

OSSIPEE BUDGET COMMITTEE
MEETING MINUTES
January 15, 2020

Minutes recorded by and summarized by Laura Nash, Budget Committee Recording Secretary, amendments are noted by ***bold/italic*** type.

Call to Order: Jonathan Smith called the meeting to order at 6:32 PM.

Pledge of Allegiance – was recited

Attendance by Roll Call: – Jonathan Smith, Donna Gridley, Roland Millette, Rachel Ciarmella, Lynne Parker, and Louise Sutherland, Martha Eldridge (Selectmen's Rep.) and Matt Sawyer, Jr, Town Administrator

Absent: Joe Goss and Carter Clay

Attendees: Sandra "Sam" Martin (Selectmen), and Marie McConarty

Meeting Minutes: The Meeting Minutes of January 9, 2020 were reviewed by the committee.

Parker noted on page 1 – ***Fire Truck*** should be "Review 2019 YTD Warrant Articles: Eldridge reported a check in the amount of \$175,000.00 for the ***Highway Truck*** will be."

A **Motion** by Gridley to approve the meeting minutes of January 9, 2020 as amended. Millette seconded. No further discussion. All voted in favor to approve the minutes as amended. **Motion passed.**

Selectmen's Report to Date: Eldridge commented that all updates are included in the packet provided by Matt Sawyer, Jr.

Review 2019 YTD Budget to Date: N/A

Review 2019 YTD Revenue to Date: N/A

Review 2019 YTD Warrant Articles: N/A

2020 WARRANT ARTICLES & BUDGET PROPOSALS:

Selectmen Warrant Articles: Smith moved for the Budget Committee to go down through the list to approve or deny recommending the proposed budgets. Sawyer submitted revised Warrant Articles & Spreadsheet, Revenue Projection Report, 2020 Proposed Operating Budget, and revised Department Budgets for the Selectmen's Office, Government Buildings, Highway Department, and Transfer Station.

Smith read and the Committee voted as follows:

Article # 1 Road and Improvements of roads in the amount of \$300,000.00

To see if the Town will vote to raise and appropriate the sum of three hundred thousand dollars (\$300,000) for the purpose of repair and improvements of Town roads.

A **Motion** by Parker to recommend the Warrant Article in the amount of \$300,000.00 for **Road and Improvements of roads**. Gridley seconded. No discussion. Smith called for a vote.

Smith – Yes Sutherland – Yes Millette – Yes Gridley – Yes Ciarmella – Yes Parker – Yes Eldridge – Yes
No Opposition. **Motion passed 7-0-0.**

Article # 2 Add to Highway Equipment Fund in the amount of 20,000.00

To see if the Town will vote to raise and appropriate the sum of twenty thousand dollars (\$20,000) to be added to the Highway Equipment Capital Reserve Fund previously established.

A **Motion** by Millette to recommend the Warrant Article in the amount of \$20,000.00 to be **Added to the Highway Equipment Capital Reserve Fund**. Sutherland seconded. No discussion. Smith called for a vote. Smith – Yes Sutherland – Yes Millette – Yes Gridley – Yes Ciarmella – Yes Parker – Yes Eldridge – Yes No Opposition. **Motion passed 7-0-0.**

Smith read the revision for Warrant Article # 3 as follows:

Article # 3 Building Improvements in the amount of 20,000.00

To see if the Town will vote to create an expendable trust fund under the provisions of RSA 31:19-a, to be known as the Government Buildings Improvements Expendable Trust Fund for the planning, construction and related expenses to improve Government facilities in the Town of Ossipee and to raise and appropriate the sum of twenty thousand dollars (\$20,000) to be placed in said fund, and to designate the Selectmen as agents to expend.

A **Motion** by Sutherland to recommend the Warrant Article in the amount of \$20,000.00 to establish the **Government Buildings Improvements Expendable Trust Fund**. Millette seconded. No discussion. Smith called for a vote.

Smith – Yes Sutherland – Yes Millette – Yes Gridley – Yes Ciarmella – Yes Parker – Yes Eldridge – Yes No Opposition. **Motion passed 7-0-0.**

Article # 4 Add to Bridge Repair/Replacement Fund in the amount of 20,000.00

To see if the Town will vote to raise and appropriate the sum of twenty thousand dollars (\$20,000) to be added to the Bridge Repair and/or Replacement Expendable Trust Fund previously established.

A **Motion** by Gridley to recommend the Warrant Article in the amount of \$20,000.00 to **Add to the Bridge Repair/Replacement Fund**. Millette seconded. No discussion. Smith called for a vote.

Smith – Yes Sutherland – Yes Millette – Yes Gridley – Yes Ciarmella – Yes Parker – Yes Eldridge – Yes No Opposition. **Motion passed 7-0-0.**

Article # 5 Add to Solid Waste Improvements Fund in the amount of 20,000.00

To see if the Town will vote to raise and appropriate the sum of twenty thousand dollars (\$20,000) to be added to the Solid Waste Improvements Expendable Trust Fund previously established.

