

**Selectmen's Meeting
Monday, April 29, 2019**

These minutes were recorded by Ellen White, Town Administrator. The meeting was held in the Bub Avery Memorial Gymnasium at Town Hall.

Call to Order:

Chairman Martin called the meeting to order at 4:15 PM.

Martin opened the meeting with the Pledge of Allegiance.

Attendance by Roll Call:

Present were Selectmen Sandra Martin, Martha Eldridge, and Susan Simpson.

Public Input:

Donna Gridley announced that the Mount Washington Valley Economic Development Council has grants for micro economic business loans available now. Application can be made at the Tech Village in North Conway, Monday-Friday from 9:00-5:00.

Meeting Minutes:

Martin made a motion to seal the minutes from the non-public session held pursuant to RSA 91-A: 3, II (e) for a legal matter, RSA 91-A: 3, II (c) for a tax matter, or RSA 91-A: 3, II (a) for a personnel matter. Eldridge seconded. A unanimous vote was taken.

Martin made a motion to approve the minutes from the Selectmen's Work Session and Non-Public Session held on 4/29/2019. Eldridge seconded. A unanimous vote was taken.

Martin made a motion to approve the minutes from the Selectmen's Meeting held on 4/29/2019. Eldridge seconded. A unanimous vote was taken.

Accounts Payable & Payroll Manifests:

A Payroll Reimbursement Request issued to the Water & Sewer Department for the payroll week ending 4/27/2019 was submitted in the amount of \$2,469.15. Eldridge made a motion to sign the request. Simpson seconded. A unanimous vote was taken.

The Payroll Voucher was submitted for the week ending 4/27/2019 in the amount of \$44,594.88. The Accounts Payable Voucher was submitted for the week ending 4/22/2019 in the amount of \$632,040.18 including the 2018 lien check in the amount of \$570,052.03 which is redeposited. The Water & Sewer Accounts Payable Voucher submitted for the week ending 4/27/2019 was \$4,737.34. Eldridge made a motion approve and sign the vouchers. Simpson seconded. A unanimous vote was taken.

Review of Red Folder:

An Application for a Veteran's Tax Credit was presented for review. The Assessor has determined the applicant has met all requirements for the All Veteran's Tax Credit and recommends its approval. Eldridge made a motion to approve the application. Simpson seconded. A unanimous vote was taken.

An Application for an Elderly Exemption was presented for review. The Assessor has determined the applicant has met all requirements for the exemption and recommends its approval. Eldridge made a motion to approve the application. Simpson seconded. A unanimous vote was taken.

A Contract for Use of Facilities was received from Jessica French requesting use of the Bub Avery Memorial Gymnasium on 5/4/2019 for a birthday party. The schedule has been verified by Craig Brady, Recreation Director, and applicable deposit has been received. Eldridge made a motion to approve the contract. Simpson seconded. A unanimous vote was taken.

A Contract for Use of Facilities was received from the Ossipee Old Home Week Committee requesting use of the Main Street Gazebo on 7/3/2019 for an ice cream social. The schedule has been verified by Craig Brady, Recreation Director. Eldridge made a motion to approve the contract. Martin seconded. A unanimous vote was taken.

A Contract for Use of Facilities was received from the Ossipee Old Home Week Committee requesting use of the Bub Avery Memorial Gymnasium on 7/1/2019 for a paint night. The schedule has been verified by Craig Brady, Recreation Director. Eldridge made a motion to approve the contract. Martin seconded. A unanimous vote was taken.

A Contract for Use of Facilities was received from Ossipee Concerned Citizens requesting use of the Freight House on 4/30/2019 for a meeting. The schedule has been verified by Craig Brady, Recreation Director. Eldridge made a motion to approve the contract. Martin seconded. A unanimous vote was taken.

A Contract for Use of Facilities was received from Lakes Region Repeater Association requesting use of the Bub Avery Memorial Gymnasium on 8/3/2019 for a flea market. The schedule has not been verified so Eldridge requested the contract be tabled for verification.

