

Selectmen's Workshop
Monday, June 29, 2015

Selectman Morgan called the workshop to order at 3:00 PM. Present were Selectmen Richard Morgan and Franklin Riley, and Ellen White, Town Administrator, who recorded the minutes. Also present was Police Chief James Eldridge. Selectman Robert Freeman arrived at 3:10 PM.

The most recent draft version of the Employee Manual was distributed for review. White stated that she invited Eldridge to attend to provide comments on the holiday pay for the Police Department. Discussion ensued.

Discussion also took place on the amount of sick leave paid as part of the severance package.

The Board discussed removing the stipend paid for uniform cleaning as it is a taxable fringe benefit and suggested an increase in the hourly wage to compensate for the service.

White stated that the health insurance buy out is also a taxable fringe benefit. Notification will be issued to all employees during the open enrollment period so they are aware of it for 2016.

Eldridge informed the Board that the Chevrolet Impala cruiser to be auctioned this year is now at the Highway Department. Discussion took place on which department the Tahoe will be transferred to.

Eldridge was dismissed at 3:40 PM.

White questioned whether the Board would be interested in purchasing commercial trash receptacles for the Town beaches and parks. Following discussion, it was decided that all are "carry-in, carry-out" facilities and should remain that way.

White informed the Board that the new cleaning company, Afterdark Cleaning, is scheduled to begin cleaning the Town Hall this evening. She reported that it will be a significant increase in cost but she will be monitoring the budget. White stated that Dodie Everson will continue to clean the Freight House and Police Station as it will save approximately \$75 per week for her to do so.

Being no further input, the workshop adjourned at 4:10 PM.

Richard H. Morgan, Chairman

Franklin R. Riley

Robert C. Freeman

To be approved 7/6/2015