A **Motion** by Sutherland to recommend the Warrant Article in the amount of \$20,000.00 to **Add to the Bridge Repair/Replacement Fund**. Parker seconded. No discussion. Smith called for a vote.

Smith – Yes Sutherland – Yes Millette – Yes Gridley – Yes Ciarmella – Yes Parker – Yes Eldridge – Yes No Opposition. **Motion passed 7-0-0.**

Article # 6 Ossipee Water System Bond in the amount of 58,580.00

To see if the Town will vote to raise and appropriate the sum of fifty-eight thousand five hundred eighty dollars (\$58,580) for the purpose of paying the Ossipee Water System's bond payment for one (1) year.

A **Motion** by Parker to recommend the Warrant Article in the amount of \$58,580.00 to **Ossipee Water System Bond**. Gridley seconded. No discussion. Smith called for a vote.

Smith – Yes Sutherland – Yes Millette – Yes Gridley – Yes Ciarmella – Yes Parker – Yes Eldridge – Yes No Opposition. **Motion passed 7-0-0.**

Article # 7 Police Cruiser & Equipment in the amount of 47,000.00

To see if the Town will vote to raise and appropriate the sum of forty-seven thousand dollars (\$47,000) for the purpose of purchasing one new police cruiser and equipment. The full amount to come from the Town's Unreserved Fund Balance.

A **Motion** by Gridley to recommend the Warrant Article in the amount of \$47,000.00 to **Police Cruiser & Equipment** and the full amount to come from the Town's Unreserved Fund Balance. Ciarmella seconded. No discussion. Smith called for a vote.

Smith – Yes Sutherland – Yes Millette – Yes Gridley – Yes Ciarmella – Yes Parker – Yes Eldridge – Yes No Opposition. **Motion passed 7-0-0.**

Article # 8 Town Records Restoration - Town-Funded in the amount of 23,970.00

To see if the Town will vote to raise and appropriate the sum of twenty three thousand nine hundred and seventy dollars (\$23,970.00) for the purpose of restoring four (4) books entitled "Town records Vol. 24 – Vol. 27, dated from 1989-1995"; one (1) book entitled "Appointments 1909-1945" and three (3) books entitled "Inventory 1870-1889".

A **Motion** by Millette to recommend the Warrant Article in the amount of \$23,970.00 to **Town Records Restoration - Town-Funded**. Parker seconded. No discussion. Smith called for a vote.

Smith – Yes Sutherland – Yes Millette – Yes Gridley – Yes Ciarmella – Yes Parker – Yes Eldridge – Yes No Opposition. **Motion passed 7-0-0.**

Article # 9 Add to Revaluation Capital Reserve Account in the amount of 15,000.00

To see if the Town will vote to raise and appropriate the sum of fifteen thousand dollars (\$15,000) to be added to the **Revaluation Capital Reserve Account** previously established for the purpose of a complete revaluation of the Town in the year 2020.

A **Motion** by Parker to recommend the Warrant Article in the amount of \$15,000.00 to **Add to Revaluation Capital Reserve Account**. Gridley seconded. No discussion. Smith called for a vote.

Smith – Yes Sutherland – Yes Millette – Yes Gridley – Yes Ciarmella – Yes Parker – Yes Eldridge – Yes No Opposition. **Motion passed 7-0-0.**

Article # 10 Add to Invasive Species Control (Milfoil) Fund in the amount of 20,000.00

To see if the Town will vote to raise and appropriate the sum of twenty thousand dollars (\$20,000) to be added to the Invasive Species Control Expendable Trust Fund previously established for the purpose of preventing and treating milfoil in Ossipee Lake.

A **Motion** by Millette to recommend the Warrant Article in the amount of \$20,000.00 to **Add to Invasive Species Control (Milfoil) Fund**. Sutherland seconded. No discussion. Smith called for a vote.

Smith – Yes Sutherland – Yes Millette – Yes Gridley – Yes Ciarmella – Yes Parker – Yes Eldridge – Yes No Opposition. **Motion passed 7-0-0.**

Article # 11 Playground Equipment at Constitution Park in the amount of 25,000.00

To see if the Town will vote to raise and appropriate the sum of twenty-five thousand dollars (\$25,000) for the purpose of purchasing and installing new playground equipment at Constitution Park.

A **Motion** by Parker to recommend the Warrant Article in the amount of \$25,000.00 to **Playground**

Equipment at Constitution Park. Gridley seconded. No discussion. Smith called for a vote.

Smith – Yes Sutherland – Yes Millette – Yes Gridley – Yes Ciarmella – Yes Parker – Yes Eldridge – Yes
No Opposition. **Motion passed 7-0-0.**

Smith read the revision for Warrant Article # 13 as follows:

Article # 13 OCC Building Improvements in the amount of 66,100.00

To see if the Town will vote to raise and appropriate the amount of sixty-six thousand one hundred dollars as well as encumber forty thousand four hundred and twenty dollars which is the remainder of the sixty-six thousand one hundred dollars that was raised in FY2019 to support repairs to the Ossipee Concerned Citizens Building.

