

CONSERVATION COMMISSION MEETING MINUTES

MEETING MINUTES

February 14, 2018

Minutes were recorded and a Summary transcribed by Laura Nash, Commission Secretary. Revisions to these minutes are noted by ***bold/italic*** type.

Call to Order: Ralph Buchanan called the meeting to order at 7:05 PM.

Roll Call: Ralph Buchanan, Tim Otterbach, and James Dolan.

Late Arrival: Chairman, Joe Deighan at 7:55 pm (All voting to place at this point)

Absent: Marie McConarty – Vice Chair, and Lorey Pendarvis

A Brief discussion about not having a quorum to vote on items requiring a motion, a second and a vote until either McConarty or Deighan arrive from a previous Town officials meeting.

Minutes: The Conservation Commission reviewed the minutes of January 10, 2018.

A **Motion** by Otterbach to accept the meeting minutes of January 10, 2018 as written. Dolan seconded. No discussion. All voted in favor to accept the minutes as written.

Financial: The members reviewed.

- Budget Reports: 2017 Year-End Report
- Checking – \$378.08

The secretary informed the committee per the treasurer; that because funds are low, the treasurer will not pay anymore bills, memberships, etc... Until funds are transferred from the money market account to the Conservation Checking.

- Money Market – N/A
- Transfer of funds from Money Market to Checking

A **Motion** by Buchanan to authorize the treasure to transfer funds from the money market account, in the amount of \$1,000.00 to the Conservation Commission's checking account. Otterbach seconded. No discussion. A unanimous vote was taken.

- Society for the Protection of NH Forests: Annual Membership Renewal of \$150.00 – Return by treasurer pending funds being transferred from the money market account to the Conservation checking.
- NH Association of Conservation Commissions – Annual Renewal of \$333.00

A **Motion** by Dolan to renew the annual membership renewal for NH Association of Conservation Commissions in the amount of \$333.00. Otterbach seconded. No further discussion. A unanimous vote was taken.

New Business:

- Lake Host Program: Otterbach will contact Jim McElroy again for details of when the grant is due and the possibility of sharing the supervisor for the Lake Host between Freedom and Ossipee.

Old Business:

- Trail Signage: Buchanan brought in two boards sample done by the students. Buchanan will speak with Tom Loonam, the Wood Technology teacher at Kingswood High School and let him know the first two signs will be placed at the Windows on Ossipee and the Town Forest. He will also inquire if they will do the staining of the signs or if the arts department would be willing.
- Parking at the Windows: The secretary noted the proposal had been received and Otterbach wanted to review the proposal but has not had the time.

DES Notices:

Wetlands Permit Notification: The members reviewed

- **File #NHB17-3603** – John Lynch – 80 Ridge Road. Tax Map: 047 Lot: 022 Sub: 001. Received 01/19/2018 CC & PB copies. Permit granted with conditions.

Buchanan and Otterbach thoroughly reviewed permit and plans and have no issues or concerns with the proposal.

A **Motion** by Otterbach stating the Conservation Commission has reviewed the Wetlands permit application for **File # NHB17-3603** – John Lynch – 80 Ridge Road. Tax Map: 047 Lot: 022 Sub: 001 and have no exceptions to the proposal. Buchanan seconded. No discussion. A unanimous vote was taken.

Intent to Cut: Buchanan read and informed the members of the notice

- Tax Map: 264 Lot: 019 (Original Cut) on Foggs Ridge Road. Owner is Carol Gartland; to cut 1.5 acres of 3.7 acres by Norman Eldridge of Eldridge Logging anticipated start date is 02/15/2018. Approved by the Board of Selectmen. Taxes are paid and No Cemetery.

Informational Newsletters:

- NH Fish & Games, Wildlines Newsletter – Winter 2018
- NH Town & City – Jan/Feb 2018 edition
- The Watershed News – Winter 2018
- The Legacy – Winter 2018
- NHACC – Conservation Commission handbooks available. Otterbach will investigate the website for further information and pricing.

Any Other Business that May Come Before the Commission:

- Next Meeting is scheduled for March 14, 2018, which is the same night as the Annual Town Meeting.

A **Motion** by Buchanan to move the meeting to March 21, 2018 at 7:00 pm. Dolan seconded. No discussion. A unanimous vote was taken.

- Scenic Vista: Clean-up proposal. Buchanan mentioned usually in the spring the CC goes down and cleans up the grounds.

Joe Deighan stated he's going to attend the Board of Selectmen's meeting to address having the Town provide the clean-up work verses putting out to bid. Deighan feels they have the equipment and the personnel it just makes sense. He also thinks it's a missed opportunity to promote the Town. Discussion ensued about possibly having an information booth or a visitor's center located at the scenic vista and working in conjunction with the Chamber of Commerce.

Adjourn: A **Motion** made by Buchanan, seconded by Deighan to adjourn the meeting.

All voted in favor, motion passed. The meeting ended at 8:11 PM.

Next meeting date: Wednesday, March 21, 2018

Minutes approved by majority vote of the Commission on _____
Date

Joe Deighan, Chairman

or

Marie McConarty, Vice Chairperson
(In the absence of the Chairman)