

Selectmen's Work Session

Monday, May 24, 2021

The following meeting was held in the upstairs conference room at Town Hall. Present were Selectmen Martha Eldridge, Susan Simpson and Jonathan Smith. Matt Sawyer Jr., Town Administrator was also present, and recorded the minutes.

Chairman Smith called the meeting to order at 2:30 PM

Discussion:

Finance Director Andrea Picard and Public Works Director TJ Eldridge joined the meeting immediately after it was called to order. Andrea went right into her Finance Director's report, including a copy of the expenditures vs budget report for everyone present. She updated the group on the bank balances and upcoming large payments including the school. There was a consensus that holding off as long as possible on TAN utilization was ideal.

Andrea said that the audit hadn't been fully completed and returned yet, however, the journal entries from the Water/Sewer funds had been provided by auditors. There were mostly very minor entries to make as corrections, other than a \$50,000 reclassification resulting as an error by her predecessor. There was a conversation about the workflow and logistics of bringing new patrons onto the W/S system. At TJ's request, Matt instructed the Selectmen's Office Secretary to put a copy of all new approved W/S applications in his mailbox as he had more steps to take such as writing them an approval letter. Once the applications are approved by the BOS, the TC then creates a warrant. Once the warrant is signed, a bill can be created and then payment applied.

At 3:05 PM, Smith made a motion to enter a nonpublic session under RSA 91-A:3, IIc for reputational risk. Eldridge seconded and a roll call vote was taken: Eldridge- YES; Simpson-YES; Smith-YES

At 3:40 PM, Smith made a motion to re-enter the public session and seal the minutes to the nonpublic session. Simpson seconded and the vote passed unanimously.

The Selectmen signed and distributed documents for review and voting on in the public session. Smith made a motion to accept the concrete work bid for the Transfer Station scale project from Grey and Johnson Co. Eldridge seconded, and the vote passed 3-0.

Being no further input, the work session recessed until 4:15 PM in the gym.

Jonathan H. Smith, Chairman

Susan J. Simpson, Selectman

Martha B. Eldridge, Selectman