

Selectmen's Work Session
Monday, October 23, 2017

Chairman Morgan called the Work Session to order at 2:30 PM. Present were Selectmen Richard Morgan, Robert Freeman, and Sandra Martin, and Ellen White, Town Administrator, who recorded the minutes. This meeting was held in the upstairs conference room at Town Hall.

Review of Red Folders, Accounts Payable and Payroll Manifests:

The Accounts Payable Manifest, Red Folder and Water & Sewer Red Folder were reviewed.

Budget Review:

The Town Clerk/Tax Collector budget was reviewed. Morgan suggested a separate line item be designated for the water and sewer functions to be completed by the department.

The Election, Registration, and Economic Development budgets were reviewed with no comments/questions.

The Recreation Department, Highway Department, Transfer Station, and Government Buildings budgets were reviewed. It was noted that a wage increase was calculated that should be figured in a separate Warrant Article for the ratification of the new Union Contract. Amendments will be needed.

Discussion took place on the hours needed for the cleaning position and what buildings are being maintained.

The work session recessed at 3:30 PM and reconvened at 4:00 PM.

Being no further input, the work session was adjourned.

Adjourned at 4:00 PM.

Richard H. Morgan, Chairman

Robert C. Freeman

Sandra P. Martin

To be approved 10/30/2017