

Selectmen's Department Head Meeting & Work Session
Monday, July 24, 2017

Chairman Morgan called the Work Session to order at 2:00 PM. Present were Selectmen Richard Morgan, Robert Freeman, and Sandra Martin, and Ellen White, Town Administrator, who recorded the minutes. Also present was Steve McConarty, Zoning Enforcement Officer, and Chelsea and Zachary Bossenbroek from Northgate Ossipee, LLC (by telephone).

A conference call took place to discuss the correspondence received from FEMA related to Westward Shores Camping Area & Resort. Morgan stated that the Board is happy with the expansion of the campground and reviewed the history of events leading up to the lawsuit filed by the Town of Freedom. Discussion took place on the meetings with FEMA and the site visit conducted resulting in FEMA's request for elevation certificates for all non-moveable structures put in place after 1991. Further discussion took place on establishing a feasible timeframe for which compliance can be expected. The Bossenbroek's were advised to contact Carl at FEMA. The conference call ended at 2:28 PM.

White was asked to prepare a response to FEMA reviewing the discussion held with Northgate Ossipee, LLC and to request additional time to furnish the information requested. McConarty was dismissed.

The Accounts Payable Folder, Red Folder and Water & Sewer Red Folder were reviewed.

A brief recess took place at 2:45 PM. Craig Brady, Recreation Director, entered at 3:00 PM.

Morgan reiterated that Brady has the support of the Board and discussed feedback being received as a result of changes being made by the Department.

Brady reviewed some upcoming changes to programs starting in the fall. The Board would like to see programs for as many age groups as possible.

Brady reported on the Summer Fun Club registration and attendance. Discussion also took place on cost analysis, participation in Rec programs by Effingham residents and scholarship assistance provided by Schools Out! Program and the Ossipee Children's Fund.

Brady reviewed his idea for a Halloween celebration at Constitution Park in addition to changes to the Community Christmas Event. Other ideas include the addition of outdoor educational programs integrated into the Summer Fun Club, pickleball, and moving the summer concert series to Thursday nights.

Brady reported that cleanup at the Newman Drew Road property is in progress for this year and he anticipates an area for parking being added outside the gated access next year. The gate will remain closed.

The beach at Duncan Lake was discussed. Cleanup is necessary more than twice per week as it is being done currently. Trash and other debris is being left behind and dogs on the beach are an issue. Brady stated this is difficult to monitor with no lifeguard on duty. Additional discussion took place on needs of the Recreation Department if a Town beach is obtained on Ossipee Lake. Morgan discussed transitioning the Recreation Department to a Parks & Recreation Department.

Discussion took place on staffing including the Program Assistant, Maintenance, Lifeguards, and Summer Camp.

Brady reported that the lawn tractor needs to be replaced as the current one is 12-years old and is difficult to repair. He anticipates a replacement cost of \$9,000. The budget will be reviewed to see if a new one can be purchased this year, or budgeted for in 2018. Brady also reviewed the cost to install a fence to replace the snow drift fence currently at the YMCA ballfield. Morgan presented the idea of recycling the fence at the Chickville Cemetery once that is replaced with the granite pillars and chain to match what is existing. Further discussion will take place.

Being no further input, the work session was adjourned.

Adjourned at 4:04 PM.

Richard H. Morgan, Chairman

Robert C. Freeman

Sandra P. Martin

To be approved 7/31/2017