

**Selectmen's Meeting  
Monday, April 22, 2019**

These minutes were recorded by Laura Nash, Boards & Commissions Secretary. The meeting was held in the Bub Avery Memorial Gymnasium at Town Hall.

**Call to Order:**

Chairman Martin called the meeting to order at 4:15 PM.

Martin opened the meeting with the Pledge of Allegiance.

**Attendance by Roll Call:**

Present were Selectmen Sandra Martin, Martha Eldridge, and Susan Simpson. Absent was Ellen White, Town Administrator.

**Public Input:**

Patricia Pustell, Library Trustee, would like consent from the Select Board to have her therapy dog "Sadie" attend the children's reading time hour at the Library. Patricia Pustell stated Sadie is insured as a therapy dog. Sadie will be on leash and currently attends the Mountain View Nursing Home visiting patients and residents. The Select Board would like to seek Town Counsel before rendering a decision. Martin ask Maria Moulton her opinion. Moulton is in favor and would like library to be a dog friendly place.

**Meeting Minutes:**

Martin made a motion to approve the minutes from the Selectmen's Meeting held on 4/15/2019. Simpson preferred to table until the edits could be corrected. Majority vote carried.

A **Motion** by Martin to approve the minutes from the Selectmen's Department Head Meeting, Work Session & Non-Public Session held on 4/15/2019. Simpson noted some edits and preferred to table signing until the edits could be corrected. Simpson noted on page 1, paragraph 6 "to help with the community build of the playground..." Martin explained it's a community project which is why it's worded as a "community build," so no correction is needed. Simpson noted in the footer on page 2, the date of 04/08/2019 should be 04/15/2019. Martin amended her previous motion.

A **Motion** by Martin to approve the minutes from the Selectmen's Department Head Meeting, Work Session & Non-Public Session held on 4/15/2019 as amended. Eldridge seconded. Majority vote carried.

A **Motion** by Martin to approve the minutes from the Selectmen's Meeting held on 4/15/2019. Simpson noted on page 3, paragraph 7 - "stating that legal has been involved and..." Simpson questioned if it should read "legal counsel ..." Martin and Eldridge agreed that "legal" is fine. Simpson questioned on page 3, paragraph 8 - "Harriman also reported that the 171/28 roundabout project" should read "route 171/28..." and page 4, paragraph 10 - "Intersection of Routes 258 & 171 Roundabout..." should read "Routes 28 & 171..."

A **Motion** by Martin to approve the minutes from the Selectmen's Meeting held on 4/15/2019 as amended. Eldridge seconded. Majority vote carried.

A **Motion** by Martin to approve in the amount of \$134,502.00 for form 941 for 2019: Employer's Quarterly Federal Tax Return. Eldridge seconded. Majority vote carried.

A **Motion** by Martin to seal the minutes from the Non-Public Session held pursuant to RSA 91-A: 3, II (c) for a tax matter. Eldridge seconded. A unanimous vote was taken.

**Accounts Payable & Payroll Manifests:**

A Payroll Reimbursement Request issued to the Water & Sewer Department for the payroll week ending 4/20/2019 was submitted in the amount of \$4,423.11. Eldridge made a motion to sign the request. Martin seconded. A unanimous vote was taken.

The Payroll Voucher was submitted for the week ending 4/23/2019 in the amount of \$41,402.53. The Accounts Payable Voucher was submitted for the week ending 4/15/2019 in the amount of \$1,226,467.20 including a school payment totaling \$1,074,871.00. The Water & Sewer Accounts Payable Voucher submitted for the week ending 4/15/2019 was \$102,572.42 including a payment to the Capital Reserve Fund in the amount of \$97,000.00. Martin noted any funds not expensed during a year are added to the Capital Reserve Fund. Eldridge made a motion to approve and sign the vouchers. Martin seconded. A unanimous vote was taken.

**Review of Red Folder:**

Martin read a memo from Brad Harriman, Public Works Director, stating they're lifting the road postings effective April 23, 2019, and a notice is posted on the Town's website.

An Excavation Tax Warrant in the amount of \$0.00 was presented for signatures. Eldridge made a motion to approve the warrant. Martin seconded. A unanimous vote was taken.

An Excavation Tax Warrant in the amount of \$146.32 was presented for signatures. Eldridge made a motion to approve the warrant. Martin seconded. A unanimous vote was taken.

An Excavation Tax Warrant in the amount of \$11,332.60 was presented for signatures. Eldridge made a motion to approve the warrant. Martin seconded. A unanimous vote was taken.

A Yield Tax Levy in the amount of \$1,715.69 for Bolstridge Logging, LLC. Tax Map 39 Lot 001, Tax Map 41 Lot 17, and Tax Map 209 Lot 002 was presented for signature. Simpson made a motion to approve the warrant. Eldridge seconded. A unanimous vote was taken.

The Transfer Station Work Log was received for the week ending 4/20/2019. Martin read the work completed at the Transfer Station.

The Transfer Station held Earth Day on Saturday, April 20, 2019. The Transfer Station saw 550 vehicles, received 320 tires, 84 electronics, 200 demo, 34 refrigerators & A/C's, 10 car batteries, and 10 propane tanks.

