

**Selectmen's Meeting
Monday, October 15, 2018**

These minutes were recorded by Ellen White, Town Administrator. The meeting was held in the Bub Avery Memorial Gymnasium at Town Hall.

Call to Order:

Chairman Morgan called the meeting to order at 4:15 PM.

Morgan opened the meeting with the Pledge of Allegiance.

Attendance by Roll Call:

Present were Selectmen Richard Morgan, Sandra Martin, and Martha Eldridge.

Morgan stated that the Board held a non-public session earlier pursuant to RSA 91-A:3, II (a) and RSA 91-A:3 II (b) for personnel matters, and RSA 91-A:3, II (c) for a tax matter. Morgan made a motion to seal the minutes. Martin seconded. A unanimous vote was taken.

Public Input:

None presented.

Morgan introduced newly hired Police Officer Tyler Eldridge, son of retired Chief James Eldridge. Morgan stated that Eldridge joins the Department after having served the towns of Bartlett and Madison, and welcomed him aboard. Town Clerk Kellie Skehan completed the swearing-in ceremony.

Morgan announced the promotion of Robert King to Lieutenant, and Robert Ripley to Sergeant of the Police Department.

Morgan discussed the emergency meeting that was held on 10/4/2018 regarding the intersection of Routes 28 & 171. He reviewed the discussions that took place and the measures that have been put in place within a few short days of the meeting. Morgan made a motion to send a letter thanking the NH DOT for their prompt response and to reiterate that it is the Board of Selectmen's position that a four-way stop is the only measure to stop the high speed T-bone accidents from occurring at the intersection. Morgan stated that the public in attendance at the meeting made it very clear that a roundabout is not the appropriate solution. Martin seconded. A unanimous vote was taken.

Meeting Minutes:

Morgan made a motion to approve the minutes from the Selectmen's Meeting held on 10/1/2018. Eldridge seconded. A unanimous vote was taken.

Morgan made a motion to approve the minutes from the Work Session held on 10/1/2018. Martin seconded. A unanimous vote was taken.

Accounts Payable & Payroll Manifests:

The Payroll & Benefits Voucher was submitted for the week ending 10/6/2018 in the amount of \$139,536.20. The Accounts Payable Voucher was submitted for the week ending 10/1/2018 in the amount of \$28,141.87. The Water & Sewer Accounts Payable Voucher submitted for the week ending 10/1/2018 was in the amount of \$6,186.16. The Payroll Voucher was submitted for the week ending 10/13/2018 in the amount of \$39,721.55. The Accounts Payable Voucher was submitted for the week ending 10/8/2018 in the amount of \$285,423.20 including accounts payable in the amount of \$80,504.20, payments made to the Fire Precincts

totaling \$111,344.00, and payment made to the School District in the amount of \$93,575.00. The Water & Sewer Accounts Payable Voucher submitted for the week ending 10/8/2018 was in the amount of \$2,889.83. Morgan made a motion to approve and sign the check vouchers. Martin seconded. A unanimous vote was taken. Morgan stated that all invoices are reviewed before they are approved in the weekly manifest totals.

Review of Red Folder:

The Highway Department Work Logs were submitted for the weeks ending 10/6/2018 and 10/13/2018.

An Intent to Cut Wood or Timber was received from William Harry May, III for the property located on Map 227, Lot 16. The intent is to cut 5 acres from the 5.7 acre parcel and the logger listed is Brandon Valley. The taxes are paid and there is no cemetery noted. Morgan made a motion to approve the intent. Martin seconded. A unanimous vote was taken.

Form 941: Employer's Quarterly Federal Tax Return for the third quarter was presented for signatures. The total deposits made for the quarter were in the amount of \$125,333.43. Morgan made a motion sign the form. Martin seconded. A unanimous vote was taken.

The Board received a memo from Brad Harriman, Public Works Director, reviewing the quotes for the supply of bulk road salt for the 2019 season. Both Granite State Minerals and Morton Salt are at \$56.50/ton, but Granite State Minerals has been awarded the State contract. Harriman recommends awarding the contract to Granite State Minerals as they have been the Town's supplier for the past 15+ years. Morgan made a motion to award the contract to Granite State Minerals. Eldridge seconded. A unanimous vote was taken.

The Special Limited Power of Attorney with Durable Clause for the upcoming tax deed property auction was presented for signatures. Morgan stated this document allows the Town's attorney to execute the deed transfers resulting from the auction. Morgan made a motion to sign the document. Martin seconded. A unanimous vote was taken.

