

CONSERVATION COMMISSION MEETING MINUTES
MEETING MINUTES

October 10, 2018

Minutes were recorded, and a Summary transcribed by Laura Nash, Commission Secretary. Revisions to these minutes are noted by ***bold/italic*** type.

Call to Order: Chairman Joe Deighan called the meeting to order at 7:09 PM.

Roll Call: Joe Deighan - Chairman, Marie McConarty – Vice Chair, Ralph Buchanan, Tim Otterbach, James Dolan, Lorey Pendarvis and Krystal Eldridge

Minutes: The Conservation Commission reviewed the minutes of September 12, 2018

A **Motion** by Buchanan to accept the meeting minutes of September 12, 2018, as submitted. Dolan seconded. No discussion. All voted in favor. **Motion passed.**

Financial:

- Budget Reports: 09/01/2018 – 09/30/2018
- CC Checking – \$647.08
- Money Market – \$65,519.40
- GMCG: Water Quality Monitoring results – OCC cost = \$2,400

A **Motion** by McConarty to pay \$2,400.00 for the 2018 Water Quality Monitoring Program by Green Mtn Conservation Group and to expense the funds from the Water Quality Testing budgeted line item. No discussion. All voted in favor. **Motion passed.**

New Business:

RSA 91: A – Deighan addressed the issue of communications taking place via email. When conversations back and forth through several members could be construed as a quorum and subject to recording and disclosure under RSA 91:A. Questioned initially were raised over the validity of the interpretation of the rule but all concerns were explained and the emailing conversations will cease.

- Budget Worksheet: 2019 – The Committee reviewed and discussed the budget items for 2019.

A **Motion** by Buchanan to keep the proposed 2019 budget the same with no increases. McConarty seconded. No discussion. All voted in favor. **Motion passed.**

2019 BUDGET WORKSHEET- CONSERVATION		to 8/31/2018		
		2018 Adopted	2018 YTD	2019
Account	Description	Budget	Transactions	Dept. Request
01.46111.190.00	CONSERVATION - SEC WAGES	\$4,500.00	\$1,989.00	\$4,500.00
01.46111.210.00	CONSERVATION - HEALTH INS	\$2,236.00	\$1,490.67	\$2,236.00
01.46111.214.00	CONSERVATION - STD INS	\$0.00	\$0.00	\$0.00
01.46111.215.00	CONSERVATION - LIFE INS	\$8.00	\$5.33	\$8.00
01.46111.220.00	CONSERVATION - FICA	\$279.00	\$117.04	\$279.00
01.46111.225.00	CONSERVATION - MEDICARE	\$65.00	\$27.40	\$65.00
01.46111.230.00	CONSERVATION - RETIREMENT	\$512.00	\$193.08	\$512.00
01.46111.341.00	CONSERVATION - TELEPHONE	\$550.00	\$0.00	\$550.00
01.46111.620.00	CONSERVATION - SUPPLIES & EQUI	\$100.00	\$152.42	\$100.00
01.46111.670.00	CONSERVATION - REFERENCE MATERIAL	\$50.00	\$0.00	\$50.00
01.46111.680.00	CONSERVATION - WATERQUAL TESTG	\$2,400.00	\$0.00	\$2,400.00
01.46111.810.00	CONSERVATION - DUES & WORKSHOP	\$1,100.00	\$0.00	\$1,100.00
01.46111.820.00	CONSERVATION - COMPUTER/SOFTWA	\$0.00	\$0.00	\$0.00
		\$11,800.00	\$3,974.94	\$11,800.00

Unfinished Business:

- Trail Signage: Deighan reached out to Tom Loonam and is going to speak with him within the next couple of weeks. Suggestions again were made for alternative resources for making the signs. Buchanan reported he has all the material needed to make the first sign. Once he records the time and materials, he will submit for reimbursement.

