

Selectmen's Joint Meeting on the Whittier Covered Bridge Project
Monday, March 28, 2016

Chairman Riley called the meeting to order at 2:00 PM. Present were Selectmen Franklin Riley, Robert Freeman, and Richard Morgan, and Ellen White, Town Administrator, who recorded the minutes. Also present were Brad Harriman, Public Works Director; Sean James and Aaron Lachance from Hoyle, Tanner & Associates; Bob Durfee from Dubois & King; and Stan Graton from 3G Construction.

The claims as presented in Change Order #5 were reviewed and discussed:

- Sheet No. 4, items # 4 and 8 are no cost items.
- Sheet No. 6, item #5 is newly discovered and not part of the contract. Estimated cost is \$6,700; HTA estimates the cost to be \$2,000. Remobilization costs will increase this figure. This will be moved onto Phase III of the project.
- Sheet No. 9, item #1 was completed without prior authorization in an effort to keep the project moving forward without further delay caused by change order processing. Estimated cost is \$5,700; HTA estimates the cost to be \$3,000.
- Sheet No. 11, items #2 & 3 was rebuilt rather than repaired with epoxy as previously approved. \$1,000 was previously paid in Change Order #3. Difference due requested is \$1,500. Morgan made a motion to pay \$2,500 to 3G for work performed on items 1, 2, and 3. Freeman seconded. A unanimous vote was taken. This payment will be considered non-participatory funds that will not be eligible for grant fund reimbursement.
- Sheet No. 11, items #6 & 7, items not previously visible as they were located under the timbers. Cost estimated at \$7,500. It was agreed that these items need to be completed but can be pushed into Phase III, or requested in a change order.

Discussion took place on the camber and leveling of floor beams. Phase III will allow full deadweight load of Bridge, the archers will be mounted in place with new hangers and turnbuckles to assist with the leveling. All four corners of the Bridge have been leveled which helped reduce the amount by which the floor will be unlevel by 2".

Six stringers have been replaced at no cost but there are four additional that require glue and screw repair, and seven others that require just glue repair. This should and will be completed as part of the original contract. A 2-hour credit in the amount of \$140.00 is forthcoming.

Graton agreed to supply HTA with a copy of the Builder's Risk Policy showing credit due.

Discussion took place on the engineering costs associated to previously completed change orders. Durfee explained that the costs are to look at the work that has already been completed. Four change orders have already been processed; two for additional work and two for time extensions. This led into discussion on who should supply updated record drawings to NH DOT for work completed. The question was raised as to whether NH DOT would accept the record drawings for work as contracted without any information related to what was completed through the change order process. Morgan made a motion to put these items on a change order and let the State determine if they will be approved for funding. Riley seconded. A unanimous vote was taken. Harriman confirmed that the L-CHIP Grant does not require record drawings for reimbursement.

Discussion took place on Phase III of the project. Harriman stated that it will be a Design, Bid, Build project just as it was for the other phases. Harriman also stated that we are awaiting the allotment of Federal funds to move forward with the next phase. Graton confirmed his interest in bidding on the next phase and seeing the project to its completion.

All were dismissed at 3:30 PM.

Riley compiled a list of questions for future discussion on the Water & Sewer Department and requested Freeman and Morgan and their comments. The next Water & Sewer Commission Meeting is next Monday at 3:30 PM. Riley requested that White ask Harriman to attend. White will invite the Commissioners to attend a joint meeting with the Selectmen tentatively scheduled for 4/11/2016.

Riley requested that Agape Ministries be put on the agenda for discussion. White will send a letter in response to their payment made under protest.

Being no further input, the meeting was adjourned.

Adjourned at 3:40 PM.

Franklin R. Riley, Chairman

Robert C. Freeman

Richard H. Morgan

To be approved 4/4/2016