Funds raised FY 2019	\$66,100
Replace Boilers	\$12,900 (completed)
Install mini split air conditioning system in the senior center	<u>\$12,780</u> (completed)
Amount to be encumbered from FY2019	\$40,420
NEW Amount requested in FY2020	\$66,100
Existing funds to be encumbered from FY2019	<u>\$40,420</u>
	\$106,520

A **Motion** by Parker to recommend the Warrant Article in the amount of \$66,100.00 to **OCC Building Improvements**. Ciarmella seconded. Discussion: Parker noticed on the spreadsheet this article is list under number 13, not number 12. Sawyer made a notation. Smith called for a vote.

Smith – Yes Sutherland – Yes Gridley – Yes Ciarmella – Yes Parker – Yes Eldridge – Yes
No Opposition. Millette – Abstained **Motion passed 6-0-1.**

Parker read the revision for Warrant Article # 12 as follows:

Article # 12 Transfer Station – Baler in the amount of 78,500.00

To see if the Town will vote to purchase a baler for the Transfer Facility at the cost of seventy-eight thousand, five hundred dollars (\$78,500) with fifty - nine thousand dollars (\$58,000) coming from the Solid Waste Improvements fund and the sum of nineteen thousand five hundred dollars (\$19,500) to come from the Unreserved Fund Balance and no sum to come from taxation.

A **Motion** by Parker to recommend the Warrant Article in the amount of \$78,500.00 for a **Transfer Station – Baler** with fifty - nine thousand dollars (***\$59,000***) coming from the Solid Waste Improvements fund and the sum of nineteen thousand five hundred dollars (\$19,500) to come from the Unreserved Fund Balance. Gridley seconded. No discussion. Smith called for a vote.

Smith – Yes Sutherland – Yes Millette – Yes Gridley – Yes Ciarmella – Yes Parker – Yes Eldridge – Yes
No Opposition. **Motion passed 7-0-0.**

Smith read the revision for Warrant Article # 14 as follows:

Article # 14 Highway Department - Purchase New Loader in the amount of 141,887.00

To see if the Town will vote to purchase a loader for the highway department at a purchase price of one hundred sixty one thousand, eight hundred eighty-seven dollars (\$161,887), with the town receiving twenty thousand dollars (\$20,000) for trading in the old loader for a net cost of to the Town of one

hundred forty-one thousand, eight hundred eighty-seven dollars (\$141,887). One hundred thousand dollars (\$100,000) of the funding to come from the Highway Equipment Capital Reserves Fund and the remainder of forty-one thousand, eight hundred eighty-seven dollars (\$41,887) to come from the Unreserved Fund Balance and no sum to come from taxation.

A **Motion** by Millette to recommend the Warrant Article in the amount of \$141,887.00 for the **Highway Department - Purchase New Loader** as written. Parker seconded. No discussion. Smith called for a vote.

Smith – Yes Sutherland – Yes Millette – Yes Gridley – Yes Ciarmella – Yes Parker – Yes Eldridge – Yes
No Opposition. **Motion passed 7-0-0.**

Smith read the revision for Warrant Article # 14 as follows:

Article # 15 Police Tactical Gear in the amount of 27,000.00

To see if the Town will vote to raise and appropriate twenty-seven thousand dollars (\$27,000) for the purchase of tactical gear for the Police Department, with funding coming from the Unreserved Fund Balance and no sum to come from taxation.

Parker informed Sawyer he has 27,000.00 listed under General Taxation and the Unreserved Fund Balance. Gridley noted to remove the 27,000.00 for the General Taxation column.

A **Motion** by Gridley to recommend the Warrant Article in the amount of \$27,000.00 for **Police Tactical Gear** with funding coming from the Unreserved Fund Balance and no sum to come from taxation. Parker seconded. No discussion. Smith called for a vote.

Smith – Yes Sutherland – Yes Millette – Yes Gridley – Yes Ciarmella – Yes Parker – Yes Eldridge – Yes
No Opposition. **Motion passed 7-0-0.**

Article # 16 Technology / Network Security Upgrades in the amount of 9,000.00

To see if the Town will vote to raise and appropriate the sum of nine thousand dollars (\$9,000) for technology improvements including replacing obsolete computers and upgrading security for the network.

A **Motion** by Millette to recommend the Warrant Article in the amount of \$9,000.00 to **Technology / Network Security Upgrades** as written. Ciarmella seconded. No discussion. Smith called for a vote.

Smith – Yes Sutherland – Yes Millette – Yes Gridley – Yes Ciarmella – Yes Parker – Yes Eldridge – Yes
No Opposition. **Motion passed 7-0-0.**

Article # 17 Discontinue Sidewalk Expendable Trust Fund in the amount of (40,000.00)

To see if the Town will vote to discontinue the Ossipee Sidewalk Expendable Trust Fund created in 2007. Said funds, with accumulated interest to date of withdrawal, are to be transferred to the Town's general fund.