The Notice of Polling Location for the upcoming election on Tuesday, 11/6/2018 was presented for signatures. Morgan announced the polls will be open from 8:00 AM – 7:00 PM. Morgan made a motion to sign the notice. Martin seconded. A unanimous vote was taken. Morgan made a motion to certify that notice has been given to the inhabitants of Ossipee. Martin seconded. A unanimous vote was taken.

A Contract for Use of Facilities was received from the Ossipee Historical Society requesting use of the Tax Collector's Office for monthly meetings from November-April. Morgan made a motion to approve the contract. Martin seconded. A unanimous vote was taken.

A Contract for Use of Facilities was received from AA requesting use of the Bub Avery Memorial Gymnasium at Town Hall on 11/21, 11/22, 12/24, 12/25, 12/31/2018, and 1/1/2019 for AA meetings. The schedule has been verified by Craig Brady, Recreation Director. Morgan made a motion to approve the contract. Martin seconded. A unanimous vote was taken.

A Petition and Pole License was presented for two new poles being installed by Eversource on Deer Cove Road. Morgan made a motion to sign the license. Martin seconded. A unanimous vote was taken.

Morgan announced the Tax Deeded Property Tax Auction will take place this Saturday, 10/20/2018 at 10:00 AM in the gym at Town Hall. Registration begins at 9:15 AM and 12 properties are being auctioned.

The GIS Internet Services Annual Maintenance Agreement with CAI Technologies, Inc. was presented for signatures. White confirmed that there are no changes to the contract including the \$2,400 annual fee. Morgan made a motion to sign the agreement. Martin seconded. A unanimous vote was taken.

Two notices requesting proposals for the delivery of propane and fuel oils were presented for review. The proposal deadline for both is Friday, 10/19/2018 at 4:00 PM. White confirmed that the requests have been published in local newspapers and on the Town's website.

Morgan announced three open positions; one full-time Patrolman, one part-time Patrolman, and one Truck Driver for the Highway Department.

The Board received several notices of decision from the Planning Board and Zoning Board of Adjustment:

- 18-2-LM- Lot Merger approved for Map 52, Lots 43 & 44 (13 & 15 Fillion Road)
- 18-2-BLA- Boundary Line Adjustment approved for Map 260, Lots 1 & 2 (Granite Road), and Map 129, Lot 37
- 18-1-SPRA- Site Plan Review Amendment Approval for Map 130, Lot 9 (755 Route 16)
- 18-4-V- Variance granted for Map 53, Lot 5 (1625 Route 16)
- 18-3-SE- Special Exception granted for Map 66, Lot 31, Sub Lot 17 (80 Weetamoe Rd., Unit 17)

The Board received a copy of a letter sent by the Planning Board to Ambrose Bros, Inc. (Map 231, Lot 1; Archers Pond Road) requesting a new application be submitted to keep their gravel pit permit in active status.

The Consent Calendar Agenda was received from the meeting of the Governor and Executive Council held on 10/3/2018.

A copy of the Watershed News published by the Green Mountain Conservation Group was presented for review.

The Board received a copy of correspondence sent to NH DES to comply with a Restoration Plan Approval for the property located on Map 35, Lot 8 (58 Ridge Road).

The Board received an invitation to attend the ribbon cutting ceremony at the Ossipee Pine Barrens Accessible Trail Opening at the West Branch Trailhead located on Route 41 in Madison on Thursday, 10/18/2018 from 10:00 AM – 12:00 PM.

The Board received a copy of the Standard Dredge and Fill Minimum Impact Permit Application for Northgate Ossipee, LLC for Westward Shores Cottages & RV Resort.

Water & Sewer Red Folder:

A Payroll Reimbursement Request for the week ending 10/6/2018 in the amount of \$3,644.57 was presented for signatures. Morgan made a motion to approve the request. Martin seconded. A unanimous vote was taken.

A Payroll Reimbursement Request for the week ending 10/13/2018 in the amount of \$3,449.05 was presented for signatures. Morgan made a motion to approve the request. Martin seconded. A unanimous vote was taken.

A Water & Sewer Warrant in the amount of \$2,500.00 for service charges was presented for signatures. Morgan made a motion to approve and sign the warrant. Martin seconded. A unanimous vote was taken.

A Water & Sewer Warrant in the amount of \$7,266.00 for hauler fees was presented for signatures. Morgan made a motion to approve and sign the warrant. Martin seconded. A unanimous vote was taken.

Old Business:

Duncan Lake Beach – Harriman reported that he has not heard back on the permit application that was submitted to add beach sand. Morgan requested that Harriman follow up for the work to commence in the spring.

Free Fall Dump Day – Brewster Vittum, Transfer Station Supervisor, reported that 400 cars attended filling 8 dumpsters.

