

**OSSIPEE BUDGET COMMITTEE
MEETING MINUTES
January 31, 2018**

Minutes recorded by and transcribed by Laura Nash, Budget Committee Recording Secretary, amendments are noted by ***bold/italic*** type.

Call to Order: Joe Goss called the meeting to order at 6:33 PM.

Attendance by Roll Call: – Joe Goss-Chairman, Jonathan Smith, Donna Gridley, Marie McConarty, and Louise Sutherland.

Absent: - Lynn Parker, Steve Mosier, Kathleen Maloney, Rick Morgan, BOS Rep., and Ellen White, Town Administrator,

Meeting Minutes: The minutes of January 24, 2018, Budget Committee meeting were reviewed.

L. Sutherland noted a spelling error on page 2.

A **Motion** by J. Smith to approve the minutes of 01/24/2018 Budget Committee meeting as amended. D. Gridley seconded. No discussion. A unanimous vote was taken.

New Business:

2018 Proposed Budget Reviews:

Revenue Reports: Discussion tabled until February 7, 2018 Budget Committee Meeting.

Warrant Articles: Discussion ensued as follows by the Budget Committee:

2018 Proposed Warrant Articles

To see if the Town will vote to raise and appropriate the sum of three hundred fifty thousand dollars (\$350,000) for the purpose of repair and improvements of Town roads. Majority vote required.

Discussion tabled until February 7, 2018 Budget Committee Meeting.

To see if the Town will vote to raise and appropriate the sum of thirty thousand dollars (\$30,000) to be added to the Highway Equipment Capital Reserve Fund previously established. Majority vote required.

Discussion tabled until February 7, 2018 Budget Committee Meeting.

To see if the Town will vote to raise and appropriate the sum of twenty-five thousand dollars (\$25,000) for the purpose of Town building improvements (Town Hall, Freight House, Highway Garage, Library, Police Station). Majority vote required.

Discussion tabled until February 7, 2018 Budget Committee Meeting.

To see if the Town will vote to raise and appropriate the sum of twenty thousand dollars (\$20,000) to be added to the Bridge Repair and/or Replacement Expendable Trust Fund previously established. Majority vote required.

A **Motion** by J. Smith to raise and appropriate the sum of twenty thousand dollars (\$20,000) to be added to the Bridge Repair and/or Replacement Expendable Trust Fund previously established. D. Gridley seconded. No discussion. A unanimous vote was taken.

To see if the Town will vote to raise and appropriate the sum of twenty-five thousand dollars (\$25,000) to be added to the Ossipee Sidewalk Expendable Trust Fund previously established. Majority vote required.

A **Motion** by M. McConarty to raise and appropriate the sum of twenty-five thousand dollars (\$25,000) to be added to the Ossipee Sidewalk Expendable Trust Fund previously established. L. Sutherland seconded. No discussion. A unanimous vote was taken.

To see if the Town will vote to raise and appropriate the sum of twenty thousand dollars (\$20,000) to be added to the Solid Waste Improvements Expendable Trust Fund previously established. Majority vote required.

Discussion tabled until February 7, 2018 Budget Committee Meeting.

To see if the Town will vote to raise and appropriate the sum of fifty-eight thousand five hundred eighty dollars (\$58,580) for the purpose of paying the Ossipee Water System's bond payment for one (1) year. Majority vote required.

A **Motion** by J. Smith to raise and appropriate the sum of fifty-eight thousand five hundred eighty dollars (\$58,580) for the purpose of paying the Ossipee Water System's bond payment for one (1) year. M. McConarty seconded. No discussion. A unanimous vote was taken.

To see if the Town will vote to raise and appropriate the sum of eighty-seven thousand eight hundred sixty-two dollars (\$87,862) for the purpose of purchasing two new police cruisers and equipment. The sum to come from the Town's unreserved fund balance (surplus) no amount of such \$87,862 to be raised from taxation. Majority vote required.

Discussion tabled until February 7, 2018 Budget Committee Meeting.

To see if the Town will vote to raise and appropriate the sum of ten thousand dollars (\$10,000) for the purpose of purchasing a Vault Shelving System with Carriages and Tracks for improvements to the Town Clerk's current vault. Majority vote required.

Discussion tabled until February 7, 2018 Budget Committee Meeting.

To see if the Town will vote to raise and appropriate the sum of nine thousand nine hundred ninety-five dollars (\$9,995) for the purpose of restoring three (3) books entitled "Ossipee 1887-1929 Town Minutes". The sum is to be paid for by a grant from the Conservation License Plate Grant Program and no amount is to be raised by taxation. Majority vote required.

A **Motion** by L. Sutherland to raise and appropriate the sum of nine thousand nine hundred ninety-five dollars (\$9,995) for the purpose of restoring three (3) books entitled "Ossipee 1887-1929 Town Minutes". The sum is to be paid for by a grant from the Conservation License Plate Grant Program and no amount is to be raised by taxation. D. Gridley seconded. No discussion. A unanimous vote was taken.

To see if the Town will vote to raise and appropriate the sum of twenty-five thousand dollars (\$25,000) to be added to the Revaluation Capital Reserve Account previously established for the purpose of a complete revaluation of the Town in the year 2020. Majority vote required.

A **Motion** by M. McConarty to raise and appropriate the sum of twenty-five thousand dollars (\$25,000) to be added to the Revaluation Capital Reserve Account previously established for the purpose of a complete revaluation of the Town in the year 2020. D. Gridley seconded. No discussion. A unanimous vote was taken.

