at the last Planning Board meeting. White reached out to individual members of the Planning Board and received interest from Alternate Rick St. Jean. Morgan made a motion to appoint Rick St. Jean to be the Representative to the Lakes Region Planning Commission. Freeman seconded. A unanimous vote was taken.

The Highway Department Work Log was received for the week ending 4/11/2015.

The Board received a memo from Brad Harriman, Public Works Director, who broke down the paving bids received on 4/6/2015. Harriman recommends awarding the 2015 paving contract to R & D Paving. Harriman stated that upon reviewing the bids received, he decided to omit the reclamation costs since a separate quote received from All States Asphalt came in significantly lower. Harriman added that he also removed the shim work for Chickville Road due to guardrail work that will need to be completed this year. Morgan questioned whether Harriman has used R & D in the past. Harriman answered that he has not but has checked references from a few past projects. Harriman stated that he has used F.R. Carroll for the past six years but there were some issues with base paving. Morgan made a motion to award the contract to R & D Paving. Riley seconded. Majority vote carried.

Selectman Freeman left the meeting at 4:20 PM.

The Board received a thank you note from former Treasurer Natalie Hall for flowers sent to her in thanks for her service to the Town of Ossipee.

A Town-Issued Cell Phone Policy was presented for review. Morgan stated that reimbursements have been made in the past for business use of personal cell phones and they have since purchased Town-owned cell phones for certain departments. The Policy is to define the proper use of Town-issued cell phones.

Morgan made a motion to adopt and sign the Town-Issued Cell Phone Policy. Riley seconded. Majority vote carried.

A Contract for the rental of seasonal portable restrooms was received from Pottys-R-Us. The contract holds the pricing for 2015-2017. No further action was required.

A Timber Tax Warrant in the amount of \$203.32 was presented for signatures. Morgan made a motion to sign the Warrant. Riley seconded. Majority vote carried.

A letter addressed to Todd and Lynette Nason in response to a zoning complaint made was presented for signatures. Morgan made a motion to sign the letter. Riley seconded. Majority vote carried. Morgan requested that White have Selectman Freeman sign the letter prior to mailing it.

A Timber Tax Warrant in the amount of \$4,444.96 was presented for signatures. Morgan made a motion to sign the Warrant. Riley seconded. Majority vote carried.

A Contract for Use of Facilities was received from Mimi Beaudet requesting use of the gym on 5/30/2015 for a graduation dance. The schedule was verified by Peter Waugh, Recreation Director, and the applicable deposit has been received. Morgan made a motion to approve the request. Riley seconded. Majority vote carried.

An Intent to Cut Timber was received from Tammy Badge for the property located on Map 138, Lot 5. The Intent is to cut 30+ acres of the 46 acre parcel and the logger listed is Jason Curtis. The taxes are paid and there is no cemetery. Morgan made a motion to approve the Intent. Riley seconded. Majority vote carried.

An Intent to Cut Timber was received from Jenn Berry for the property located on Map 118, Lot 10. The Intent is to cut 20+ acres of the 36 acre parcel and the logger listed is Jason Curtis. The taxes are paid and there is no cemetery. Morgan made a motion to approve the Intent. Riley seconded. Majority vote carried.

An Application for Current Use was received from William and Linda Abdu for the property located on Map 248, Lots 35 and 36. The application is to put a total of 46.1 acres in Current Use. The application has been reviewed and recommended by Assessor Todd Haywood. Morgan made a motion to approve the Application. Riley seconded. Majority vote carried.

An Application for Veteran's Credit was received for the property located on Map 122, Lot 7. All qualifications having been met, the Assessor recommends granting the Credit. Morgan made a motion to approve the Application. Riley seconded. Majority vote carried.

The Recycling Center Daily Cash Log was received for the month of March. The total amount collected was \$1,965.65.

A Contract for Use of Facilities was received from Granite State Rural Water Association requesting use of the Freight House on 5/12/2015 for a training class. The schedule was verified by Peter Waugh, Recreation Director, and the applicable deposit has been received. Morgan made a motion to approve the request. Riley seconded. Majority vote carried.

Morgan announced the posting of two Public Notices for Invitations to Bid; one for the masonry repairs, and one for copper flashing repairs, both for the Ossipee Public Library. Morgan stated that the specifications for both projects will be available Friday, 4/17/2015, and the bids are due on Friday, 5/1/2015.

Old Business:

Whittier Covered Bridge – Harriman stated that the monthly progress meeting has been postponed until next week. Riley requested that he be notified of the date so he can attend. Harriman discussed correspondence he has had regarding the formal approval of federal funding for the change order. He anticipates receipt of the approval in writing today. He informed the Board that he has also been verbally authorized to proceed with Phase III using Hoyle, Tanner and Associates.

Library Roof – Harriman will speak with the contractor to see if the bids should be secured on the specialty work prior to them beginning the roof.

New Business:

White stated that the Board authorized a proposal in the fall for Invoice Cloud to provide ACH and credit card processing but they never voted to authorize the acceptance of credit cards as a payment method. Morgan made a motion to authorize the processing of credit card payments. Riley seconded. Majority vote carried.

This concluded the business portion of the meeting and Morgan opened the meeting to public input.

Public Input:

None presented.

Riley commented on the cleanliness of the Transfer Station during recent visits. He stated that the staff has done very well. Morgan agreed, adding that it is being done with one less person so the loss of one full-time position has not negatively impacted the Transfer Station.

Harriman informed the Board of a commercial vendor in Ossipee with a trailer load of cardboard they are looking to get rid of. Harriman stated that the cardboard could be baled at the Transfer Station and used for recycling revenue. The Board was in favor of this.

Harriman stated that Earth Day will be honored at the Transfer Station on Saturday, 4/25/2015. Brochures will be distributed tomorrow.

Morgan requested that a letter be sent to Police Officer Jay Baker congratulating him on completing Police Academy training.

Being no further input, Morgan made a motion to adjourn. Riley seconded. Majority vote carried.

Adjourned at 4:37 PM.

Richard H. Morgan, Chairman

Franklin R. Riley

Robert C. Freeman

To be approved 4/20/2015