

West Ossipee Fire Precinct Commissioners
November 22, 2008
Budget Workshop

Commissioners Present: Paul Jay, Joe Goss, Henry Ela
Others Present: Carl Huddleston, Ted Call, Matt Welch, Glenn Tucker, Scott Matheson

Minutes Taken By: Mellisa Ferland
Meeting Time: 5:15pm

Commissioner Jay made a motion to send a message to the department that the Commissioners are in favor of the members forming a firemen's association and encourage them to do so. Motion passed. To establish the association, a board of at least five members must be formed, bylaws adopted, and the association must register with the NH Department of Justice Charitable Trust Unit.

Mellisa will explore/negotiate a better cell phone deal for the department's 5 cell phones. She contacted Time Warner Cable and was notified that they do not yet bundle cable television/internet/phone service commercial entities in New Hampshire. The representative was agreeable to providing free cable service to WOFD.

Mellisa will contact heating installation contractors to get bids for the following:

- Installation of propane gas fired boiler at Central Station
- Installation of oil fired burner at Central Station
- Installation of propane heating system at the new Jewell Hill station

Beginning at their December 6 meeting, Commissioners will approve the monthly manifest, determining which bills are to be paid.

Call suggested the department update the current run sheets. He said Madbury and Sandwich fire departments are two that have better run sheets. Mellisa will obtain copies of those.

Given that Chief Eldridge is currently on medical leave of absence, the Commissioners decided to leave the chief pay and benefit amounts as proposed. The actual expenditure in 2009 will depend on contract negotiation with the fire chief. Commissioner Goss said that he is in favor of the fire chief have a clear job description and contract as well as all appropriate certifications required to perform the duties of the job.

Commissioner Goss made a motion to allow members of the fire department (chief, chief officer and firefighter) to form a committee that will make recommendations to the Commissioners as to what surplus equipment currently on hand can be sold or disposed of. Motion passed.

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There was lengthy discussion about the current secretary/treasurer position. Commissioners will add a warrant article to the 2009 warrant that would allow them to appoint the treasurer rather than elect one in the future.

Commissioners approved the proposed 2009 budget to be voted on at the January 10 annual meeting:

\$8,450	Executive
\$30,900	General Government Buildings
\$42,200	Insurance
\$206,150	Fire
\$3,200	Street Lighting
\$12,300	Capital Outlay (headset, new turnout gear, gear inspection equipment, traffic safety equipment)
\$1,200	TAN Interest
<u>\$44,115</u>	<u>Debt Service (Tahoe, Engine I)</u>
\$348,015	

Commissioners approved the budget for the bond article for construction of the Jewell Hill Fire Station:

New breakdown for the building:

Building	\$179,900	
Soil/Survey	\$16,100	
Site Work	\$101,000	
Electric	\$17,500	
<u>Doors</u>	<u>\$18,000</u>	
		\$332,500 (this work has been started and/or the precinct is already bound by signed contracts to complete)
Heat	\$28,000	
Septic	\$2,500	
Hose Tower	\$1,500	
Kitchenette/Bath/Office	\$12,000	
Well	\$500	
Misc	\$3000	
		TOTAL \$380,000

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Commissioner Jay has received a stainless steel refrigerator that he would like to donate to the new station.

Commissioners would like to add three warrant articles for purchases that can be made if offset by grant revenue – generator, extractor, exhaust system for Jewell Hill Station.

Meeting ended – 10:10pm