- Scenic Vista/Windows on the Ossipee Clean-up: The Board of Selectmen received two bids for work to be done. One was from Thibodeau Brush and Excavation, LLC for \$9,800.00 and the second was from Coyote Mountain Farm, Inc. for \$4,500.00. The Board of Selectmen awarded the bid to Coyote Mountain Farm, Inc. for \$4,500.00.

Concerns were raised as to why Brad Harriman is even involved with this project. Deighan will speak with the Selectmen before the next meeting.

Follow up to previous meeting: Otterbach confirmed the deed does state the 250 ft. setback but the plan was never recorded with the deed at Carroll County Registry of Deeds. Otterbach and Buchanan are going to visit Brian Berland at Land Tech to discuss pinning the property.

- Old Mill Site on Beech River & Annie Nichols Rd Parking: Discussion involved having White Mountain Survey & Engineering, Inc. survey and design the suggested parking area for \$3750.00 plus \$750.00 in permitting fees for a total of \$4,500.00. And have the highway department do the work.

A **Motion** by Buchanan to hire White Mountain Survey & Engineering, Inc. to survey and engineering design for the suggested parking area for Historic Beech River Mills for \$4,500.00.

A **Motion** by McConarty to transfer \$500.00 from the money market account to the Conservation Commission checking account for the purpose of paying White Mountain Survey & Engineering, Inc. a retainer fee. Pendarvis seconded. No further discussion. A unanimous vote was taken.

A **Motion** by Buchanan to hire White Mountain Survey & Engineering, Inc. for the engineering design and permit fees and to expend up to \$5,000.00 for the suggested parking area at the Historic Beech River Mills Site. Otterbach seconded. No further discussion. A unanimous vote was taken.

Otterbach announce once the parking area is completed, he is going to donate to the Town the cost and/or design for a kiosk at this location.

NHDES: The CC reviewed and discussed

Wetlands & Non-site specific Permit:

- NHDES – Letter of Complaint received 10/03/2018 – Deighan read both letters to the members. The Zoning Enforcement Officer is already aware of the situation and has taken action. No action to be taken by the Conservation Commission.
- **Andrew & Lori Ciano** of 34 Remle Rd. Tax Map: 033 Lot: 032 submitted for an after the fact wetlands application for a retaining wall & associated stairs that were constructed adjacent Ossipee Lake. Significant erosion was occurring along the applicant's frontage resulting in the need for a retaining wall stabilization. The applicant was unaware of the need for a wetlands permit at the time of construction. Town Clerk signed for approval on 09/17/2018.

The Conservation Commission reviewed and discussed the application. Discussion concerning penalty fees for after the fact permitting and consequence if not signed by the CC ensued.

A **Motion** by Dolan to not sign this application. Pendarvis seconded. No further discussion. All others voted in favor. Opposed: Buchanan. **Motion passed.**

Forestry Notice:

- **File #2018-02753** – Lee Hobbs – POA of 2150 Route 16. Tax Map: 018 Lot: 011 received notice is insufficient to start work. The CC discussed the amount of wetlands located in this area.

Informational Newsletters:

- NHACC Conference: 48th Annual Meeting & Conference Saturday, November 3, 2018
- Granit State Tree Farm – Summer 2018
- Weekly Market Bulletin: 09/26/2018 Vol: 97 No: 39
- Watershed News: Autumn 2018

Any Other Business that May Come Before the Commission:

Otterbach announced Moselle Spiller, Outreach/Administrator Coordinator, Green Mountain Conservation Group sent a letter of support for the Green Mountain Conservation Group's 209-2020 Watershed Assistance Grant to facilitate implementation of Best Management Practices (BMPs) for water quality protection on Ossipee Lake. Otterbach will forward the letter to the committee.

Adjournment:

A **Motion** made by McConarty to adjourn the meeting. Otterbach seconded. No discussion. A unanimous vote was taken.

All voted in favor, motion passed. The meeting ended at 8:16 PM.

Next meeting date: **December 12, 2018**

Minutes approved by majority vote of the Commission on _____
Date

Joe Deighan, Chairman

or

Marie McConarty, Vice Chairperson
(*In the absence of the Chairman*)