An Application for a Veteran's Tax Credit was presented for review. The Assessor has determined the applicant has met all requirements for the Veteran's Tax Credit and recommends its approval. Simpson made a motion to approve the application. Eldridge seconded. A unanimous vote was taken.

The Transfer Station Work Log was received for the week ending 4/27/2019. Simpson read the work completed at the Transfer Station.

The minutes from the meeting held by the Ossipee Economic Development Council on 4/15/2019 were presented for review. Martin announced that these minutes are posted to the Town's website.

A Yield Tax Warrant in the amount of \$1,515.16 for the Report of Cut submitted by Wayne and Anna Hill (Map 263, Lot 2) was presented for signatures. Simpson made a motion to approve the warrant. Eldridge seconded. A unanimous vote was taken.

A Yield Tax Warrant in the amount of \$2,183.30 for the Report of Cut submitted by Wadco Inc. (Map 279, Lot 12) was presented for signatures. Simpson made a motion to approve the warrant. Eldridge seconded. A unanimous vote was taken.

A Yield Tax Warrant in the amount of \$79.21 for the Report of Cut submitted by John Brown & Sons, Inc. (Main Street State Project) was presented for signatures. Simpson made a motion to approve the warrant. Eldridge seconded. A unanimous vote was taken.

An Excavation Tax Warrant in the amount of \$199.72 for the Report of Excavation submitted by Frederick Heckel (Map 124, Lot 25) was presented for signatures. Simpson made a motion to approve the warrant. Eldridge seconded. A unanimous vote was taken.

An Intent to Excavate was received from Coleman Concrete, Inc. for the property located at 39 Route 28 (Map 124, Lot 23). The intent is to excavate a total of 1,000 cubic yards of sand and the taxes are paid. Simpson made a motion to approve the intent. Eldridge seconded. A unanimous vote was taken.

An Intent to Excavate was received from Frederick Heckel and Barbara Buesser for the property located at 20 Route 28 (Map 124, Lot 25). The intent is to excavate a total of 20,000 cubic yards of sand and the taxes are paid. Simpson made a motion to approve the intent. Eldridge seconded. A unanimous vote was taken.

An Application for Current Use was received from Patricia Murphy-McCarthy and Francis McCarthy for the property located on Ira's Lane (Map 9, Lot 17). The application is to put the entire 64 acre parcel into current use assessment. Simpson made a motion to approve the application. Eldridge seconded. A unanimous vote was taken.

An Application for Current Use was received from Paul and Katheryn Swegel for the property located at 39 Pork Hill Road (Map 139, Lot 16). The application is to put a total of 6 acres of the 6.3 acre parcel into current use assessment. Simpson made a motion to approve the application. Eldridge seconded. A unanimous vote was taken.

An Application for Current Use was received from David Babson for the property located on Browns Ridge Road (Map 278, Lot 4). The application is to put the entire 27 acre parcel into current use assessment. Simpson made a motion to approve the application. Eldridge seconded. A unanimous vote was taken.

Department Head Reports:

Town Clerk/Tax Collector – Kellie Skehan, Town Clerk/Tax Collector, reported that liens were placed on properties with unpaid taxes last week. Any paid liens will be released within 30-days of the payoff. Additionally, tax bills will be going out next week with a due date of 7/1/2019.

Water & Sewer Department – Wayne Eldridge, Water & Sewer Supervisor, stated the department has been busy getting Camp David ready to reopen next week. He also replaced a few water meters this week and will be flushing hydrants next week and the date will be posted on the Town's website.

Police Department – Lieutenant Robert King reported that Ethan Recco completed the Police Academy this past Friday. The Police Department has been fairly busy for the time of year and is actively participating in highway safety details.

Highway Department/Transfer Station – No one present to report.

