

Selectmen's Department Head Meeting
Monday, September 19, 2016

Chairman Riley called the workshop to order at 3:00 PM. Present were Selectmen Franklin Riley, Robert Freeman, and Richard Morgan, and Ellen White, Town Administrator, who recorded the minutes. Also present was Brad Harriman, Public Works Director.

Harriman reviewed the status of the Highway Garage Addition noting an incoming change order from Bauen Corporation for a reduction based on work that was completed by the Highway Department. Harriman will determine what the overall savings will be once offset by the material invoices.

Harriman reviewed the quote received from Heckman's Flooring for the installation of VCT tile in the new breakroom, two offices and bathroom in the Highway Garage.

Harriman informed the Board that the paving will commence on Moultonville Road this Wednesday. He also reported that the retaining wall on Moultonville Road is now complete. While preparing for the paving, another water line leak was detected and repaired by the Water & Sewer Department.

Harriman reported that Dore Street will be shim coated but not top coated until a determination is made as to whether a water line will be replaced.

Discussion took place on the Water & Sewer Department transition.

Harriman stated that the bridge repair at Little Dan Hole is almost ready to move forward once NH DES provides their response to the presence of a long-eared brown bat that was detected. Harriman anticipates the road closure will be in effect for approximately four days.

Harriman discussed the Paddy Acre culvert that is in need of repair. The Board agreed that it should move forward this year to eliminate the last of the red-listed bridges.

Discussion took place on allowing the Highway Foreman the ability to take a Town truck home to deal with on-call issues. The truck is to be used for business-use only. Freeman made a motion to allow the Highway Foreman to take the truck home for business-use only. Riley seconded. A unanimous vote was taken.

Harriman was dismissed at 3:35 PM.

White informed the Board that Sager is working on the last few revisions to the Temporary Outdoor Event Ordinance but it will not be ready for tonight's meeting.

The General Assessing Services contract was reviewed for determination as to whether the Board would be going out to bid or renewing the existing contract. Discussion took place on current issues with the USPAP manual not being determined compliant by the NH DRA. White was asked to contact NH DRA to see what is missing to make the manual compliant. White reviewed the status of the campground pickups that are still in progress.

White informed the Board that a property tax auction is only possible at the earliest in December or January. The Board agreed to hold off until spring to give the properties better exposure.

Discussion took place on open matters that are awaiting legal action.

Discussion took place on the mobile home that was relocated to the 9 Dorrs Corner Road property today which resulted in damage to Town roads. The timeline presented by Mr. Lee was also reviewed noting that Mr. Lee has not met any of the deadlines he set. Morgan made a motion to issue a cease and desist on the property. Freeman seconded. A unanimous vote was taken.

Being no further input, the meeting was adjourned.

Adjourned at 4:00 PM.

Franklin R. Riley, Chairman

Robert C. Freeman

Richard H. Morgan

To be approved 9/26/2016