

**Selectmen's Meeting  
Monday, May 8, 2017**

These minutes were recorded by Ellen White, Town Administrator.

**Call to Order:**

Chairman Morgan called the meeting to order at 4:15 PM.

Morgan opened the meeting with the Pledge of Allegiance.

**Attendance by Roll Call:**

Present were Selectmen Richard Morgan, Robert Freeman, and Sandra Martin.

**Public Input:**

Roy Barron, Cemetery Trustee, presented Darlene Libby who discussed a cemetery lot she purchased in Grant Hill Cemetery that she would like to sell back to the Town. Libby presented the documentation for the lot and stated that it does not have any markers. Morgan made a motion to proceed with the repurchase of the cemetery lot. Freeman seconded. A unanimous vote was taken.

Julianne Rosiak informed the Board that she came across eleven hypodermic needles on the roadside of Huckins Street when she and a friend were walking on the afternoon of Thursday, 5/4/2017. She stated that she immediately called and reported the findings to the Ossipee Police Department at 2:40 PM. Several follow up calls were made including to the Sheriff's Office when the needles were still found at the location at various times throughout the night. Rosiak informed the Board that she and another ended up picking them up themselves at 9:30 PM and they ran into a State Police Trooper at the Irving Station and turned the needles into him. Rosiak stated her disgust with the lack of response and action by the authorities. Morgan stated that Chief Eldridge was notified and will be taking necessary action. He further stated that no one should handle the needles on their own.

Justin Prunier, Jessica Cole, and Richard Prunier led discussion on the Sumner Brook Fish Hatchery property. Discussion took place on the lease agreement and whose responsibility it is for the maintenance and upkeep of the buildings. Richard Prunier was able to provide some long-term history on the lease and Conservation Commission involvement. Morgan stated the concern with the building maintenance was brought to their attention when a second chimney fire occurred leading to further discussion and the recent inspection that was completed by Zoning Enforcement Officer Steve McConarty. Items noted during the inspection were minimal and considered to be more safety measures for a landlord/tenant situation. Morgan requested a joint meeting be scheduled for Monday, 5/22/2017 at 3:00 PM for additional discussion and clarification. Morgan suggested the tenants still attend Wednesday's Conservation Commission Meeting to introduce themselves to the new members of the Commission.

**Meeting Minutes:**

Morgan made a motion to accept the minutes from the 5/1/2017 Selectmen's Meeting. Martin seconded. A unanimous vote was taken.

Morgan made a motion to accept the minutes from the 5/1/2017 Selectmen's Finance Meeting & Work Session. Freeman seconded. A unanimous vote was taken.

**Accounts Payable & Payroll Manifests:**

The Payroll Voucher was submitted for the week ending 5/6/2017 in the amount of \$43,368.33. The Accounts Payable Voucher total for the week ending 4/29/2017 was in the amount of \$21,058.82. Morgan made a motion to approve and sign the check voucher. Freeman seconded. A unanimous vote was taken.

Morgan stated that the Board reviews each invoice prior to approving the batch totals in the weekly manifest.

### **Review of Red Folder:**

The Board received a memo from Kellie Skehan, Town Clerk/Tax Collector, along with the grant application for the Restoration of the Town Records Project. Skehan stated that the Town records from the late 1800's-early 1900's are in the process of being restored through this grant program. Morgan made a motion to sign the grant application. Freeman seconded. A unanimous vote was taken.

The Highway Department Work Log was received for the week ending 5/6/2017.

The Board received a copy of an email correspondence received from Michael Dugas of NH DOT with an update on the Route 171/28 intersection. The southbound right turn lane is not advancing and they have not ruled out the option of a stop light or roundabout, both of which are going back to conceptual design phase. Freeman reported that he attended a meeting at the intersection this afternoon with several representatives from the State and it appears that they will be seeking funding approval for the roundabout option. Updated signage is now in place and tree work will commence. The NHDOT will be installing rumble strips similar to those leading into the intersection of Route 25/153 in Effingham, in the interim.

A Request for an Abatement was received from Michele and John Caldwell for the property located on Map 23, Lot 7, Sub Lot J09. The Assessor recommends a reduction in value from \$18,300 to \$12,600 resulting in a refund of \$123.18 to correct the model year of the camper. Morgan made a motion to approve the abatement. Freeman seconded. A unanimous vote was taken.

The Board received notification from the NH DES regarding the acceptance of a wetland permit application submitted on the property located at 5 Furber Road.

The Board received a copy of a Notice of Decision from the Planning Board for a Site Plan Review approval granted to Irving Energy for the addition of a 30,000 gallon underground propane tank on the property located on Map 87, Lots 28 & 30.

