

Selectmen's Work Session & Non-Public Session Monday, November 25, 2019

The following meeting was held in the upstairs conference room at Town Hall. Present were Selectmen Sandra Martin, Martha Eldridge and Angela Rizzitano, Secretary, who recorded the minutes. Selectman Susan Simpson was not in attendance.

Chairman Martin called the work session to order at 2:00 PM.

Discussion:

The Board reviewed the Red Folder. Abatements and Transfer Work Log was discussed.

The Board discussed the Superintendent of the Works job opening. Applications are due on December 4, 2019 at 12:00 PM.

The Board received bids from William Eldridge, Highway Department Supervisor, on installing culverts. Eldridge recommends FW. Webb. Their bid was \$3,358.00.

The Board discussed setting up an appointment with Solar Conserves for December, 9, 2019.

Chairman Martin commented on the Highway Department doing a great job for the Town of Ossipee.

The lantern next to the dance studio on Main Street was knocked down Saturday night. The Highway crew cleaned it up. Discussion ensued regarding better lighting fixtures.

Non-Public Session:

Martin polled the Board for a non-public session under RSA 91-A:3, II (a) for a personnel matter at 2:20 PM. Roll call vote was taken. Martin answered yes, Eldridge answered yes. Also in attendance was Joseph Duchesne, Police Chief and LT. Anthony Castaldo. Martin made a motion to adjourn the non-public session at 2:56 PM. Eldridge seconded. A unanimous vote was taken.

The work session reconvened at 2:57 PM. Present were Selectmen Martin and Eldridge. Selectman Simpson was not in attendance.

Review of Red Folders, Accounts Payable and Payroll Manifests:

The Accounts Payable & Payroll Manifest, Red Folder were reviewed.

The Board called Rick Morgan about the Ambulance Contract. He advised they have a meeting on November 25, 2019 with the current provider. Discussion ensued.

Discussion:

Craig Brady, Recreation Director, entered at 3:00 PM. He discussed the possibility of setting up a Capital Reserve, Revolving Fund or Special Reserve Fund for the Recreation Department.

He suggests the Revolving Fund and advised it would cut the Recreation budget significantly. Selectman Martin advised that she is not in favor of using a Revolving Fund. Brady advised the fund would be used for activities, supplies, awards, etc. There was discussion about the Town of Effingham and their obligation to pay the Town of Ossipee for recreation services. They are currently paying \$10,000.00. Brady advised that numbers support an increase to \$20,000.00. Brady suggested getting a contract for the Town of Effingham and the Town of Ossipee regarding this. The Board gave Brady permission to reach out to the Town Attorney and discuss getting a contract in order. Discussion ensued. Craig Brady was dismissed at 3:20 PM

Karen Anthony, Finance and Benefits Director, entered at 3:21 PM. Anthony asked the Board to sign a letter to the Trustee of The Trust Funds asking for reimbursement from the following Trust Funds.

1-The Invasive Species Control Expendable Trust Fund for expenses paid in the amount of \$15,817.00.

2-The Sidewalk Expendable Trust Fund for expenses paid in the amount of \$39,627.17.

3-The Revaluation Expendable Trust Fund for expenses paid in the amount of \$95,000.00.

Karen Anthony also presented the Board with the Health Insurance Renewal paperwork from HealthTrust.

Karen Anthony discussed cell phone plan options for the new Town Administrator and presented the price list to the Board. The Board agreed to use the same plan as the previous Public Works Director.

Karen Anthony asked the Board if they are still looking to hire a housekeeper for the Town of Ossipee. Martin confirmed the Town is still looking for a permanent cleaner. Discussion ensued.

There was discussion with the Board regarding the part-time Zoning position. The position is for 3 days a week, 24 hours total and the salary would be \$20,000.00 per year.

Karen Anthony was dismissed at 3:50 PM.

Being no further input, the work session adjourned. Adjourned at 3:50 PM.

Sandra P. Martin, Chairman

Martha B. Eldridge

Susan J. Simpson

To be approved 12/2/2019