A **Motion** by Millette to recommend the Warrant Article in the amount of (40,000.00) to **Discontinue Sidewalk Expendable Trust Fund** as written. Gridley seconded. No discussion. Smith called for a vote.

Smith – Yes Sutherland – Yes Millette – Yes Gridley – Yes Ciarmella – Yes Parker – Yes Eldridge – Yes
No Opposition. **Motion passed 7-0-0.**

Article # 18 New Sidewalk Construction and Lighting Expendable Trust Fund in the amount of 40,000.00

To see if the Town will vote to create an expendable trust fund under the provisions of RSA 31:19-a, to be known as the Ossipee Sidewalk Construction and Lighting Expendable Trust Fund for the planning, layout

and installation of sidewalks, sidewalk lighting, signage and related expenses in the Town of Ossipee and to raise and appropriate the sum of forty thousand dollars (\$40,000) to be placed in said fund, and to designate the Selectmen as agents to expend, the total sum of which to come from the Town's general fund, and nothing to be raised by taxation.

A **Motion** by Parker to recommend the Warrant Article in the amount of \$40,000.00 to establish the **New Sidewalk Construction and Lighting Expendable Trust Fund**. Gridley seconded. No discussion. Smith called for a vote.

Smith – Yes Sutherland – Yes Millette – Yes Gridley – Yes Ciarmella – Yes Parker – Yes Eldridge – Yes
No Opposition. **Motion passed 7-0-0.**

Article # 19 Tennis Court Resurfacing including line painting in the amount of 9,500.00
To see if the Town will vote to raise and appropriate the sum of nine thousand five hundred dollars (\$9,500) for resurfacing and line painting of the tennis courts at Constitution Park.

A **Motion** by Gridley to recommend the Warrant Article in the amount of \$9,500.00 to **Tennis Court Resurfacing including line painting** as written. Ciarmella seconded. No discussion. Smith called for a vote.
Smith – Yes Sutherland – Yes Millette – Yes Gridley – Yes Ciarmella – Yes Parker – Yes Eldridge – Yes
No Opposition. **Motion passed 7-0-0.**

Article # 20 New Ambulance Contract April thru December in the amount of 282,249.00
To see if the Town will vote to raise and appropriate the two hundred eighty-two thousand, two hundred forty-nine dollars (\$282,249) to contract ambulance services for 9 months of this year not covered by the previous contract.

Gridley noticed the amount of 282,249.00 was listed in the General Taxation column of the spreadsheet. Sawyer will correct.

A **Motion** by Millette to recommend the Warrant Article in the amount of \$282,249.00 for the **New Ambulance Contract April thru December** as written. Parker seconded. No discussion. Smith called for a vote.

Smith – Yes Sutherland – Yes Millette – Yes Gridley – Yes Ciarmella – Yes Parker – Yes Eldridge – Yes
No Opposition. **Motion passed 7-0-0.**

Article # 21 New Ambulance Contract Ratification in the amount of 0.00
To see if the Town will vote to enter into a five year agreement (which may include an intergovernmental agreement under RSA Chapter 53-A) with one or more ambulance service providers and/or other regional municipalities such as but not necessarily limited to the Towns of Eaton, Effingham, Freedom, Madison and Tamworth, to provide emergency medical/ambulance services.

A **Motion** by Sutherland to recommend the Warrant Article in the amount of \$0.00 for the **New Ambulance Contract Ratification** as written. Gridley seconded. No discussion. Smith called for a vote.

Smith – Yes Sutherland – Yes Millette – Yes Gridley – Yes Ciarmella – Yes Parker – Yes Eldridge – Yes
No Opposition. **Motion passed 7-0-0.**

Article # 22 Library Carpet in the amount of 45,000.00
To see if the Town will vote to raise and appropriate the sum of forty five thousand dollars (\$45,000) to replace the carpet in the Ossipee Public Library, which includes tearing up and disposal of old carpet,

purchase and installation of new carpet tiles, and the expenses of moving contents to accommodate the project.

A **Motion** by Gridley to recommend the Warrant Article in the amount of \$45,000.00 for **Library Carpet** as written. Parker seconded. No discussion. Smith called for a vote.

Smith – Yes Sutherland – Yes Millette – Yes Gridley – Yes Ciarmella – Yes Parker – Yes Eldridge – Yes
No Opposition. **Motion passed 7-0-0.**

Parker was calculating totals but was not equaling. Sayer noted he forgot to add in the Library carpeting of 45,000.00. Once Parker recalculated all totals equaled.

