

**Selectmen's Meeting #1**  
**Monday, June 6, 2016**

Chairman Riley called the meeting to order at 2:00 PM. Present were Selectmen Richard Morgan, Franklin Riley and Robert Freeman, and Ellen White, Town Administrator, who recorded the minutes. Also present were Elaine Sherman, Finance & Benefits Administrator, Peter Chapel and Candace Spaulding from Health Trust.

Chapel reviewed a variety of health insurance plans available to the Town through Health Trust. Additional discussion took place on flexible spending accounts and health savings accounts in addition to the Cadillac Tax extension. Chapel and Spaulding were dismissed at 3:20 PM.

Kellie Skehan, Town Clerk/Tax Collector, entered at 3:25 PM for the Finance Meeting.

Riley stated that they would be accepting the draft audit of 5/19/2016 during the Selectmen's Meeting tonight.

The overall budget stands at 65% remaining which is in line with the time of year. A few individual budgets were noted as being over.

Skehan reported that \$1.1 million has been collected in property taxes with \$5.3 million remaining to collect.

The General Fund Balance was noted to be \$1.3 million with the May school payment being authorized this week.

Sherman confirmed that the funds requested from the Trustees of Trust Funds for the highway garage addition have been received. An invoice has been received for the addition in the amount of \$114,000.00.

Discussion took place on the transfer of the Chickville Church donation to the Trust Fund established. The purpose of the Trust Fund will be for the future upkeep of the building. White stated that there are nine additional trust funds to be transferred to the custody of the Trustees of the Trust Funds.

Discussion took place on the price of the cemetery lots in comparison to private cemeteries and surrounding towns in addition to the disbursement of the proceeds from the sale of lots. Riley requested this be an agenda item for a future meeting with the Cemetery Trustees. Discussion also took place on potential cemetery expansion areas.

Skehan noted the due date for the property taxes is July 1. To date, there has been no money borrowed from the Tax Anticipation Note.

Skehan reported that letters were sent to the mortgage companies regarding properties in lien status.

Discussion took place on the acceptance of credit card payments. Skehan stated that they are set up to receive credit card payments online only. White added that the new computer company, RMON Networks, will be working to setup the credit card processing at the counter in the Town Clerk's office. Skehan was dismissed at 3:45 PM.

Sherman discussed receiving health insurance menu plan options from other providers as an option. White reviewed the options that were presented in a proposal provided by Davis & Towle Insurance through Interlocal Trust, a Harvard Pilgrim provider.

Being no further input, the meeting was adjourned.

Adjourned at 3:45 PM.

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Franklin R. Riley, Chairman

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Robert C. Freeman

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Richard H. Morgan

To be approved 6/13/2016