

**Selectmen's Department Head Meeting & Workshop**  
**Monday, December 14, 2015**

Chairman Morgan called the meeting to order at 2:00 PM. Present were Selectmen Richard Morgan, Franklin Riley, and Robert Freeman, and Ellen White, Town Administrator, who recorded the minutes. Also present was Police Chief Jim Eldridge.

The Sweet Paws case was discussed. Eldridge reported that the hearing has been postponed until January. White reviewed the status of the research Attorney Sager is completing.

Eldridge informed the Board that a \$200.00 invoice is incoming for a purchase he made of two push bumpers, two rear transport seats and retro cage equipment for the Impala cruisers; the purchase was a savings of approximately \$2,000.00.

Discussion took place on the drug forfeiture account. Eldridge stated that there is no longer seizure money incoming from the federal government and there has not been any for some time.

Discussion took place about overnight police coverage. Eldridge reported that the Sheriff's Department is only providing coverage until 11:00 PM and the State Police until midnight.

An incident in Effingham was responded to by an Ossipee officer when coverage could not be met by any other agency. During the call, his uniform was destroyed at an expense of approximately \$400.00. The Board agreed that the uniform should be replaced this one time. Eldridge is to meet with the Effingham Police Chief to review and discuss the incident. Morgan stated that he wants to ensure that our officers are protected when responding to outlying communities.

Eldridge stated that the cruisers and department are ready for winter. The budget was reviewed and upcoming expenses were briefly discussed.

Eldridge reported that performance evaluations have been completed for all employees of the Police Department.

Eldridge was dismissed at 2:30 PM.

David Senecal, Zoning Enforcement Officer, entered the meeting at 2:30 PM.

The outdoor event Explore Winter Gardens at Jakes Seafood was discussed. A review of the Outdoor Event Ordinance was reviewed. Following discussion and review of both, the Board agreed with Senecal's interpretation that an outdoor event application is necessary for the event. An agreement was made by all that the Outdoor Event Ordinance and Application would be reviewed and revised as found necessary since it has not been updated since 1996 and not followed completely as the instruction is written.

Discussion took place on the concert series at Hobbs Tavern that Ash Fischbein applied for under the Outdoor Event Application. Further discussion took place on the appeal to the Zoning Board of Adjustment that was filed by an attorney on Fischbein's behalf. The letter sent by White requested Fischbein seek a variance from the ZBA. The Board questioned whether the ZBA had the authority to hear an appeal to the Selectmen's decision to deny the application. Riley reviewed the RSA and determined that the ZBA can only hear appeals to decisions made on zoning.

Riley questioned if there is an active permit for the house and garage being built on Goldsmith Road by David Scripture. Senecal answered that there is. Riley was unable to find the permit on Senecal's report provided. Senecal will supply Riley with a copy.

Discussion took place on dump fees due by Scripture that remain unpaid.

Senecal reported that he has taken 240-250 pictures of signs but still has two roads to finish up and then he will begin checking the files for permits.

Senecal was dismissed at 3:15 PM.

White reviewed the information she pulled together on the property located on Map 74, Lot 11 – 1495 Route 16.

Barry and LuAnn Rollins entered to discuss the above property and dispute the assessment. Rollins provided information on the disparity in assessment of the abutting properties and documentation noting the inability to have access on the limited access highway making the parcel landlocked. Discussion ensued. Morgan requested one week to review the information with Assessor Todd Haywood and they would answer back to Mr. and Mrs. Rollins next Monday. Mr. and Mrs. Rollins left the meeting at 3:40 PM.

Morgan requested that White review the information with Haywood Wednesday for correction or schedule a meeting for next Monday if a correction is not made.

Brief discussion took place on the assessing contract.

White informed the Board that Agape Ministries has requested further consideration on their past requests for charitable exemption. Morgan requested that White seek further guidance from DRA.

White reported that she met with Brad Harriman, Public Works Director, and they reviewed the status of the Whittier Covered Bridge funds. Once the reimbursements due from the State are received, there will be approximately \$136,000 in funds available for Phase III with the difference being accounted for by the additional change orders approved during current Phase II.

Harriman entered at 3:55 PM.

The Board questioned how much aggregate material is currently being stockpiled by Stanley Eldridge. Harriman answered that there is minimal if any. Morgan stated that each of the Board members has been contacted by various people with their concern. Morgan requested that Harriman speak with Eldridge with a request to not use the Highway Garage as a location to stockpile his material. Riley stated this request is necessary from an ethical and appearance standpoint and not a reflection on Eldridge personally.

Harriman also reviewed the results he figured for the Whittier Covered Bridge project and also stated that he has requested clarification from the State of NH DOT on reimbursements for Phase III.

Harriman was dismissed at 4:05 PM.

White informed the Board that the Water & Sewer Department has purchased and picked up a new pickup truck. She was notified last week when an insurance binder was requested to pick it up. White stated that she was told there was no loss payee. Riley and Morgan questioned how they were able to purchase the vehicle and also if they used the State bid process. White was unsure on both.

Discussion took place on whether the Board members were in favor of creating a warrant article to take the Water & Sewer Department back over or turn it over to a village district. All Board members were in favor of a change but nothing specific was decided at this time.

Being no further input, Morgan made a motion to adjourn. Freeman seconded. A unanimous vote was taken.

Adjourned at 4:10 PM.

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Richard H. Morgan, Chairman

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Franklin R. Riley

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Robert C. Freeman

To be approved 12/21/2015