

Selectmen's Department Head Meeting & Workshop
Monday, August 29, 2016

Chairman Riley called the workshop to order at 3:00 PM. Present were Selectmen Franklin Riley, Robert Freeman, and Richard Morgan, and Ellen White, Town Administrator, who recorded the minutes. Also present was Steve McConarty, Zoning Enforcement Officer.

Discussion took place on the building permit procedure and fees schedule. McConarty reviewed several suggestions for changes to the process. White will compile a spreadsheet of fees from surrounding towns for comparison. Further discussion will take place on 9/12/2016.

McConarty reviewed several outstanding projects he is working on:

132 Hanson Road – McConarty informed the Board that the EPA has issued notice to the property owner to properly dispose of the debris within 90-days. McConarty noted the area disturbed by garbage to be approximately 200'x30' and household trash is still being hauled in.

9 Dorrs Corner Road – Mr. Lee will be bringing in a new mobile home he has located. McConarty has issued a permit for the slab foundation but it has not been poured yet. A review of the conditions agreed upon will take place. McConarty was unable to report whether the mobile home is HUD approved at this time.

44 Danville Road and 44 Bay Point Road – McConarty stated that Attorney Sager is handling the properties through the processes of RSA 155:B.

201 Route 16B – McConarty reported that he and Chief Brownell visited the apartment building today while contractors were on site replacing windows. The presence of mold and mildew is still more than apparent. A verbal cease and desist was given. This will be referred to Attorney Sager for review under RSA 155:B.

25 Gile Road – McConarty informed the Board that he spoke with an agent from NH DES who acknowledged that the shore land permit should not have been issued on the present building. Discussion took place on the zoning issues and the building permit renewal process. The Board questioned whether they have the authority to issue a permit with known zoning violations. Further discussion took place. White will follow up with Attorney Sager.

McConarty was dismissed at 3:24 PM.

The job applications received for the position of Recreation Director were reviewed. Several applications were chosen for interviews to take place during the evening of 9/7/2016. The Board acknowledged that they would conduct the interviews.

The most updated draft version of the Temporary Outdoor Event Ordinance was reviewed. The Board agreed to announce the date for the next Public Hearing on the ordinance during the Selectmen's Meeting tonight.

Being no further input, the meeting was adjourned.

Adjourned at 4:10 PM.

Franklin R. Riley, Chairman

Robert C. Freeman

Richard H. Morgan

To be approved 9/12/2016