General Taxation Total on Warrant Articles: \$934,399.00

DEPARTMENT BUDGET PROPOSALS

Conservation Agent in the amount of \$4,306.00

A **Motion** by Millette to approve the 2020 proposed budget of \$4,306.00 for the Conservation Agent. Ciarmella seconded. No discussion. A unanimous vote was taken. **Motion Passed 7-0.**

Selectmen's Salary in the amount of \$19,920.00

A **Motion** by Gridley to approve the 2020 proposed budget of \$19,920.00 for the Selectmen's Salary. Millette seconded. No discussion. A unanimous vote was taken. **Motion Passed 7-0.**

Town Clerk/Tax Collector in the amount of \$330,425.00

A **Motion** by Parker to approve the 2020 proposed budget of \$330,425.00 for the Town Clerk/Tax Collector. Ciarmella seconded. No discussion. A unanimous vote was taken. **Motion Passed 7-0.**

Elections in the amount of \$19,120.00

A **Motion** by Sutherland to approve the 2020 proposed budget of \$19,120.00 for the Elections. Millette seconded. No discussion. A unanimous vote was taken. **Motion Passed 7-0.**

Voter Registration in the amount of \$9,447.00

A **Motion** by Millette to approve the 2020 proposed budget of \$9,447.00 for the Voter Registration. Gridley seconded. No discussion. A unanimous vote was taken. **Motion Passed 7-0.**

Treasurer in the amount of \$11,030.00

A **Motion** by Gridley to approve the 2020 proposed budget of \$11,030.00 for the Treasurer. Millette seconded. No discussion. A unanimous vote was taken. **Motion Passed 7-0.**

Selectmen's Office in the amount of \$804,225.00

Smith questioned if the figures were accurate. Sawyer supplied an updated budget worksheet showing \$804,225.00. Changes reflect the new part-time zoning officer's salary and benefits.

A **Motion** by Millette to approve the 2020 proposed budget of \$804,225.00 for the Selectmen's Office. Parker seconded. No discussion. A unanimous vote was taken. **Motion Passed 7-0.**

Economic Development in the amount of \$5,000.00

Discussion: Gridley opposes another \$5,000.00 for data and a report that has not been produced from last year. They expensed approximately \$2,500 of the \$5,000.00 approved last year and their requesting another \$5,000.00 for another report. Eldridge clarified that EDC expensed \$3,396.00 for a report on rails and trails.

Eldridge and Martin confirmed that the budget request was not presented to the Selectmen, so they level funded based on last years figures.

A **Motion** by Gridley to reduce the 2020 proposed budget to \$2,500.00 for the Economic Development. Millette seconded.

Discussion: Millette questioned if the second report is in conjunction with the first report. Gridley noted they are independent of each other. Discussion ensued. Sawyer read an email from Ash Fischbein explaining the request for funding. Smith commented if he uses the fund for good economic development, he has no problem. But he does not use all that allocated, it comes back to the general fund and his budget could get reduced next year.

Gridley removed her motion and Millette removed his second.

A **Motion** by Parker to approve the 2020 proposed budget of \$5,000.00 for the Economic Development. Smith seconded. No discussion. A unanimous vote was taken. **Motion Passed 7-0.**

Ossipee Lake Dam Authority in the amount of \$8,212.00

A **Motion** by Gridley to approve the 2020 proposed budget of \$8,212.00 for the Ossipee Lake Dam Authority. Millette seconded. No discussion. A unanimous vote was taken. **Motion Passed 7-0.**

Legal in the amount of \$35,000.00

A **Motion** by Gridley to approve the 2020 proposed budget of \$35,000.00 for the Legal. Ciarmella seconded. No discussion. A unanimous vote was taken. **Motion Passed 7-0.**

Planning Board in the amount of \$37,598.00

A **Motion** by Millette to approve the 2020 proposed budget of \$37,598.00 for the Planning Board. Parker seconded. No discussion. A unanimous vote was taken. **Motion Passed 7-0.**

ZBA in the amount of \$18,949.00

A **Motion** by Parker to approve the 2020 proposed budget of \$18,949.00 for the ZBA. Eldridge seconded. No discussion. A unanimous vote was taken. **Motion Passed 7-0.**

Government Buildings in the amount of \$206,799.00

A revised report was distributed earlier tonight by Sawyer. A discrepancy with the bottom-line figure was noted between two spreadsheets and Sawyer clarified the actual figure should be \$206,779.00.

A **Motion** by Gridley to approve the 2020 proposed budget of \$206,779.00 for the Government Buildings. Millette seconded. No discussion. A unanimous vote was taken. **Motion Passed 7-0.**

Trustee of Trust Funds in the amount of \$6,162.00

A **Motion** by Parker to approve the 2020 proposed budget of \$6,162.00 for the Trustee of Trust Funds. Ciarmella seconded. No discussion. A unanimous vote was taken. **Motion Passed 7-0.**

Cemeteries in the amount of \$39,100.00

A **Motion** by Gridley to approve the 2020 proposed budget of \$39,100.00 for the Cemeteries. Millette seconded. No discussion. A unanimous vote was taken. **Motion Passed 7-0.**

Insurance in the amount of \$128,000.00

A **Motion** by Parker to approve the 2020 proposed budget of \$128,000.00 for the Insurance. Millette seconded. No discussion. A unanimous vote was taken. **Motion Passed 7-0.**

Police Department in the amount of \$1,225,696.00

A discrepancy with the bottom-line figure was noted between two spreadsheets and Sawyer clarified the actual figure should be \$1,255,696.00.