A Tax Collector's Warrant in the amount of \$6,784,408.00 for the property tax levy was presented for signatures. Morgan made a motion to sign the warrant. Freeman seconded. A unanimous vote was taken.

A Timber Tax Warrant in the amount of \$3,206.35 was presented for signatures. Morgan made a motion to sign the warrant. Freeman seconded. A unanimous vote was taken.

A Purchase Order payable to Kustom Signals, Inc. in the amount of \$2,119.00 for the purchase of a Golden Eagle II Radar for the new police cruiser (Warrant Article #16) was presented for signatures. Morgan made a motion to approve the purchase order. Freeman seconded. A unanimous vote was taken.

A Request for an Abatement was received from Richard and Mary Kneeland for the property located on Map 29, Lot 1, Sub Lot A42. The abatement/refund amount of \$137.39 is due because the abatement was not processed fully when owned by Westward Shores Lakeside Camping Resort resulting in a lien going to the new owner for which they were never billed. Morgan made a motion to approve the abatement. Freeman seconded. A unanimous vote was taken.

A Request for an Abatement was received from Linda L. and William A. Abdu for the properties located on Map 248, Lots 29, 31, and 32. This request is to request payment for the Superior Court Appeal that has been settled and results in refunds of \$77.89, \$253.09, and \$439.52 respectively. Morgan made a motion to approve the abatement. Freeman seconded. A unanimous vote was taken.

A letter addressed to Ronald Larrivee thanking him for his participation on the Conservation Commission was presented for signatures. Morgan made a motion to sign the letter. Freeman seconded. A unanimous vote was taken.

**Review of Water & Sewer Folder:**

A Payroll Reimbursement Request in the amount of \$3,555.08 for the week ending 5/6/2017 was presented for signatures. Morgan made a motion to sign the request. Freeman seconded. A unanimous vote was taken.

The Payroll and Accounts Payable Manifest for the week ending 5/6/2017 in the amount of \$5,021.74 was presented for signatures. Morgan made a motion to approve the manifest. Freeman seconded. A unanimous vote was taken.

**Old Business:**

Whittier Covered Bridge – Harriman stated that the wetlands permit has been submitted to the NH DES and is awaiting approval.

Cemetery Lot – White stated that the information on the lot Mrs. Fullerton would like to sell back to the Town has been forwarded to the Cemetery Trustees for additional research.

ZBA Members – Morgan reported that members are still needed to fill the openings on the Zoning Board of Adjustment.

**New Business:**

Nothing new presented.

This concluded the business portion of the meeting and Morgan opened the meeting back up for public input.

**Public Input continued:**

Freeman thanked State Representative Ed Comeau for his involvement in the 171/28 intersection.

**Non-Public Session:**

Morgan polled the Board for a non-public session under RSA 91-A:3, II (c) for a tax matter at 4:58 PM. Roll call vote was taken. Martin answered yes, Freeman answered yes, and Morgan answered yes. Morgan made a motion to adjourn the non-public session at 5:14 PM. Freeman seconded. A unanimous vote was taken.

Morgan made a motion to return to public session at 5:15 PM. Freeman seconded. A unanimous vote was taken.

Morgan made a motion to seal the non-public minutes. Freeman seconded. A unanimous vote was taken

Cole Perry commented on the lack of work being completed on the Ossipee Lake Boat Launch on Pine River. Morgan stated that their stated goal of completion by Memorial Day is not optimistic and requested White to reach out to Garrett Graaskamp from NH Fish and Game for an update on the project. Comeau stated it would be a great project to complete a financial study on.

Perry discussed the potential convenience store at the old Johnson's Gas location and questioned when the work to improve the intersection of Routes 16 & 41 is to commence. Morgan responded that the bridge repair and replacement is to take place this year, but the intersection improvements are not in the plan for several years.

Comeau stated that there needs to be a better process for needle collection; no one should be handling them on their own due to the potential exposure to carfentanil, disease, and other dangers. Comeau stated that it could also be deemed a crime scene. He further discussed communication issues and the protocol by which collection should take place and then sent to the State for analysis. Morgan stated that the problem has escalated over the past five years and encouraged all to exercise caution when they come into contact with any drug paraphernalia.

Morgan announced the Board of Selectmen will be interviewing 6 candidates out of 13 total received for the Finance & Benefits Administrator position on Monday, 5/15/2017.

The next meeting is scheduled for Monday, May 15, 2017 at 4:15 PM.

**Adjournment:**

Being no further input, Morgan made a motion to adjourn. Freeman seconded. A unanimous vote was taken.

Adjourned at 5:22 PM.

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Richard H. Morgan, Chairman

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Robert C. Freeman

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Sandra P. Martin

To be approved 5/15/2017