Zoning Enforcement/Government Buildings – Steve McConarty, Zoning Enforcement Officer, reported that he has been busy catching up from being off last week. Soil testing will be completed at the Coleman Concrete site and he will be conducting a final inspection on the apartment building this week which should bring it back to full occupancy.

Recreation Department – Craig Brady, Recreation Director, apologized for not being able to make the meeting last week. He thanked the Friends of the Ossipee Public Library for donating books to giveaway at the Easter Egg Hunt. He also thanked the Ossipee Old Home Week Committee for providing the eggs for the Easter Egg Hunt. Brady informed the Board that the Recreation Department will be participating in the Town Clean Up being hosted by Ossipee Listens on Saturday, 5/4/2019 from 9:00-11:00 AM. The community build of the playground at Constitution Park is scheduled to commence at 8:00 AM. Volunteers with wheel barrows, shovels, and rakes are needed. Eldridge reviewed the list of recreation activities and events presented by a resident a few weeks ago and questioned which ones are being offered. Discussion ensued.

Review of Red Folder Continued:

Martin reported that the Board received an opinion from the Town Attorney in regard to the request to have a therapy dog visit the Library and it is not recommended as a therapy dog is not considered a service dog.

Martin read the proposed rules for the Dog Park at Constitution Park. Martin made a motion to accept the proposed rules. Eldridge seconded. A unanimous vote was taken.

The Board received a memo from Assessor Todd Haywood reviewing the application received from St. Joseph's Church for a charitable exemption. Haywood explains that the property is comprised of 31-acres but only the portion that is in-use by the church should be exempt per a Supreme Court ruling. Haywood recommends prorating the portion that should be exempt. Martin made a motion to go with the Assessor's recommendation. Eldridge seconded. A unanimous vote was taken.

The Board received a letter from the Planning Board recommending the appointment of Tim Otterbach as Town Representative to the Lakes Region Planning Commission for a term of 4-years. This position was previously held by Robert Gillette. Eldridge requested the recommendation be tabled for reconsideration.

Martin read an email received from Kristen Taylor regarding the plantings and maintenance of the roundabout at the intersection of Routes 28 & 171. White added that she spoke with Mike Dugas at NH DOT and there is still time to present requests in writing for what the Town would like to see planted in the center of the roundabout.

Martin announced receipt of a RSA 91-A request for the location of the Cemetery Trustee meeting notices and minutes. White responded that she forwarded the request to the Cemetery Trustees in writing and by phone and has not received response.

Martin stated that a joint meeting was held in the Town of Freedom last week for discussion on the ambulance contract renewal. Martin then made a motion to appoint Richard Morgan as the Town Representative to handle the contract negotiations. Eldridge seconded. A unanimous vote was taken. Martin then read a suggested change to the contract terms for Ossipee which requires transport to an alternative hospital other than Huggins at the patient's request when life-safety is not in question, and to implement a fine if not abided by.

Martin announced a Public Hearing will be held on Monday, 5/13/2019 at 5:00 PM for public input and discussion on the use of propane gas cannon at the Transfer Station to deter nuisance birds and pests.

Water & Sewer Red Folder:

A Water & Sewer Warrant in the amount of \$80.00 for service charges was presented for signatures. Simpson made a motion to approve the warrant. Eldridge seconded. A unanimous vote was taken.

Old Business:

None presented.

New Business:

None presented.

Public Input #2:

Ash Fischbein, Ossipee Economic Development Council Chairman, announced the meetings have been changed to the second Monday of each month at the Main Street building. Fischbein also congratulated all newly elected Board members.

Non-Public Session:

Not applicable.

The next meeting will take place on Monday, May 6, 2019 at 4:15 PM.

Adjournment:

Being no further input, Martin made a motion to adjourn. Eldridge seconded. A unanimous vote was taken.

Adjourned at 4:58 PM.

Sandra P. Martin, Chairman

Martha B. Eldridge

Susan J. Simpson

To be approved 5/6/2019