A **Motion** by Millette to approve the 2020 proposed budget of \$1,255,696.00 for the Police Department. Parker seconded. No discussion. A unanimous vote was taken. **Motion Passed 7-0.**

Police Special Duty in the amount of \$25,000.00

A **Motion** by Gridley to approve the 2020 proposed budget of \$25,000.00 for the Police Special Duty. Millette seconded. No discussion. A unanimous vote was taken. **Motion Passed 7-0.**

Dog Officer in the amount of \$16,998.00

A **Motion** by Gridley to approve the 2020 proposed budget of \$16,998.00 for the Dog Officer. Ciarmella seconded. No discussion. A unanimous vote was taken. **Motion Passed 7-0.**

Fire Warden in the amount of \$21,995.00

A **Motion** by Millette to approve the 2020 proposed budget of \$21,995.00 for the Fire Warden. Ciarmella seconded. No discussion. A unanimous vote was taken. **Motion Passed 7-0.**

Highway in the amount of \$1,329,050.00

A revised Highway budget report was distributed earlier tonight by Sawyer. The budget was increased by \$20,000.00 due to Purchased Equipment and Equipment Repair & Maintenance line items for a total proposed budget of \$1,349,050.00

A **Motion** by Sutherland to approve the 2020 proposed budget of \$1,349,050.00 for the Highway Department. Eldridge seconded. No discussion. A unanimous vote was taken. **Motion Passed 7-0.**

Transfer Station in the amount of \$591,121.00

A revised report was distributed earlier tonight by Sawyer. A discrepancy with the bottom-line figure was noted between two spreadsheets and Sawyer clarified the actual figure should be \$591,921.00 for the full-time employee.

A **Motion** by Gridley to approve the 2020 proposed budget of \$591,921.00 for the Transfer Station. Parker seconded. No discussion. A unanimous vote was taken. **Motion Passed 7-0.**

Outside Agencies

Tri County CAP (Energy Assistance Program) in the amount of \$12,000.00

A **Motion** by Parker to approve the 2020 proposed budget of \$12,000.00 for the Tri County Cap (Energy Assistance Program.) Eldridge seconded. No discussion. A unanimous vote was taken. **Motion Passed 7-0.**

Caregivers of S. Carr. Cnty. in the amount of \$3,000.00

A **Motion** by Millette to approve the 2020 proposed budget of \$3,000.00 for the Caregivers of Southern Carroll County. Eldridge seconded. No discussion. A unanimous vote was taken. **Motion Passed 7-0.**

Carroll County Transit in the amount of \$3,000.00

A **Motion** by Parker to approve the 2020 proposed budget of \$3,000.00 for the Carroll County Transit Ciarmella seconded. No discussion. A unanimous vote was taken. **Motion Passed 7-0.**

End 68 Hours of Hunger in the amount of \$5,000.00

Discussion: Smith opposes the funding of this program. He feels the food is being pushed on the kids to take home whether or not they want it and questions if the increase of funds is needed. Parker believes it is needed because their not getting nutritious meals on the weekends and she's heard that their sharing the food with their siblings. Discussion ensued noting none of the funds are for administrative fees, because all personnel are volunteers. Sawyer spoke of this as a personal pet project he has supported for several years and has urged the Selectmen to approve the increase. Millette would like to see a spreadsheet created showing how many organizations are providing the same/similar service, how many overlap, various age groups supporting, schools, etc... Smith noted it's a 40% increase, but he will be watching for increases in the future.

A **Motion** by Eldridge to approve the 2020 proposed budget of \$5,000.00 for the End 68 Hours of Hunger Millette seconded. No further discussion. A unanimous vote was taken. **Motion Passed 7-0.**

Freedom Food Pantry in the amount of \$5,000.00

Smith noted this is a decrease of \$3,000.00 from last year's request.

A **Motion** by Gridley to approve the 2020 proposed budget of \$5,000.00 for the Freedom Food Pantry. Parker seconded. No discussion. A unanimous vote was taken. **Motion Passed 7-0.**

Kingswood Youth Center in the amount of \$5,000.00 – level funded.

A **Motion** by Millette to approve the 2020 proposed budget of \$5,000.00 for the Kingswood Youth Center. Ciarmella seconded. No discussion. A unanimous vote was taken. **Motion Passed 7-0.**

LIFE Ministries in the amount of \$6,000.00

A **Motion** by Millette to approve the 2020 proposed budget of \$6,000.00 for the LIFE Ministries. Parker seconded. No discussion. A unanimous vote was taken. **Motion Passed 7-0.**

Ossipee Revitalization (Main St) in the amount of \$0.00

Northern Human Services in the amount of \$4,425.00

A **Motion** by Parker to approve the 2020 proposed budget of \$4,425.00 for the Northern Human Services. Ciarmella seconded. No discussion. A unanimous vote was taken. **Motion Passed 7-0.**

OCC - Elderly Nutrition asked for \$25,000.00 – Selectmen approved \$20,000.00.

