

Selectmen's Work Session & Joint Meeting
Monday, February 5, 2018

Chairman Morgan called the Work Session to order at 2:30 PM. This meeting was held in the upstairs conference room at Town Hall. Present were Selectmen Richard Morgan and Sandra Martin, and Ellen White, Town Administrator, who recorded the minutes. Selectman Robert Freeman was absent due to a death in the family.

Review of Red Folders, Accounts Payable and Payroll Manifests:

The Accounts Payable Manifest, Red Folder and Water & Sewer Red Folder were reviewed.

Budget Review – Revenues & Warrant Articles:

White presented the draft warrant articles and estimated revenues for review. She also presented the petitioned warrant article for Keno.

Joint Meeting:

Present were Selectman Richard Morgan and Sandra Martin; Ellen White, Town Administrator; Brad Harriman, Public Works Director; Alan Hanscomb, NH DOT District 3 Engineer; Matt Trahan, Ash Fischbein, Phil Villari, Rich Fahy, and Lois Sweeney.

Sweeney questioned the possibility of reinstalling the dedication sign in the triangle at the base of Grant Hill. Further discussion took place on permitted signage and placement. Hanscomb directed inquiries to Bill Lambert as the point of contact.

The plans for the sidewalk project were reviewed. Discussion took place on ADA guidelines and other requirements that would be necessary to move forward. Hanscomb stated that right-of-way easements must be in writing and trench permits must be obtained through the Gilford office. Upon review of the existing plans devised for the Safe Routes to School Project, ADA has already been configured into the plan. With a few basic tweaks and details, the plans should be able to be utilized.

Discussion took place on crosswalk and tip downs, catch basins for water drainage, and year-round maintenance.

Trahan questioned if parking could be delineated at the same time. Due to site distance issues and lack of distance from the centerline to the curbing, parking is not able to be addressed. Additional alternatives to street side parking were discussed. Fischbein questioned if additional, larger municipal parking signage could be placed on the State roads (Folsom, Main & Huckins) directing to the Freight House parking area. This would have to be approved through the Traffic Bureau if placed on a State road.

Lighting of the sidewalks through decorative fixtures were also discussed. Provisions would be made during the sidewalk construction to allow for well-lit walking paths and to redesign the street scape of the village.

Sweeney suggested a walking path over the railroad tracks to access the municipal parking from the Mountain View Station Restaurant. Hanscomb suggested a stone dust placement over the tracks to eliminate mud but it must deter from the railroad ballasts.

Harriman will forward a copy of the plans for comment/concern to the Bureau of Traffic. Morgan suggested Harriman have White Mountain Survey update the plans to incorporate the ideas discussed

and also keep both sides of the road as options for future construction. Harriman confirmed that he will work with Attorney Sager to obtain sample easements.

Brief discussion took place on what would need to happen for the Town to acquire the State roads.

Being no further input, the work session was adjourned.

Adjourned at 4:03 PM.

Richard H. Morgan, Chairman

ABSENT

Robert C. Freeman

Sandra P. Martin

To be approved 2/26/2018