

**OSSIPEE BUDGET COMMITTEE
MEETING MINUTES
November 29, 2017**

Minutes recorded by and transcribed by Laura Nash, Budget Committee Recording Secretary, amendments are noted by ***bold/italic*** type.

Call to Order: Chairman, Joe Goss called the meeting to order at 6:30 PM.

Attendance by Roll Call: – Joe Goss-Chairman, Jonathan Smith, Steve Mosier, Donna Gridley, Marie McConarty, Lynn Parker, and Louise Sutherland.

Absent: Kathleen Maloney, Rick Morgan and Ellen White, Town Administrator.

Meeting Minutes: the minutes of November 15 & 16, 2017 Budget Committee meeting were reviewed.

A **Motion** by L. Parker to approve the minutes of 11/15/2017 Budget Committee meeting as presented. D. Gridley seconded. No discussion. A unanimous vote was taken.

L. Sutherland noted a correction on page 3 of the 11/16/2017 minutes that the next meeting should be November 29th not November 26th.

A **Motion** by D. Gridley to approve the minutes of 11/16/2017 Budget Committee meeting as amended. J. Smith seconded. No discussion. A unanimous vote was taken.

New Business:

2018 Proposed Budget Reviews:

Fire Precinct - Center Ossipee: The 2018 proposed budget is \$409,200.00

Bob Freeman presented the proposed budget of \$409,200.00 which is increased by \$13,300 from last year. The increase is due to six new personnel and wages, salt for water filtration system, and part-time personnel wage increase.

Bob Freeman presented 3 of the 6 Warrant Articles requesting which include:

- Article #3: to raise and appropriate the sum of \$57,833.00 for the sixth payment of the previously approved lease/purchase agreement for Engine 3 HME pumper.
- Article #4: to raise and appropriate the sum of \$20,000.00 to be added to the Capital Reserve Fund for New Equipment.
- Article #5: to raise and appropriate the sum of \$15,000.00 to purchase a new UTV to replace the existing aging UTV for trade-in.

Discussion: J. Goss commented since the exact figure is not known pending the trade-in value of the existing UTV, this article is cannot be voted on by the Budget Committee at this time.

A **Motion** by D. Gridley to approve the 2018 proposed Operating Budget of \$409,200.00 for Center Ossipee Fire Precinct. L. Sutherland seconded. No discussion. A unanimous vote was taken.

A **Motion** by L. Parker to approve the sum of \$77,833.00 for Warrant Articles #3 & 4. J. Smith seconded. No discussion. A unanimous vote was taken.

Library: The 2018 proposed budget is \$219,066.72.

Maria Moulton presented the proposed budget of \$219,066.72 which is a decrease in the amount of (\$1,828.28) from last year. (Board of Selectmen recommended).

Discussion: J. Smith questioned if the Savings Fund which is used for Expenses would be drying up soon. Moulton replied there is enough for a couple more years, giving them time to search for alternative funding.

A **Motion** by L. Parker to approve the 2018 proposed budget of \$219,066.72 for the Library. M. McConarty seconded. No further discussion. A unanimous vote was taken.

Fire Precinct - West Ossipee:

Greg Howard and Carl Huddleston presented the proposed budget of \$353,603.00 which is an increase in the amount of \$385.00 from last year.

- Article #1: to raise and appropriate the sum of \$20,000.00 to be added to the Capital Reserve Fund for New Equipment.
- Article #2: to raise and appropriate the sum of \$265,000.00 to enter into a Lease/purchase Agreement for a New Mini Pumper for two. The amount of \$100,000.00 would come from the Capital Reserve Fund and the remaining \$165,000.00 would come from taxation. The purchase will take place in 2018 with delivery of equipment in January 2019.

Discussion: Greg Howard commented they are not ready to officially submit Warrant Article #2 because they need to write it before they can have a hearing on the Bonding in February. Committee discussion ensued over draining of the Capital Reserve Fund, condition of the trucks and apparatus equipment. Howard and Huddleston explained how this will be resolved. J. Goss commented since the Warrant Article is ready, the article cannot be voted on by the Budget Committee at this time.

A **Motion** by L. Parker to approve the 2018 proposed Operating Budget of \$353,603.00 for West Ossipee Fire Precinct. M. McConarty seconded. No further discussion. A unanimous vote was taken.

A **Motion** by M. McConarty to approve the Warrant Article #1 for \$20,000.00 for Capital Reserve Fund. J. Smith seconded. No discussion. A unanimous vote was taken.

