

Selectmen's Workshop & Department Head Meeting
Monday, November 14, 2016

Chairman Riley called the workshop to order at 2:30 PM. Present were Selectmen Franklin Riley and Robert Freeman, and Ellen White, Town Administrator, who recorded the minutes. Selectman Richard Morgan was absent – excused.

A review of the outside agencies requests took place. Riley noted the amount of increase is up by \$16,000 from 2016. Discussion took place on moving forward with level funding given lack of a full Board and then allowing the Budget Committee to make any amendments. Thorough review of the Main Street Program, End 68 Hours of Hunger, and food pantries took place.

The tax rate breakdown was reviewed and compared with the 2015 final rates.

Brad Harriman, Public Works Director, entered at 3:30 PM.

Harriman reviewed the need for tree removal in Granite and the quotes received to do so. Discussion took place on one problem tree that would require crane removal.

Harriman reviewed the status of the culvert repair to take place on Paddy Acre Road. He also reviewed the quotes received for subcontracting the excavator work which will be cheaper than renting a machine. Harriman stated that the repair can begin as early as Thursday this week and should be wrapped up within two days.

A request for purchase of additional culvert from Water Industries using State bid pricing was reviewed. Harriman stated that the Highway Department will be completing some drainage repairs along Circuit Road and Pocket Mountain Road.

Harriman presented a preliminary warrant article review including road paving with schedule, highway capital reserve, solid waste equipment capital reserve, bridge repairs and or replacement, and Town buildings. Discussion took place on making preparations for replacing the gym floor in 2017. Harriman stated that he will be looking to purchase a new loader in the next 2-3 years and a new truck around the year 2020.

Discussion took place on preparing all Town-buildings for winter. White discussed securing the newly Town-acquired buildings.

Harriman reported that his sand delivery has arrived for the upcoming winter season and salt will be incoming.

White stated that Department Heads have completed their self-appraisals but are awaiting review from the Board. It was agreed to wait for the review to take place until there is a full Board available.

Discussion took place on how to move forward with the underground propane tank at the Freight House. White recapped her conversation she had with Jerry at Rymes who is not willing to accept a replacement tank from new provider Jesse Lyman due to an ongoing issue between the two companies. Options were discussed but it was ultimately decided that it would be best to purchase the tank outright to deter future issues.

Brief discussion took place on the Water & Sewer Department.

Being no further input, the meeting was adjourned.

Adjourned at 4:10 PM.

Franklin R. Riley, Chairman

Robert C. Freeman

ABSENT
Richard H. Morgan

To be approved 11/21/2016