

**OSSIPEE BUDGET COMMITTEE**  
**MEETING MINUTES**  
**January 03, 2018**

Minutes recorded by and transcribed by Laura Nash, Budget Committee Recording Secretary, amendments are noted by ***bold/italic*** type.

**Call to Order:** Chairman, Joe Goss called the meeting to order at 6:34 PM.

**Attendance by Roll Call:** – Joe Goss-Chairman, Jonathan Smith, Rick Morgan, BOS Rep., Donna Gridley, Marie McConarty, Lynn Parker, and Louise Sutherland.

**Absent:** - Kathleen Maloney, Steve Mosier and Ellen White, Town Administrator.

**Meeting Minutes:** the minutes of November 29, 2017 Budget Committee meeting were reviewed.

A **Motion** by McConarty to approve the minutes of 11/29/2017 Budget Committee meeting as presented. D. Gridley seconded. No discussion. A unanimous vote was taken.

**New Business:**

**2018 Proposed Budget Reviews:**

**Government Buildings & Custodial Services:** Rick Morgan explained the changes on the proposed custodial wages and hours. Morgan explained the option of making this a full-time position has been tabled for at least a year. The Town Administrator and Selectmen want to continue to monitor the cleaning that gets accomplished with the hours allotted verses how many hours will be needed to complete the tasks assigned.

Discussion moved towards hiring a private company to clean verses increasing the wages for the custodial position. Morgan explained the Selectmen are very pleased with the quality of work the current employee is doing and to hire a private company the quality of work is not consistent. The wages increase is 1. A means of rewarding a good employee for a job well done, and 2. Bringing that employee's wages up to standard with other employees in similar positions.

A **Motion** by Smith to approve the 2018 proposed budget of \$225,475.00 for Government Buildings. Sutherland seconded. No further discussion. A unanimous vote was taken.

**Revenue Reports:** Discussion tabled until January 24, 2018 Budget Committee Meeting.

**Warrant Articles:** Discussion tabled until January 24, 2018 Budget Committee Meeting.

**Year End Figures:** Morgan commented no decision has been made on having to encumber any funds this year but currently, the year-end figures are looking good at \$207,908. 85. He does not anticipate having to encumber a lot but has cautioned the other two Selectmen and all department heads of not encumbering too much over for another year. Morgan noted the Selectmen are also being very conservative on warrant articles this year as well and noted that they have been able to decrease the tax rate by \$0 .61 per thousand over the past (4) year and wants to continue in that direction.

Morgan noted all department bills have gone out and revenue has come in except from the Tax Collectors office. The Tan Note has been repaid and everything that has been borrowed is repaid.

Morgan noted the auditors are here this week, so Ellen White want be able gather the warrant articles until next week.

**Upcoming Meetings:**

**Wed., 01/24/2018** - Budget Committee **6:30 PM**

**Tues., 02/06/2018** – Warrant Article submission deadline

**Fri., 02/09/2018** – Last day to post & publish date of Public Hearing

**Fri., 02/16/2018** – Last day to hold Public Hearing on Annual Budget

**Wed., 02/21/2018** – Annual Budget to Board of Selectmen deadline (2 copies)

**Tues., 03/13/2018** - Town Elections (Voting Day) **Polls open: 10:00am - 7:00pm**

**Wed., 03/14/2018 6:30 PM** – Ossipee Annual Town Meeting at the Bud Avery Memorial Gymnasium

**Any Other Business Which May Come Before This Meeting**

L. Parker notified the committee that Ossipee Corner's Fire Department may have a Warrant article for this year.

**Adjournment:**

A **Motion** by McConarty to adjourn the meeting. Gridley seconded. No further discussion. A unanimous vote was taken.

The meeting adjourned at 7:45 p.m.

Next Meeting: **January 24, 2018 @ 6:30 pm**

Minutes approved by majority vote of the Board on –

\_\_\_\_\_ Date

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Joe Goss, Chairman  
Budget Committee