

**Selectmen's Meeting
Monday, March 25, 2019**

These minutes were recorded by Ellen White, Town Administrator. The meeting was held in the Bub Avery Memorial Gymnasium at Town Hall.

Call to Order:

Selectman Eldridge called the meeting to order at 4:15 PM.

Eldridge opened the meeting with the Pledge of Allegiance.

Attendance by Roll Call:

Present were Selectmen Martha Eldridge and Susan Simpson. Selectman Sandra Martin was absent (excused).

Public Input:

None presented.

Meeting Minutes:

Eldridge made a motion to approve the minutes from the Selectmen's Work Session & Non-Public Session held on 3/18/2019. Simpson seconded. A unanimous vote was taken.

Eldridge made a motion to approve the minutes from the Selectmen's Meeting held on 3/18/2019. Simpson seconded. A unanimous vote was taken.

Accounts Payable & Payroll Manifests:

The Payroll Voucher was submitted for the week ending 3/23/2019 in the amount of \$45,180.77. The Accounts Payable Voucher was submitted for the week ending 3/18/2019 in the amount of \$30,233.39. The Water & Sewer Accounts Payable Voucher submitted for the week ending 3/18/2019 was in the amount of \$4,987.47. Eldridge made a motion to approve and sign the vouchers. Simpson seconded. A unanimous vote was taken.

The Payroll Reimbursement Request for the week ending 3/23/2019 was submitted in the amount of \$4,314.21. Eldridge made a motion to sign the request. Simpson seconded. A unanimous vote was taken.

Review of Red Folder:

A Request for a Clerical Abatement was received for the camper located on Map 23, Lot 7, Sub Lot J01 (110 Nichols Road). The request in the amount of \$211.00 is due because the camper was sold and the wrong owner was billed. A Supplemental Tax Warrant will be issued to the correct owner for the tax due. Eldridge made a motion to approve the request. Simpson seconded. A unanimous vote was taken.

A Request to the Trustees of Trust Funds for the withdrawal of \$10,594.85 from the Sewer Capital Reserve Fund for the reimbursement of expenses paid to A/D Instrument Repair, Inc. was presented for signatures. Eldridge made a motion to approve the request. Simpson seconded. A unanimous vote was taken.

A Request to the Trustees of Trust Funds for the withdrawal of \$10,594.85 from the Water Capital Reserve Fund for the reimbursement of expenses paid to A/D Instrument Repair, Inc. was presented for signatures. Eldridge made a motion to approve the request. Simpson seconded. A unanimous vote was taken.

A Supplemental Tax Warrant in the amount of \$211.00 was presented for signatures. Eldridge made a motion to approve the warrant. Simpson seconded. A unanimous vote was taken.

A Request for a Clerical Abatement was received for the camper located on Map 23, Lot 7, Sub Lot 225 (110 Nichols Road). The request in the amount of \$133.00 is due because the camper was sold and the wrong owner was billed. A Supplemental Tax Warrant will be issued to the correct owner for the tax due. Eldridge made a motion to approve the request. Simpson seconded. A unanimous vote was taken.

A Supplemental Tax Warrant in the amount of \$133.00 was presented for signatures. Eldridge made a motion to approve the warrant. Simpson seconded. A unanimous vote was taken.

A Request for an Abatement was received from Lakes Region Water Co., Inc. for the utilities located on Map 73, Lot 999-UTL and Map 44, Lot 999-UTL. The Assessor recommends no change in value and recommends denying the request. Eldridge made a motion to deny the request. Simpson seconded. A unanimous vote was taken.

A Yield Tax Warrant in the amount of \$0.00 was presented for signatures. Eldridge made a motion to approve the warrant. Simpson seconded. A unanimous vote was taken.

An Application for Veteran's Tax Credit was presented for review. The Assessor has determined that the applicant meets all requirements for the credit and recommends its approval. Eldridge made a motion to approve the application. Simpson seconded. A unanimous vote was taken.

An Application for Veteran's Tax Credit was presented for review. The Assessor has determined that the applicant meets all requirements for the All Veteran's Tax Credit and recommends its approval. Eldridge made a motion to approve the application. Simpson seconded. A unanimous vote was taken.

An Application for Current Use was received from Jason and Robin Lyle of the Lyle Family Trust for the property located on Map 261, Lot 18 (Granite Road). The application is to put the entire 27.43 acre parcel into current use assessment. Eldridge made a motion to approve the application. Simpson seconded. A unanimous vote was taken.

An Application for Current Use was received from Francis Lord for the property located on Map 7, Lot 1 (20 Covered Bridge Road). The application is to put the remaining 3.7 acres of the 8.2 acre parcel into current use assessment. Eldridge made a motion to approve the application. Simpson seconded. A unanimous vote was taken.