A **Motion** by Parker to approve the 2020 proposed budget of \$20,000.00 for the OCC Elderly Nutrition. Ciarmella seconded. No further discussion. Millette - Abstained. All others voted in favor. **Motion Passed 6-0-1.**

OCC Day Care asked for \$20,000 – Selectmen approved \$7,000.00

Smith had concerns with their \$40,000.00 debt and no real policy for collecting it.

A **Motion** by Parker to approve the 2020 proposed budget of \$7,000.00 for the OCC Day Care. Ciarmella seconded. No further discussion. Millette - Abstained. All others voted in favor. **Motion Passed 6-0-1.**

Ossipee Children's Fund in the amount of \$20,000.00, level funded.

A **Motion** by Parker to approve the 2020 proposed budget of \$20,000.00 for the Ossipee Children's Fund. Gridley seconded. No discussion. A unanimous vote was taken. **Motion Passed 7-0.**

Ossipee Historical Society in the amount of \$4,000.00

A **Motion** by Millette to approve the 2020 proposed budget of \$4000.00 for the Ossipee Historical Society. Ciarmella seconded. No discussion. A unanimous vote was taken. **Motion Passed 7-0.**

School's Out Program in the amount of \$45,000.00, level funded.

Parker opposed to the presentation that was presented, along with, what was felt to be a threat of increasing their request of funding next year. Parker feels it's inappropriate to ask the Town for more funding every time she loses grant funding. Families are charged for each program their kids participate in, kids are also funded by other organizations, so the question to ask is where the increase is going towards. Discussion ensued. Smith noted he will support this because it's level funded but will question any increase going forward.

A **Motion** by Millette to approve the 2020 proposed budget of \$45,000.00 for the School's Out Program. Eldridge seconded. No further discussion. Parker – Opposed. All others voted in favor. **Motion Passed 6-1-0.**

Starting Point in the amount of \$6,251.00

A **Motion** by Millette to approve the 2020 proposed budget of \$6,251.00 for the Starting Point. Ciarmella seconded. No discussion. A unanimous vote was taken. **Motion Passed 7-0.**

White Mountain Comm Health in the amount of \$4,002.00

A **Motion** by Sutherland to approve the 2020 proposed budget of \$4,002.00 for the White Mountain Community Health. Parker seconded. No discussion. A unanimous vote was taken. **Motion Passed 7-0.**

Central NH VNA & Hospice in the amount of \$14,000.00

A **Motion** by Millette to approve the 2020 proposed budget of \$14,000.00 for the Central NH VNA & Hospice. Ciarmella seconded. No discussion. A unanimous vote was taken. **Motion Passed 7-0.**

Children Unlimited in the amount of \$3,000.00

A **Motion** by Millette to approve the 2020 proposed budget of \$3,000.00 for the Children Unlimited. Gridley seconded. No discussion. A unanimous vote was taken. **Motion Passed 7-0.**

White Horse Addiction Center in the amount of \$5,000.00

A **Motion** by Parker to approve the 2020 proposed budget of \$5,000.00 for the White Horse Addiction Center. Millette seconded. No discussion. A unanimous vote was taken. **Motion Passed 7-0.**

TCCAP Homeless Intervention & Prevention in the amount of \$2,194.00

A **Motion** by Millette to approve the 2020 proposed budget of \$2,194.00 for the TCCAP Homeless Intervention & Prevention. Parker seconded. No discussion. A unanimous vote was taken. **Motion Passed 7-0.**

Ambulance in the amount of \$66,735.00

A **Motion** by Parker to approve the 2020 proposed budget of \$66,735.00 for the Ambulance. Ciarmella seconded. No discussion. A unanimous vote was taken. **Motion Passed 7-0.**

Emergency Management in the amount of \$0.00

General Assistance in the amount of \$55,000.00 – corrected to \$50,000.00

A discrepancy with the bottom-line figure was noted between two spreadsheets and Sawyer clarified the actual

figure should be \$50,000.00

A **Motion** by Parker to approve the 2020 proposed budget of \$50,000.00 for the General Assistance. Eldridge seconded. No discussion. A unanimous vote was taken. **Motion Passed 7-0.**

Recreation Department in the amount of \$163,100.00

A **Motion** by Gridley to approve the 2020 proposed budget of \$163,100.00 for the Recreation Department. Parker seconded. No discussion. A unanimous vote was taken. **Motion Passed 7-0.**

Library in the amount of \$235,957.00

A **Motion** by Parker to approve the 2020 proposed budget of \$235,957.00 for the Library. Ciarmella seconded. No discussion. A unanimous vote was taken. **Motion Passed 7-0.**

Patriotic Purposes in the amount of \$2,000.00

A **Motion** by Gridley to approve the 2020 proposed budget of \$2,000.00 for the Patriotic Purposes. Millette seconded. No discussion. A unanimous vote was taken. **Motion Passed 7-0.**

Conservation Commission in the amount of \$9,664.00

Marie McConarty explained to the committee that the Conservation Commission will not submit a petition warrant article for the Lake Host program and will pay for it from their account. But next budget year, it will come in as an outside agency along with the milfoil warrant article.

