

**Selectmen's Meeting
Monday, April 8, 2019**

These minutes were recorded by Ellen White, Town Administrator. The meeting was held in the Bub Avery Memorial Gymnasium at Town Hall.

Call to Order:

Chairman Martin called the meeting to order at 4:15 PM.

Martin opened the meeting with the Pledge of Allegiance.

Attendance by Roll Call:

Present were Selectmen Sandra Martin and Susan Simpson. Selectman Martha Eldridge was absent (excused).

Public Input:

None presented.

Meeting Minutes:

Martin made a motion to seal the minutes from the Non-Public Session held pursuant to RSA 91-A:3, II (b) for a personnel, and RSA 91-A:3, II (d) for an acquisition. Simpson seconded. A unanimous vote was taken.

Martin made a motion to approve the minutes from the Selectmen's Meeting held on 4/1/2019. Simpson seconded. A unanimous vote was taken.

Martin made a motion to approve the minutes from the Selectmen's Work Session, Finance Meeting & Non-Public Session held on 4/1/2019. Simpson seconded. A unanimous vote was taken.

Accounts Payable & Payroll Manifests:

A Payroll Reimbursement Request issued to the Water & Sewer Department for the payroll week ending 4/6/2019 was submitted in the amount of \$3,355.88. Simpson made a motion to sign the request. Martin seconded. A unanimous vote was taken.

The Payroll Voucher was submitted for the week ending 4/6/2019 in the amount of \$40,907.78. The Accounts Payable Voucher was submitted for the week ending 4/1/2019 in the amount of \$16,742.12. The Water & Sewer Accounts Payable Voucher submitted for the week ending 4/1/2019 was in the amount of \$4,507.75. Simpson made a motion to approve and sign the vouchers. Martin seconded. A unanimous vote was taken.

Water & Sewer Red Folder:

A Water & Sewer Warrant in the amount of \$3,340.00 for septic hauler billing was presented for signatures. Martin made a motion to approve the warrant. Simpson seconded. A unanimous vote was taken.

Review of Red Folder:

The Transfer Station Work Log was received for the week ending 4/6/2019. Simpson read the work completed at the Transfer Station.

The Board received a copy of a certification sent by the Tax Collector to the Board of Tax and Land Appeals acknowledging the date (3/28/2019) the final tax bills were mailed.

A Vacation Request was presented for approval. Martin made a motion to approve the request. Simpson seconded. A unanimous vote was taken.

An Intent to Excavate was received from Green Oak Realty for the property located at 125 Duncan Lake Road (Map 235, Lot 4). The intent is to excavate 25,000 cubic yards of gravel, 30,000 cubic yards of sand, 1,000 cubic yards of loam, and 8,000 cubic yards of stone products and a bond was posted in the amount of \$1,280.06. Simpson made a motion to approve the intent. Martin seconded. A unanimous vote was taken.

A Contract for Use of Facilities was received from KCRBL requesting use of the Bub Avery Memorial Gymnasium on Tuesdays and Wednesdays for baseball practice using tennis balls. The scheduled has been verified by Craig Brady, Recreation Director. Martin made a motion to approve the contract. Simpson seconded. A unanimous vote was taken.

A Yield Tax Levy in the amount of \$429.64 from the Report of Cut submitted by the Carol Gartland (Map 264, Lot 17) was presented for signatures. Simpson made a motion to approve the warrant. Martin seconded. A unanimous vote was taken.

A Yield Tax Levy in the amount of \$395.76 from the Report of Cut submitted by John Jeddrey (Map 244, Lot 2) was presented for signatures. Simpson made a motion to approve the warrant. Martin seconded. A unanimous vote was taken.

A Deputy Forest Fire Warden Appointment Form was presented for Stephen McMullen. Martin made a motion to approve the appointment. Simpson seconded. A unanimous vote was taken.

A Deputy Forest Fire Warden Appointment Form was presented for Matthew Theriault. Martin made a motion to approve the appointment. Simpson seconded. A unanimous vote was taken.

The Recycling Center Daily Cash Log was received for the month of March. The total collected for the month was in the amount of \$2,962.15.

Department Head Reports:

Water & Sewer Department – Wayne Eldridge, Water & Sewer Supervisor, reported that he installed a few new meters for new property owners.

