

**Selectmen's Finance Meeting, Work Session & Non-Public Session
Monday, December 3, 2018**

Chairman Morgan called the Work Session to order at 3:00 PM. The following meeting was held in the upstairs conference room at Town Hall. Present were Selectmen Richard Morgan and Martha Eldridge, and Ellen White, Town Administrator, who recorded the minutes. Selectman Sandra Martin was absent. Also present were Kellie Skehan, Town Clerk/Tax Collector, Karen Anthony, Finance & Benefits Administrator, and Harry Merrow, Treasurer.

Finance Meeting:

Skehan stated that she anticipates \$1.2 million will be collected by end of day and the \$1 million that will be received from the mortgage companies will follow in a few weeks.

Skehan reported that she has received a few questions about the tax rate increase, but more immediately after the tax bills were issued than now. Discussion took place on the impact of the Local School portion of the tax rate which increased the overall tax rate by \$1.59/thousand. Morgan stated that the School District pays 100% of the health insurance premiums for a full family plan and this is an area that could greatly reduce the budget.

Merrow reported the General Fund balance to be \$1.2 million. He reviewed the expenditures due by the end of December totaling \$3.1 million including the County payment and School District payments due in the amount of \$560,000 for the months of October-December.

White presented a spreadsheet showing the Town tax rate calculation for each year back to 2014 to show the variation in the appropriations, revenues, and equalized assessment value. Morgan stated that residents have commented their concern of Ossipee reaching a \$30/thousand tax rate in the near future and commented that it may be possible with the School District increases. He further stated that the Town cannot cut enough of its operating budget to offset the substantial increases that result from the School District's budget.

Morgan commented that the proposed increases in the Town's operating budget are minimal for the level of service that is provided. The Budget Status Report was presented for review.

Skehan, Anthony, and Merrow were dismissed at 3:15 PM.

Review of Red Folders, Accounts Payable and Payroll Manifests:

The Accounts Payable Manifest, Red Folder and Water & Sewer Red Folder were reviewed.

Budget Review:

White provided an updated spreadsheet showing the proposed 2019 Municipal Budget as recommended thus far.

Discussion:

Steve McConarty, Zoning Enforcement Officer, entered at 3:50 PM. McConarty provided an update on Westward Shores Campground and informed the Board of a waiver that is being provided to release the structures from following IBC code in relation to the foundations and footings for the campers that are to be raised to be in compliance with FEMA floodplain regulations. McConarty

stated that several campers have expended \$16,000-18,000 working with engineers to bring their units into compliance.

Discussion took place on the needs of the Ossipee Concerned Citizens building. McConarty stated that he will be working with Roland Millette to come up with a list of improvements and/or repairs needed. Morgan stated that the drainage and electrical are items of concern and stated that a Warrant Article may be presented at the upcoming Town Meeting if a list is able to be compiled. Further discussion took place on the buildings cosmetic needs.

McConarty updated the Board on the O'Reilly's Auto Parts Store stating that they will be repairing one deficient wall at a time. He stated that the test results completed by the structural engineer were not satisfactory and there were no consistent inspections completed to use as evidence that the walls are safe.

McConarty was dismissed at 3:58 PM.

Police Chief Joe Duchesne and Ethan Recco entered at 3:58 PM.

Non-Public Session:

Morgan polled the Board for a non-public session under RSA 91-A:3, II (a) for a personnel matter and RSA 91-A:3, II (e) for a legal matter at 3:59 PM. Roll call vote was taken. Eldridge answered yes, and Morgan answered yes. Morgan made a motion to adjourn the non-public session at 4:05 PM. Eldridge seconded. A unanimous vote was taken.

Being no further input, the work session was adjourned. Adjourned at 4:05 PM.

Richard H. Morgan, Chairman

ABSENT

Sandra P. Martin

Martha B. Eldridge

To be approved 12/10/2018