

**OSSIPEE BUDGET COMMITTEE
MEETING MINUTES
November 9, 2017**

Minutes recorded by and transcribed by Laura Nash, Budget Committee Recording Secretary, amendments are noted by ***bold/italic*** type.

Call to Order: Chairman, Joe Goss called the meeting to order at 6:35 PM.

Attendance by Roll Call: – Joe Goss-Chairman, Steve Mosier, Jonathan Smith, Donna Gridley, Marie McConarty, Lynn Parker, Louise Sutherland, Ellen White, Town Administrator and Rick Morgan-Selectmen's Rep.

Absent: Kathleen Maloney.

Meeting Minutes: the Meeting Minutes from 11/01/2017 were reviewed.

A **Motion** by J. Smith to approve the minutes of 11/01/2017 Budget Committee meeting as presented. M. McConarty seconded. No discussion. A unanimous vote was taken.

Public Hearing Minutes: the Minutes from 11/02/2017 were reviewed.

A **Motion** by J. Smith to approve the minutes of 11/02/2017 Budget Committee Public Hearing as presented. M. McConarty seconded. No discussion. A unanimous vote was taken.

New Business:

2018 Proposed Budget Reviews:

Conservation Commission: The 2018 proposed budget is \$9,044.25

Rick Morgan presented the proposed budget which includes Wages line items increase due to previous unknown secretary's hours and the extra pay week in 2018.

A **Motion** by L. Parker to approve the 2018 proposed budget of \$9,044.25. L. Sutherland seconded. No discussion. A unanimous vote was taken.

Planning Board: The 2018 proposed budget is \$21,065.00

Condict Billings presented the proposed budget which includes Wages line items increase due to previous unknown secretary's hours and the extra pay week in 2018. Rick Morgan explained the reasoning why the Board of Selectmen increased the Wage line item by \$5,000.00 to have final proposed budget of \$26,448.00.

Discussion: L. Parker noted the Selectmen's request of the secretary's wages is reasonable.

A **Motion** by D. Gridley to approve the 2018 proposed budget of \$26,448.00. L. Sutherland seconded. No further discussion. A unanimous vote was taken.

Selectmen Office: The 2018 proposed budget is \$747,188.00

Ellen White, Town Administrator and Rick Morgan, Selectmen presented the proposed budget to include an increase to each line item except Water & Sewer – some functions were reallocated to the Town Clerk's budget and accounting functions were reallocated to cover these duties. With union negotiations approaching being finalized, the Town is moving towards an Earned Leave Policy. By offering an incentive package with Short Term Disability which will insure each employee at 100% for \$7500.00 a year. This amount is within the Selectmen's budget for this year. The Selectmen's office also picked up the Lakes Region Planning Dues in the amount of \$4,375.00 this year.

Discussion ensued over insurance coverage; earn time, short term disability, equipment contract, computer IT & Maintenance services, tax map software and Lakes Region Planning Commission membership dues.

A **Motion** by L. Parker to approve the 2018 proposed budget of \$747,188.00. S. Mosier seconded. No further discussion. A unanimous vote was taken.

Zoning Board of Adjustment: The 2018 proposed budget is \$10,121.00

Rick Morgan presented the proposed budget which includes Wages line items increase due to previous unknown secretary's hours and the extra pay week in 2018.

Discussion: L. Parker commented on the previous secretary's duties compare to now. R. Morgan explained the increase in case load, difficult cases and legal matters factored into the overall increase in wages for all the Boards and Commission.

A **Motion** by J. Smith to approve the 2018 proposed budget of \$10,121.00. M. McConarty seconded. No further discussion. A unanimous vote was taken.

Trustees of the Trust Funds: The 2018 proposed budget is \$6,862.15

Condict Billings presented the proposed 2018 budget. Wages was increased by \$300.00, and supplies was increased by \$250.00. No discussion.

A **Motion** by L. Parker to approve the 2018 proposed budget of \$6,862.15. S. Mosier seconded. No further discussion. A unanimous vote was taken.

Ossipee Police Department: The 2018 proposed budget is \$1,156,014.00

Chief Jim Eldridge presented the proposed budget noting the Wages reflect the 2% pay increase voted on at last year's Annual Town Meeting plus the extra pay week for 2018. Health insurance is down because of the new plan. Telephone is increase by \$800.00 because of the air cards for the computers in the patrol cars. Chief Eldridge explained the future capabilities of the computer systems with in the cars once other towns get their cars equipped with computers.

Discussion: Several questions were asked surrounding the air cards, computers for the cruisers, and replacement equipment.

A **Motion** by L. Parker to approve the 2018 proposed budget of \$1,156,014.00. D. Gridley seconded. No further discussion. A unanimous vote was taken.

Police Special Duty: The 2018 proposed budget is \$25,000.00

Chief Jim Eldridge presented the 2018 proposed budget is \$25,000.00 for road details but the department gets reimbursed later.

Discussion:

A **Motion** by M. McConarty to approve the 2018 proposed budget of \$25,000.00. S. Mosier seconded. No further discussion. A unanimous vote was taken.

Dog Officer: The 2018 proposed budget is \$16,998.00

Chief Jim Eldridge presented the 2018 proposed budget of \$16,998.00. Chief Eldridge announced that Joanne Geer is the new dog officer and handles all dog calls.

Discussion ensued about types of calls, increase in wages, how many other towns she services.

A **Motion** by M. McConarty to approve the Dog Officers 2018 proposed budget of \$16,998.00. S. Mosier seconded. No further discussion. A unanimous vote was taken.

Any Other Business Which May Come Before This Meeting

- **Generator & Power Outage:** Chief Eldridge explained he is looking into the situation of why the Police Department had little to no power even with the generator during the storm.
- J. Goss wanted to revisit the proposed budget for Government Buildings: The 2018 proposed budget is \$239,707.00

Discussion: J. Goss would like the Selectmen to reconsider this position. Instead of a full time employee with benefits. If they would consider having two part-time employees with alternating schedules. Discussion ensued. E. White is to figure the numbers for both positions and present to the Budget Committee at the November 29th meeting.

A **Motion** by J. Smith to table this discussion until November 29, 2019 Budget Committee meeting. M. McConarty seconded. No further discussion. A unanimous vote was taken.

Upcoming Meetings:

- Wednesday, November 15, 2017 - Budget Committee Meeting - 6:30pm - 7:30pm at Freight House for 2018 Budget Review Schedule.
- Thursday, November 16, 2017 - Budget Committee Meeting - 6:30pm - 7:30pm at Freight House for 2018 Budget Review Schedule.
- Tuesday, November 28, 2017 – Town Hall Meeting on Town Beach – 6:30pm – 7:30pm at the Town Hall.
- Wednesday, November 29, 2017 - Budget Committee Meeting - 6:30pm - 7:30pm at Freight House for 2018 Budget Review Schedule.

Adjournment:

A **Motion** by M. McConarty to adjourn the meeting. D. Gridley seconded. No further discussion. A unanimous vote was taken.

The meeting adjourned at 7:50 p.m.

Next Meeting: **November 15, 2017 @ 6:30 pm**

Minutes approved by majority vote of the Board on – _____

Date

Joe Goss, Chairman
Budget Committee