Police Department – Joe Duchesne, Police Chief, reported that several more cases have been taken on by the Police Department in the past week.

Town Clerk/Tax Collector – Kellie Skehan, Town Clerk/Tax Collector, informed all that liens will be placed on properties with taxes due on 4/23/2019. She stated that payment must be made in the

form of cash, bank check or treasurer's check. Skehan reported that the Dog Clinic held last week was successful and reminded all that dog licenses are due on 4/30/2019.

Zoning Enforcement/Government Buildings – Steve McConarty, ZEO, reported that more permits were processed this week. He also informed the Board that he is working on an issue with NH DES regarding a property that concrete is being dumped on. The apartment building now has one of the three apartments fully resolved, and the other two are under construction.

Recreation Department – Craig Brady, Recreation Director, announced the playground at Constitution Park will be installed on 5/31/2019 and 6/1/2019. He stated he is looking for 10-15 volunteers for both days to complete the community build. Brady stated the Easter Egg Hunt is on Saturday, 4/20/2019 and Summer Camp registrations will open on 5/8/2019. Brady also announced that a Teen Camp (ages 13+) will be hosted this summer with four field trips scheduled on Wednesdays. This is being offered in a partnership with the Ossipee Police Department.

Martin announced receipt of a few ideas for programs to be hosted by the Recreation Department and read them aloud. Brady responded that some of the programs are already being offered. A copy will be sent to Brady for review.

Highway Department – Brad Harriman, Public Works Director, stated they are still waiting for the arrival of spring. He announced the intersection of Route 28 & 171 roundabout project is scheduled to go out to bid on 4/16/2019 and the same timeframe for the Whittier Covered Bridge final phase. Harriman stated that a solar street light has been ordered and will be on display in front of Town Hall so the Selectmen and residents can view its light production in consideration for illuminating the sidewalks.

Transfer Station – Martin presented an article on recycling cost sharing for Harriman to review.

Review of Red Folder Continued:

Martin announced receipt of a letter received from Skyler Cruz Wolsey who offers many suggestions for lighting and intersection configurations relative to the Town of Ossipee. Martin stated that a lot of work was put into the letter and suggested it be forward to NH DOT.

Martin read a response received from Eric Damon, President of CarePlus Ambulance, regarding an ambulance taken out of service by the NH Bureau of EMS following a safety inspection. Damon notes that a backup ambulance was immediately put in place and the deficiencies have since been corrected.

The Board received a copy of a notice sent by Solitude Lake Management to abutters of the areas in Ossipee Lake that will receive aquatic herbicide treatment for milfoil this spring/summer.

The Board received a copy of a notice sent by Vegetation Control Service, Inc. for selective application of herbicide treatment on undesirable vegetation growing within power line rights of way corridors located throughout Ossipee for NH Electric Co-Op. Martin stated this information will be posted to the Town's website and announced that people should be aware that this can be tracked into homes by children and animals.

A Notice of Decision was received from the Planning Board acknowledging a subdivision approved for case #18-3-SUBD for Mountain Grainery, LLC, 755 Route 16 (Map 130, Lot 9).

The Board received an invitation to attend the Ossipee United Round Table on 4/13/2019 from 9:00-11:00 AM in the Bub Avery Memorial Gymnasium.

New Business:

Department Head Reporting – Took place earlier in the meeting.

Old Business:

Whittier Covered Bridge – Discussed earlier in the meeting.

Sidewalk Project – Discussed earlier in the meeting.

Intersection of Routes 28 & 171 Roundabout Landscaping Agreement – Martin announced that the Garden Club declined the maintenance of the landscaping as proposed. Martin reviewed the suggested plantings offered by the NH DOT and stated that they are looking for people to come forward that may be interested in maintaining the plantings. Martin stated that the plantings should include the lowest maintenance possible.

Martin announced the Secretary position in the Selectmen's Office will be posted to the public immediately.

Public Input #2:

None presented.

Non-Public Session:

Not applicable.

The next meeting will take place on Monday, April 15, 2019 at 4:15 PM.

Adjournment:

Being no further input, Martin made a motion to adjourn. Simpson seconded. A unanimous vote was taken.

Adjourned at 4:43 PM.

Sandra P. Martin, Chairman

ABSENT
Martha B. Eldridge

Susan J. Simpson

To be approved 4/15/2019