

Selectmen's Work Session & Non-Public Session
Monday, May 20, 2019

The following meeting was held in the upstairs conference room at Town Hall. Present were Selectmen Sandra Martin, Martha Eldridge, and Susan Simpson, and Ellen White, Town Administrator, who recorded the minutes.

Chairman Martin called the work session to order at 3:00 PM.

Time Reporting:

Also present was Karen Anthony, Finance & Benefits Administrator.

Anthony presented the Board with a list of questions related to the new time clock system in order to start the implementation process. Discussion ensued.

Two invoices received for walkway salt were reviewed. Anthony stated that one invoice has already been paid and the other has been presented for payment but the salt will not be delivered until September.

Anthony was dismissed at 3:15 PM.

Review of Red Folders, Accounts Payable and Payroll Manifests:

The Accounts Payable & Payroll Manifest, Red Folder, and Water & Sewer Red Folder were reviewed.

Non-Public Session:

Martin polled the Board for a non-public session under RSA 91-A: 3, II (a) for a personnel matter and RSA 91-A:3, II (c) for a tax matter at 3:25 PM. Roll call vote was taken. Martin answered yes, Eldridge answered yes, and Simpson answered yes. Martin made a motion to adjourn the non-public session at 4:15 PM. Eldridge seconded. A unanimous vote was taken.

The Work Session reconvened at 4:15 PM.

Being no further input, the work session adjourned. Adjourned at 4:15 PM.

Sandra P. Martin, Chairman

Martha B. Eldridge

Susan J. Simpson

To be approved 6/3/2019