Intersection of Routes 28 & 171 – Discussed earlier in the meeting.

Sidewalks – Harriman stated that the project is still on hold until spring. Morgan requested that Harriman keep pressure on the State to get them to sign off so the work can commence in the spring. Harriman stated that the excavation permit has been received and he is waiting for the maintenance agreement.

Whittier Covered Bridge – Harriman had no updates. He stated the status will be discussed during his meeting with NH DOT scheduled for 10/25/2018.

New Business:

Morgan announce the start of the 2019 Municipal Budget Review:

Conservation Agent – Level-funded request in the amount of \$4,306. Morgan made a motion to recommend this request to the Budget Committee. Martin seconded. A unanimous vote was taken.

Board of Selectmen – Morgan stated the Selectmen will be requesting an increase to \$6,000 per year, with the Chairman receiving an additional \$500 for a total of \$19,920. Morgan stated that the Selectmen in the towns of Effingham and Madison are receiving this amount. Morgan made a motion to recommend the request in the amount of \$19,920. Martin seconded. A unanimous vote was taken.

Ossipee Lake Dam Authority – Level-funded request in the amount of \$8,126. Morgan made a motion to recommend the request in the amount of \$8,126. Martin seconded. A unanimous vote was taken.

Legal Expense – Level-funded request in the amount of \$35,000. Morgan made a motion to recommend the request in the amount of \$35,000. Martin seconded. A unanimous vote was taken.

Patriotic Purposes – Level-funded request in the amount of \$2,000. Morgan made a motion to recommend the request in the amount of \$2,000. Martin seconded. A unanimous vote was taken.

Cemeteries – Level-funded request in the amount of \$39,310. Trustee Rick St. Jean stated that they are requesting a level-funded budget as it has worked well in completing the necessary cemetery work. St. Jean stated that they were unable to purchase the ground penetrating radar this year due to the timing and requested the Board encumber \$2,500 so the purchase can be made in 2019. Morgan made a motion to encumber \$2,500 from the Cemetery budget in 2018 for the purchase of a ground penetrating radar. Martin seconded.

A unanimous vote was taken. Morgan then made a motion to recommend the request in the amount of \$39,310. Martin seconded. A unanimous vote was taken.

Treasurer – Level-funded request in the amount of \$11,030. Morgan made a motion to recommend the request in the amount of \$11,030. Martin seconded. A unanimous vote was taken.

General Assistance – Level funded request in the amount of \$55,270. Morgan made a motion to recommend the request in the amount of \$55,270. Eldridge seconded. Martin abstained (conflict of interest). Majority vote carried.

Morgan announced there is an upcoming vacancy on the Library Trustee Board and another member who will not be fulfilling their term. Anyone interested in serving as a Trustee should contact the Library.

Morgan announced the closure of the Ossipee Lake Boat Launch at Pine River on Thursday, 10/18/2018 for apron repair and paving.

This concluded the business portion of the meeting and Morgan re-opened the meeting to Public Input.

Public Input #2:

Ash Fischbein questioned the status of the new Economic Revitalization Zone that has been requested for West Ossipee. White responded that she has not heard anything since the application was submitted in August but will follow up on it.

Fischbein announced the Ossipee Economic Development Council will be meeting at the Main Street Building tonight at 6:00 PM. Also in attendance will be the Director of Travel and Tourism.

Ed Comeau, State Representative, announced the School Board Meeting will take place at the Effingham Elementary School tonight at 7:00 PM.

Martin questioned if the School District payment distribution can be recalculated. Comeau responded that Brookfield attempted it in the past, but maybe with request being made by several towns, it can be addressed. Comeau added that the School District Finance Committee will meet on 11/13/2018.

Morgan questioned if there has been any progress on arranging the regional Selectmen's Meeting to discuss the School District Budget Committee request. Comeau responded that he will be attending a meeting in Manchester on 10/20/2018 presented by the School District Governance Association where the topic of how to staff and setup district budgets will be discussed. He will follow up on organizing the regional meeting after he attends that presentation.

Non-Public Session:

Not applicable.

The next meeting will take place on Monday, October 22, 2018 at 4:15 PM.

Morgan announced the budgets that were reviewed today will be reviewed by the Budget Committee on Wednesday, 10/24/2018 at 6:30 PM at the Freight House Annex. He stated the budget review process is a great time for voters to participate and receive information and answers to the questions they ask at Town Meeting.

Adjournment:

Being no further input, Morgan made a motion to adjourn. Eldridge seconded. A unanimous vote was taken.

Adjourned at 5:00 PM.

Richard H. Morgan, Chairman

Sandra P. Martin

Martha B. Eldridge

To be approved 10/22/2018