

Selectmen's Finance Meeting & Department Head Meeting
Monday, November 7, 2016

Selectman Morgan called the workshop to order at 2:40 PM. Present were Selectmen Robert Freeman and Richard Morgan, and Ellen White, Town Administrator, who recorded the minutes. Selectman Frank Riley was absent – excused. Also present was Elaine Sherman, Finance & Benefits Administrator.

A comparison of the current percentage of health insurance contributions versus the impact of moving to a 5% or 10% contribution was reviewed. Various plans were also compared to the existing plan to see what coverage changes exist. Morgan reviewed the option of hosting a menu plan of options in the future. Discussion took place on the potential impact of the lookback period for the calculation of the Cadillac Tax in 2020.

Kellie Skehan, Town Clerk/Tax Collector, and Harry Merrow, Treasurer, entered at 3:00 PM.

A light accounts payable batch will be processed this week. Merrow reported the bank balance to be \$199,409.92. Discussion took place on pushing the November school payment back to the end of the month. Sherman stated that approximately \$300,000 will be due in Fire Precinct payments and paying invoices next week. Merrow stated that he anticipates borrowing from the tax anticipation note again next week. To date \$800,000 has been borrowed.

White reviewed the option of a Town credit card to be provided by Northway Bank. Discussion took place on who would have access and credit limits. Morgan stated that the card could be used to fund summer camp options rather than prepaying and having monies refunded at the end of the season.

The County payment in the amount of \$898,756 is due in December. Fire Precinct payments will be delayed until 11/21/2016.

White reported that she has left several voicemails and emails for DRA Advisor Michelle Clark in regard to the setting of the tax rate but has not received a response back. The queue reports that the Town is ready for a tax rate. Discussion took place on when the Fire Precincts' required documentation was submitted. Skehan stated that she will contact Clark to see if she can get an update on the status of the tax rate.

Sherman, Skehan and Merrow were dismissed at 3:40 PM.

Steve McConarty, Zoning Enforcement Officer, entered at 3:43 PM.

McConarty reported that the billboard sign next to Aubuchon Hardware has been taken down as it was a safety hazard following wind damage several weeks ago.

Brief discussion took place on Accessory Dwelling Units.

Discussion took place on the Dorrs Corner Road property and the two dilapidated structures located on Bay Point Road and Danville Road. McConarty stated that there is metal roofing covering the windows on the Dorrs Corner Road property and it is not hooked up to any utilities. McConarty reported that NH DES has requested further information on the Gile Road property to verify whether it has complied with the approved shoreland permit.

McConarty discussed several travel trailers and mobile homes that are in violation of the Zoning Ordinance that he is currently working on. Additional discussion took place on building permit fees. Morgan requested a workshop be scheduled to finalize any changes to the fees and permitting process.

Being no further input, the meeting was adjourned.

Adjourned at 4:10 PM.

ABSENT

Franklin R. Riley, Chairman

Robert C. Freeman

Richard H. Morgan

To be approved 11/14/2016