The Board received a copy of the Oath of Office received from Kellie Skehan, Town Clerk/Tax Collector, appointing Patricia A. Hodge as Deputy Town Clerk/Tax Collector.

The Board received a letter from Lifestar Emergency Medical Services, LLC requesting a meeting to review the various services they offer and to be considered for future requests for proposal.

Eldridge announced Earth Day will be recognized at the Transfer Station on Saturday, April 20, 2019 at which time items (with limitations) may be dumped at no charge.

The Highway Department Work Log was received for the week of 3/17/2019-3/23/2019. Eldridge read the work completed by the Highway Department.

The Board received a letter from Library Director Maria Moulton acknowledging a letter of resignation received from Library Trustee John Mingori effective 3/30/2019. The letter also requests the appointment

of John “Jack” Fogarty to fill the vacancy, and the appointment of Dolores Connelly as an Alternate Library Trustee. Eldridge made a motion to appoint John “Jack” Fogarty as a Library Trustee, and Dolores Connelly as an Alternate. Simpson seconded. A unanimous vote was taken.

An agreement with UtiliPlay Parks and Playgrounds, Inc. for the playground equipment to be purchased for Constitution Park was presented for signatures. Eldridge made a motion to sign the agreement. Simpson seconded. A unanimous vote was taken.

An Intent to Excavate was received from John Jeddrey for the property located on Map 244, Lot 2 (Polly’s Crossing Road). The intent is to excavate 25,000 cubic yards of gravel and 10,000-15,000 cubic yards of stone products and the taxes are paid. Simpson made a motion to approve and sign the intent. Eldridge seconded. A unanimous vote was taken.

An Excavation Tax Warrant in the amount of \$999.26 was presented for signatures. Simpson made a motion to approve the warrant. Eldridge seconded. A unanimous vote was taken.

Form PA-16: Application for Reimbursement to Towns and Cities in which Federal and State Forest Lands is Situated was presented for signatures. Simpson made a motion to sign the form. Eldridge seconded. A unanimous vote was taken.

An Intent to Cut Wood or Timber was received from Ellen Currie for the property located on Map 248, Lot 26 (31 Circuit Road). The intent is to cut the entire 5-acre parcel and the logger listed is Frank Varney. The taxes are paid and there is no cemetery noted. Simpson made a motion to sign the intent. Eldridge seconded. A unanimous vote was taken.

An Intent to Cut Wood or Timber was received from Harold Whitaker and Tom Fadden for the property located on Map 240, Lot 4 (Chickville Road). The intent is to cut the entire 118-acre parcel and the logger listed is Tom Fadden. The taxes are paid and there is no cemetery noted. Simpson made a motion to sign the intent. Eldridge seconded. A unanimous vote was taken.

A Yield Tax Warrant in the amount of \$4,157.46 was presented for signatures. Simpson made a motion to approve the warrant. Eldridge seconded. A unanimous vote was taken.

Water & Sewer Red Folder:

A Water & Sewer Warrant in the amount of \$166.27 for service charges was presented for signatures. Eldridge made a motion to approve the warrant. Simpson seconded. A unanimous vote was taken.

A Water & Sewer Warrant in the amount of \$137.80 for service charges was presented for signatures. Eldridge made a motion to approve the warrant. Simpson seconded. A unanimous vote was taken.

A request to transfer \$97,000 to the Trustee of Trust Funds from the Water & Sewer Department was presented for signatures. \$27,000 will be transferred to the Water Capital Reserve Fund and \$70,000 will be transferred to the Sewer Capital Reserve Fund. Eldridge made a motion to sign the request. Simpson seconded. A unanimous vote was taken.

Old Business:

Eldridge made a motion to proceed with purchasing the bird deterrent sounding device for the Transfer Station. Simpson seconded. A unanimous vote was taken. Eldridge commented that there has been significant issue with birds and vultures at the Transfer Station and this device will help detract them.

New Business:

None presented.

Public Input #2:

Maria Moulton questioned if the device to be purchased will be a sounding device. Eldridge confirmed. Brewster Vittum, Transfer Station Supervisor, commented that it sounds like a shotgun being fired. Eldridge stated that a letter to all abutters will be sent out.

Non-Public Session:

Not applicable.

The next meeting will take place on Monday, April 1, 2019 at 4:15 PM.

Adjournment:

Being no further input, Eldridge made a motion to adjourn. Simpson seconded. A unanimous vote was taken.

Adjourned at 4:43 PM.

ABSENT

Sandra P. Martin, Chairman

Martha B. Eldridge

Susan J. Simpson

To be approved 4/1/2019