Fire Precinct - Ossipee Corner:

Adam Riley presented the proposed Operating Budget of \$487,240.00 for Ossipee Corner Fire Precinct which is decreased by \$59.00 from last year.

A **Motion** by J. Smith to approve the 2018 proposed Operating Budget of \$358,240.00 and Warrant Articles in the amount of \$129,000.00 for a total budget of \$487,240.00 for Ossipee Corner Fire Precinct. L. Sutherland seconded. No discussion. A unanimous vote was taken.

Fire Warden: The 2018 proposed budget is \$21,955.00

Adam Riley presented the proposed budget of \$21,955.00 which is level funded from last year.

Discussion over obtaining new packs for carrying the fire hoses and suggestions were made on where to possibly obtain them. J. Smith assumed the Warden's wage is a flat rate and paid at the beginning of the year. Riley replied yes, it's a flat rate, distributed twice a year and the State requires all reports be computerized now for each call.

A **Motion** by L. Sutherland to approve the 2018 proposed budget of \$21,955.00 for the Fire Warden. S. Mosier seconded. No further discussion. A unanimous vote was taken.

Water & Sewer Dept.: The 2018 proposed budget is \$438,168.00

Brad Harriman presented the proposed budget of \$438,168.00 which is an overall decrease of (\$50,718.69) from last year. (Board of Selectmen recommend).

Discussion: L. Parker commended Harriman & B. Eldridge on the Water & Sewer report for this year and the work being done on the water lines. Questions and concerns were raised about gasoline usage, office supplies and the Camp David Income line item discrepancy between 2017 adopted budget, 2017 current transactions and the 2018 proposed budget. Discussion on how the budget line items are split between the two departments. Brad Harriman explained between water and sewer there two trucks so that is split evenly all other line items are a 60 % - 40% split between the two departments.

A **Motion** by L. Parker to approve the 2018 proposed budget of \$438,168.00 for the Water & Sewer Department. L. Sutherland seconded. No further discussion. A unanimous vote was taken.

Emergency Management: The 2018 proposed budget is \$6,700.00

The proposed budget of \$6,700.00 which is level funded from last year. (Board of Selectmen recommended). No Discussion.

A **Motion** by M. McConarty to approve the 2018 proposed budget of \$6,700.00 for Emergency Management. L. Sutherland seconded. No further discussion. A unanimous vote was taken.

Ambulance: The 2018 proposed budget is \$265,628.00

The proposed budget of \$265,628.00 which is an increase of \$5,208.00 from last year. (Board of Selectmen recommended). No Discussion.

A **Motion** by J. Smith to approve the 2018 proposed budget of \$265,628.00 for the Ambulance. L. Parker seconded. No further discussion. A unanimous vote was taken.

Long Term Debt: The 2018 proposed budget is \$10,000.00

The proposed budget of \$10,000.00 which is level funded from last year. (Board of Selectmen recommended). No Discussion.

A **Motion** by L. Parker to approve the 2018 proposed budget of \$10,000.00 for Long Term Debt. S. Mosier seconded. No discussion. A unanimous vote was taken.

Government Buildings: A brief discussion on the proposed custodial wages and hours. Discussion tabled until the next meeting when the Selectmen's Representative and the Town Administrator are able to attend the meeting for discussion.

Insurance: The 2018 proposed budget is \$124,500.00

The proposed budget of \$124,500.00 which is level funded from last year. (Board of Selectmen recommended). No Discussion.

A **Motion** by L. Parker to approve the 2018 proposed budget of \$124,500.00 for Insurance. S. Mosier seconded. No further discussion. A unanimous vote was taken.

Any Other Business Which May Come Before This Meeting

Discussion on when the next meeting should take place and discussion for the agenda, sparked more discussion on the 2018 proposed budget for **Government Buildings**. Continued discussion on the proposed custodial wages, hours, mileage, number of buildings and question on the overall figures for the government buildings budget. Discussion was tabled until the next meeting on January 3, 2018, unless a meeting will be needed sooner.

Adjournment:

A **Motion** by D. Gridley to adjourn the meeting. L. Sutherland seconded. No further discussion. A unanimous vote was taken.

The meeting adjourned at 7:52 p.m.

Next Meeting: **January 3, 2018 @ 6:30 pm**

Minutes approved by majority vote of the Board on –

_____ Date

Joe Goss, Chairman
Budget Committee