

**Selectmen's Work Session & Non-Public Session**  
**Monday, May 21, 2018**

Chairman Morgan called the Work Session to order at 2:45 PM. This meeting was held in the upstairs conference room at Town Hall. Present were Selectmen Richard Morgan, Sandra Martin, and Martha Eldridge, and Ellen White, Town Administrator, who recorded the minutes. Also present was Kellie Skehan, Town Clerk/Tax Collector.

**Non-Public Session:**

Morgan polled the Board for a non-public session under RSA 91-A:3, II (c) for a tax matter at 2:45 PM. Roll call vote was taken. Martin answered yes, Eldridge answered yes, and Morgan answered yes. Morgan made a motion to adjourn the non-public session at 2:55 PM. Martin seconded. A unanimous vote was taken.

The work session reconvened at 2:55 PM and Skehan was dismissed.

**Sidewalk Project:**

Attendance also included Matt Trahan and Ash Fischbein, Ossipee Economic Development Council, Brad Harriman, Public Works Director, Bill Eldridge, Highway Foreman, Lois Sweeney, and Phil Villari.

Harriman presented the plans prepared by White Mountain Survey for review. Discussion took place on locations for crosswalks and easements that will be required.

Villari questioned if there have been any provisions made for on-street parking. Harriman responded that none have been made yet. A request was made for additional signage to be placed on Huckins Street and Folsom Road directing traffic toward the municipal parking behind the Freight House Annex, and a larger sign at the parking location. Further discussion took place on placing yield for pedestrian signs at all crossing locations. Sweeney questioned if the State will be removing the parking in front of Bill Grover's building. No one present was aware of this.

Harriman presented some options for solar street lights. Discussion took place on having the lights provide down lighting to illuminate the sidewalks but not affect the area houses and apartments. The lights that were installed in Chocorua Village were suggested as a light to reference for their aesthetic appeal. Two lights broken up into one-third sections were recommended for placement along the sidewalks. Harriman will present the ideas for the crosswalks and lighting to Jim Rines for incorporation into the sidewalk plans.

Bill Eldridge stated there to be a need for a piece of equipment to clean the sidewalks.

Harriman stated the next step will be to send the plans to the State once received back from White Mountain Survey and then the easement process can begin. Harriman stated that only 3-4 properties will require easements and he will work with Attorney Sager to start drafting a letter. Morgan suggested reaching out to the property owners that will require an easement to let them know the plan ahead of time.

Harriman confirmed that this project can be completed by the end of the year. Fischbein questioned if there is any need for infrastructure repair or preparations for future work including possible underground electrical that can be incorporated into this project. The area to be affected by this project is not significant enough to have any impact.

Morgan suggested that Harriman contact the lighting company to see if they can provide a sample light. The life expectancy is noted to be 10-15 years with a battery life of 3-4 years.

**Review of Red Folders, Accounts Payable and Payroll Manifests:**

The Accounts Payable Manifest, Red Folder and Water & Sewer Red Folder were reviewed.

**Discussion:**

White informed the Board of a complaint filed about vehicles being parked along the road in Knox Mountain Association which pose a hazard in the case of a fire or police emergency. It was agreed by the Board that it is a private road that the Town does not have authority over.

White informed the Board of a complaint filed about the ambulance service provider. The complainant may be in attendance during the Selectmen's Meeting to discuss the issue further.

The nominations for Employee of the Year were presented for review and selection.

White informed the Board that three applications were received for the Laborer/Attendant position at Camp David. The applications will be reviewed and acted upon at the next Selectmen's Meeting.

**Involuntary Lot Merger:**

Cheryl Wilson entered at 3:45 PM to discuss her property where two lots of record were involuntarily merged by the Town in 2010 during the remapping project. Wilson provided deeds and a survey as evidence. White stated that Wilson has already reviewed the information with Assessor Todd Haywood. Morgan stated that the Board will act on this during their regular meeting tonight. Wilson was dismissed at 3:55 PM.

**Discussion continued:**

White reviewed the proposed School District payment scheduling noting the increase for the upcoming school year to be just over \$900,000.

Steve McConarty, Zoning Enforcement Officer, informed the Board that John Lee, 9 Dorrs Corner Road, will be installing a slab foundation on the property.

Being no further input, the work session was adjourned. Adjourned at 4:00 PM.

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Richard H. Morgan, Chairman

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Sandra P. Martin

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Martha B. Eldridge

To be approved 6/4/2018