To see if the Town will vote to raise and appropriate the sum of twenty-five thousand dollars (\$25,000) to be added to the Benefit Pay Expendable Trust Fund previously established. Majority vote required.

A **Motion** by J. Smith to raise and appropriate the sum of twenty-five thousand dollars (\$25,000) to be added to the Benefit Pay Expendable Trust Fund previously established. L. Sutherland seconded. No discussion. A unanimous vote was taken.

To see if the Town will vote to raise and appropriate the sum of twenty thousand dollars (\$20,000) to be added to the Invasive Species Control Fund previously established for the purpose of preventing and treating milfoil in Ossipee Lake. Majority vote required.

A **Motion** by M. McConarty to raise and appropriate the sum of twenty thousand dollars (\$20,000) to be added to the Invasive Species Control Fund previously established for the purpose of preventing and treating milfoil in Ossipee Lake. D. Gridley seconded. No discussion. A unanimous vote was taken.

To see if the Town will vote to approve the cost items included in the collective bargaining agreement reached between the Town and AFSCME Local #534 which calls for the following increases in salaries and benefits at the current staffing level:

Fiscal Year	Estimated Increase
2018	\$40,502.00 (53 pay periods)
2019	\$ 2,458.00 (52 pay periods)
2020	\$21,996.00 (52 pay periods)

and further to raise and appropriate the sum of forty thousand five hundred two dollars (\$40,502) for the current fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits required by the new agreement over those that would be paid at current staffing levels. Majority vote required.

Discussion tabled until February 7, 2018 Budget Committee Meeting.

Shall the Town, if article is defeated, authorize the governing body to call one special meeting, at its option, to address article cost items only? Majority vote required.

Discussion tabled until February 7, 2018 Budget Committee Meeting.

To see if the Town will vote to establish a Water Department Major Capital Reserve Fund under the provisions of RSA 35:1 and to raise and appropriate the sum of fifty thousand dollars (\$15,000) to be placed in this fund and to appoint the Selectmen as agents to expend. Majority vote required.

Discussion tabled until February 7, 2018 Budget Committee Meeting.

To see if the Town will vote to establish a Sewer Department Major Capital Reserve Fund under the provisions of RSA 35:1 and to raise and appropriate the sum of fifty thousand dollars (\$15,000) to be placed in this fund and to appoint the Selectmen as agents to expend. Majority vote required.

Discussion tabled until February 7, 2018 Budget Committee Meeting.

To see if the Town will vote to raise and appropriate the sum of one million two hundred thousand dollars (\$1,200,000) for the purpose of acquiring the land and buildings at 130 Gretchen Road located on Ossipee Lake for use as a town beach and recreation area; seven hundred thousand dollars (\$700,000) of such sum to come from the Town's unreserved fund balance (surplus) and the balance of five hundred thousand dollars (\$500,000) to be raised from taxation. Majority vote required.

Discussion tabled until February 7, 2018 Budget Committee Meeting.

To see if the town will vote to raise and appropriate the sum of \$1,200,000 for the purpose of acquiring the land and buildings at 130 Gretchen Road located on Ossipee Lake for use as a town beach and recreation area; \$700,000 of such sum to be raised by the issuance of serial bonds or notes not to exceed \$700,000 under and in compliance with the provisions of the Municipal Finance Act (NHRSA 33:1 et seq., as amended) and to authorize the selectmen to issue and negotiate such bonds or notes and to determine the rate of interest thereon and to take such other actions as may be necessary to effect the issuance,

negotiation, sale and delivery of such bonds or notes as shall be in the best interests of the Town of Ossipee. The remaining \$500,000 to come from fund balance (surplus) and no amount of such \$500,000 to be raised from taxation. A two-thirds (2/3) ballot vote is required.

Discussion tabled until February 7, 2018 Budget Committee Meeting.

Any Other Business that May Come Before the Committee:

- Water & Sewer Capital Reserve Fund discussion revolved around poor management skills with prior management and whether payers should pay for repairs or get their own artisan well. Discussion tabled until the February 7, 2018 Budget Committee meeting.
- Committee discussion tabled until 02/07/2018 meeting of potential Warrant Articles coming forth:
 1. Children Unlimited for \$3,000.00
 2. White Horse Addiction Center – unknown amount
 3. EDC for sidewalks
 4. EDC for HB3-316, which is a tax reduction on a sliding scale for Industrial and Commercial businesses wanting to establish in Ossipee.

Upcoming Meetings:

Tues., 02/06/2018 – Warrant Article submission deadline

Wed., 02/07/2018 – Budget Committee meeting

Fri., 02/09/2018 – Last day to post & publish date of Public Hearing

Wed., 02/14/2018 – Budget Committee to hold **Public Hearing** on proposed budget and warrant articles

Fri., 02/16/2018 – Last day to hold Public Hearing on Annual Budget

Wed., 02/21/2018 – Annual Budget to Board of Selectmen deadline (2 copies)

Tues., 03/13/2018 - Town Elections (**Voting Day**) **Polls open: 10:00am - 7:00pm**

Wed., 03/14/2018 6:30 PM – Annual Town Meeting at the Bud Avery Memorial Gymnasium

Adjournment:

A **Motion** by McConarty to adjourn the meeting. D. Gridley seconded. No further discussion. A unanimous vote was taken.

The meeting adjourned at 7:05 p.m.

Next Meeting: **February 7, 2018 @ 6:30 pm** – Budget Committee is requesting Revenue Reports and Board of Selectmen representative present for discussions.

Minutes approved by majority vote of the Board on – _____

Date

Joe Goss, Chairman
Budget Committee