

Selectmen's Finance Meeting, Non-Public Session & Work Session
Monday, June 4, 2018

Chairman Morgan called the Work Session to order at 3:00 PM. This meeting was held in the upstairs conference room at Town Hall. Present were Selectmen Richard Morgan, and Martha Eldridge, and Ellen White, Town Administrator, who recorded the minutes. Selectman Sandra Martin arrived at 3:10 PM.

Abatement Request Review:

David Babson was present to discuss one of his properties which gained excess acreage in 2017. White explained that a boundary line adjustment was applied to Mr. Babson's property increasing his acreage erroneously. She confirmed that the correct affected properties were also adjusted. As a result, Mr. Babson received and paid a tax bill that was \$1,788 too much. The Board agreed this was an error that should be administratively abated and suggested the proper paperwork be provided for approval at next week's meeting. Harry Merrow was also present and discussed the history of the property and questioned whether it should be in current use assessment. Babson and Merrow will research this further. Babson was dismissed at 3:12 PM.

Finance Meeting:

Kellie Skehan, Town Clerk/Tax Collector and Karen Anthony, Finance & Benefits Administrator, entered at 3:15 PM.

Merrow reported the General Fund balance to be \$518,000 after today's disbursements. The next school payment due 6/15/2018 is in the amount of \$980,000 followed by July's payment in the amount of \$1,592,000.

Skehan reported that she has collected \$1.1 million out of the \$6.8 million tax warrant to date. The deed is scheduled for 6/18/2018 and she anticipates the banks to disburse escrow payments around 6/22/2018 for approximately \$1 million.

White stated that the audit is almost complete; Plodzik and Sanderson is just waiting for the post-employment benefit actuarial figures to add into the financial statements which should be received in the next week or two.

Morgan requested a monthly Treasurer's Report rather than weekly as they have been provided in the past. Merrow will begin this in the month of June. Anthony and Merrow communicate the balance and payment obligations on a weekly basis prior to ensure adequate funding.

Merrow and Anthony were dismissed at 3:23 PM.

Non-Public Session:

Morgan polled the Board for a non-public session under RSA 91-A:3, II (c) for a tax matter and RSA 91-A:3, II (b) for hiring a Town Employee at 3:24 PM. Roll call vote was taken. Martin answered yes, Eldridge answered yes, and Morgan answered yes. Morgan made a motion to adjourn the non-public session at 3:45 PM. Martin seconded. A unanimous vote was taken.

The work session reconvened at 3:45 PM.

Review of Red Folders, Accounts Payable and Payroll Manifests:

The Accounts Payable Manifest, Red Folder and Water & Sewer Red Folder were reviewed.

Being no further input, the work session was adjourned. Adjourned at 3:50 PM.

Richard H. Morgan, Chairman

Sandra P. Martin

Martha B. Eldridge

To be approved 6/11/2018