An Application for Abatement from the Water & Sewer Supervisor was received for Scott Milligan of 59 Moultonville Rd. Tax Map 091 Lot 005. The request is in the amount of \$947.60 for Sewer and \$585.05 for Water due to the snow coming off the metal roof, breaking the outside water spigot without anyone knowing. Wayne Eldridge, Supervisor of the Water & Sewer Department, recommends abating \$947.60 for sewer but without knowing how long the water was leaking, he does not recommend abating the water bill. Eldridge made a motion to approve the abatement in the amount of \$947.60 for the sewer only. Martin seconded. A unanimous vote was taken.

An Intent to Excavate was received from Tilton Sand & Gravel, Inc. for the property located at 795 Route 16 (Map 250, Lot 8). Total acreage of Lot is 71. The intent is to excavate 40,000 cubic yards of gravel, 40,000 cubic yards of sand, 1500 cubic yards of loam and a total of 96,500 cubic yards of product. The taxes are paid. Simpson made a motion to approve the intent. Eldridge seconded. A unanimous vote was taken.

Simpson read a Notice of Intent to Cut for Tax Map 279, Lot 012 (Original Cut) on Browns Ridge Rd. Owner is Michael Wadlinger of Wadco Inc. and the intent is to cut 60 acres out of 63+/- acres by Arthur B. Wood Jr. Anticipated start date is 05/01/2019. Taxes are paid and there is no cemetery noted. Simpson made a motion to approve the Intent to Cut. Eldridge seconded. A unanimous vote was taken.

### **Department Head Reports:**

Water & Sewer Department – Wayne Eldridge, Water & Sewer Supervisor, reported that a water line froze on the Town-side of Route 16B. Camp David will be opening May 7, 2019 for 3-days a week and will have an attendant on location from 7:00 AM to 3:30 PM.

Police Department – Joe Duchesne, Police Chief, nothing new, stated that it was a busy week.

Highway Department/Transfer Station – Brad Harriman, Public Works Director, reported that the route 171/28 roundabout project is to go out to bid tomorrow. Meeting and scheduling with people this week for starting the sidewalk project, when the weather officially cooperates. Harriman wanted to thank the Center Ossipee Fire Department, who washed out the recyclable bays of bird droppings. The Boy Scouts want to set up from 8:00 AM – 12:00 pm at the Transfer Station on Sunday, April 28, 2019 to sell saplings as a fundraiser. Harriman reported no new updates on the traffic roundabout at routes 171/28. Harriman reported no update on the Whittier Covered Bridge other than it is supposed to go out to bid in the next week. M. Eldridge asked what the plan is to prevent the birds in the future. Harriman reported that Steve McConarty has suggested netting. Harriman noted possibly closing the area off, cleaning up involving pressure washing the area, scooping the debris, and taking it to the compost pile at the Transfer Station.

### **Review of Red Folder Continued:**

The Highway Department Work Log was received for the week ending 4/20/2019. Simpson read the work completed by the Highway Department.

A Letter from the Town Assessor concerning the Ossipee Valley Lodge No. 74 of the Ossipee Valley Masonic Temple Assoc. The Board has determined the property is exempt. Martin made a motion to continue the Tax Exempt status for the Ossipee Valley Lodge. Eldridge seconded. A unanimous vote was taken.

The Board received a Wetland Permit by Notification (PBN) for File #2019-0794 – Wayne Klapprodt, 10 Long Sands Rd. Tax Map 50 Lot 002. There's no endangered species and it's to repair a failing retaining wall.

The Board received a Consent Calendar Agenda from the State of New Hampshire.

### **Water & Sewer Red Folder:**

A Water & Sewer Warrant in the amount of \$109.27 for service charges was presented for signatures. Martin made a motion to approve the warrant. Eldridge seconded. A unanimous vote was taken.

### **Old Business:**

Whittier Covered Bridge – No new updates.

Sidewalk Project – Discussed earlier in the meeting.

### **New Business:**

Department Head Reporting – Took place earlier in the meeting.

New Website – Martin announced the Board is in the process of creating a new Town website. The current website is not secure across all platforms and the new website will be secure. The new website will be changed from a green background to blue and will be user friendly with a push button approach.

Simpson announced that the Board received a request from Ossipee Concern Citizens (OCC) to attend the Annual Meeting & Dinner on May 9, 2019. Simpson and Eldridge will attend.

Simpson announced the Board received the spring newsletter from White Horse Addiction Center announcing the 4<sup>th</sup> Annual Silent Auction and Dinner on Friday, May 10, 2019 from 5:00 – 8:30 PM. They will have informational speakers. Simpson will be attending.

Town Clerk/Tax Collector – Kellie Skehan, Town Clerk/Tax Collector, reminded that payments for past due property taxes must be received by cash, bank check or money order by 4:30 PM on 4/23/2019 to avoid a lien being placed on the property. She stated any address changes need to be reported to the Town Assessing Clerk before the first tax bills are sent out.

**Public Input #2:**

None presented.

**Non-Public Session:**

Not applicable.

The next meeting will take place on Monday, April 29, 2019 at 4:15 PM.

**Adjournment:**

Being no further input, Martin made a motion to adjourn. Eldridge seconded. A unanimous vote was taken.

Adjourned at 4:45 PM.

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Sandra P. Martin, Chairman

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Martha B. Eldridge

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Susan J. Simpson

To be approved 4/29/2019