A **Motion** by Millette to approve the 2020 proposed budget of \$9,664.00 for the Conservation Commission. Ciarmella seconded. No discussion. A unanimous vote was taken. **Motion Passed 7-0.**

Interest on Line of Credit in the amount of \$10,000.00

A **Motion** by Millette to approve the 2020 proposed budget of \$10,000.00 for the Interest on Line of Credit. Parker seconded. No discussion. A unanimous vote was taken. **Motion Passed 7-0.**

The committee reviewed the warrant articles to ensure they captured all the request for funds. Sawyer verified he is to correct the totals for Government Buildings, Police Department, and General Assistance. He will have these corrected in the morning. He was reminded to add in the warrant article for **TCCAP Homeless Intervention & Prevention** in the amount of \$2,194.00.

Initial totals were calculated as follows:

<u>Subtotal:</u>	<u>\$5,655,261.00</u>	
<u>Water & Sewer Dept.:</u>	<u>+\$418,141.00</u>	
<u>Total including W&S:</u>	<u>\$6,173,402.00</u>	(w/\$100,000.00 difference/should be \$6,073,402.00)
<u>Adjusted Warrant Articles:</u>	<u>+\$1,227,786.00</u>	(with \$1,000.00 difference/ should be \$1,228,786.00)
<u>Total including W/A</u>	<u>\$7,401,168.00</u>	(should be \$7,302,188.00)
<u>Estimated Revenues:</u>	<u>-\$2,909,758.00</u>	
<u>Total minus Est. Revenues</u>	<u>\$4,491,410.00</u>	(should be \$4,392,430.00)
<u>Estimated Overlay:</u>	<u>\$75,000.00</u>	
<u>Total Raised by Taxation:</u>	<u>\$4,491,410.00</u>	(should be \$4,392,430.00)

Water Dept.: The 2020 proposed budget is \$244,269.00

A **Motion** by Parker to approve the 2020 proposed budget of \$244,269.00 for the Water Department. Gridley seconded. No discussion. A unanimous vote was taken. **Motion Passed 7-0.**

Sewer Dept.: The 2020 proposed budget is \$173,872.00

A **Motion** by Sutherland to approve the 2020 proposed budget of \$173,872.00 for the Sewer Department. Millette seconded. No discussion. A unanimous vote was taken. **Motion Passed 7-0.**

General Discussion:

Marie McConarty informed the Budget Committee and attending Selectmen that the Old Home Week Committee will be submitting a Petition Warrant Article for \$5,000.00 going towards Old Home Week fireworks and activities.

Upcoming Meetings:

Wed., 02/05/2020 – Review Petition Warrant Articles on Wednesday, February 5, 2020 – 6:30 PM
Town Hall Annex – Freight House

Thurs., 02/06/2020 – Public Hearing Warrant Articles on Thursday, February 6, 2020 – 6:30 PM in the
Bub Avery Memorial Gymnasium at Town Hall,

Fri., 02/07/2020 – In the event of inclement weather or recess, a second meeting is scheduled for Friday,
February 7, 2020 – 6:30 PM.

Fri., 02/07/2020 – Last day to post & publish date of Public Hearing

Thurs., 02/13/2020 – Public Hearing Warrant Articles on Thursday, February 6, 2020 – 6:30 PM in the
Bub Avery Memorial Gymnasium at Town Hall, **(If Needed)**

Fri., 02/14/2020 – In the event of inclement weather or recess, a second meeting is scheduled for Friday,
February 7, 2020 – 6:30 PM. **(If Needed)**

Fri., 02/14/2020 – Last day to hold Public Hearing on Annual Budget

Wed., 02/19/2020 – Annual Budget to Board of Selectmen deadline (2 copies)

Tues., 03/10/2020 - Town Elections (Voting Day) **Polls open: 10:00am - 7:00pm**

Wed., 03/11/2020 – Ossipee Annual Town Meeting at the Bud Avery Memorial Gymnasium **6:30 PM**

Any Other Business Which May Come Before This Meeting: *None* was heard.

Adjournment:

A **Motion** by Parker to adjourn the meeting. Sutherland seconded. No further discussion. A unanimous vote was taken. **Motion passed.** The meeting adjourned at 8:18 PM.

Minutes approved by majority vote of the Board on – 02/06/2020
Date

Joe Goss, Chairman
Budget Committee

Jonathan Smith, Vice-Chair
(In the absence of the Chairman)