

**Budget Committee Workshop**  
**Wednesday, May 7, 2014**

Joseph Goss called the workshop to order at 6:50 PM. Present were Joseph Goss, David Babson, Tom Kondrat-West Ossipee Fire Representative, Matt Trahan, and Ellen White, Town Administrator, who recorded the minutes. Absent were Jim Fitzpatrick, Marie McConarty-Ctr. Ossipee Fire Representative, Lynne Parker-Ossipee Corner Fire Representative and Richard Morgan, Selectmen's Representative.

Babson asked if White had checked to see if an intent to cut had been filed for the Lord property. White answered she would look into this.

Trahan made a motion to approve the minutes from the Workshop held on 4/2/2014. Kondrat seconded. A unanimous vote was taken.

Goss stated the next item of business to be to elect a co-chair to the committee. Kondrat stated he would like to hold off until more members are present.

Babson made a motion to appoint Kathleen Maloney to fill Jane ter Kuile's vacancy. Kondrat seconded. A unanimous vote was taken.

Goss acknowledged the notice of resignation received from Martha Eldridge. White stated she would advertise the vacancy.

Discussion took place on whether Chester "Ski" Kwiatkowski is eligible to serve as a member-at-large. White responded that she contacted Attorney Paul Sanderson at NHMA who advised her that "Ski" is considered a department head/employee of the Town and therefore not eligible to serve. Further discussion ensued and it was requested that a letter be sent to the Attorney General and Department of Revenue for clarification on the Town's "unique situation" with its Water & Sewer Department. White answered that she would work on a letter.

Babson further questioned why Water & Sewer could not have a seat on the Board like the Fire Precincts do. This question will be addressed in the correspondence to the Attorney General and DRA.

White discussed the role of the Dam Authority with the Committee providing information she obtained from former Selectman Harry Merrow. White informed them that new Selectman Riley had been appointed to Selectmen's Rep to the Dam Authority. Kondrat asked when the next meeting will be. White was unsure. Kondrat also asked who has say over the expenditures. White answered she would look into this.

Babson discussed the last Water & Sewer meeting and stated there should be attendance from the Budget Committee at the next meeting in June.

Goss asked White the status of the budget. White answered that according to the most recent budget report, the overall budget was about 25-30% expended. She added that the Board is working on revising the purchasing policy to assist with spending and encourage competitive bidding. Additional discussion took place on the audit deficiencies and other changes in the works.

Kondrat suggested sending a wage and benefit survey to local businesses to see where the Town wages and benefits compare. Babson questioned the purpose. Trahan stated he would be meeting with the Chamber of Commerce and would check with them to obtain a list of businesses and to see if they have a survey or any information available.

Discussion took place on the Town's water and sewer expenditures. Babson asked to compare the Town's water and sewer expenditures to the elementary school.

Goss stated the next meeting will be scheduled for Wednesday, 6/4/2014.

Babson made a motion to adjourn. Maloney seconded. A unanimous vote was taken.

Adjourned at 7:45 PM.

Respectfully submitted,

Ellen White, Town Administrator