

**West Ossipee Fire Commissioners Meeting  
West Ossipee Central Station  
Tuesday, December 8, 2009**

Commissioners Present: Paul Jay and Henry Ela

Others Present: Chief Brad Eldridge, Carl Huddleston, Mellisa Ferland, Roland Millette

Minutes Taken By: Marilyn Bolduc

The meeting was called to order at 7:20pm by Comm. Jay.

A motion was made to accept the minutes of the November 23<sup>rd</sup> non-public session as read and to seal the minutes of the meeting; passed 2-0.

At 7:22pm Comm. Jay made a motion to go into a non-public session according to RSA 91-A: 31 II (a) ( c). The motion was seconded by H. Ela; Comm. Jay voted yes and Comm. Ela voted yes.

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At 7:31pm, the commission resumed the public meeting.

Chief Eldridge presented Policy #2009-08 regarding the use of precinct cell phones and personal cell phones while at a call scene. The commissioners reviewed the policy and made a motion to accept the policy as written, passed 2-0.

Comm. Jay said a policy will be constructed to address payroll advances. The precinct commissioners will not approve any payroll advances. If a department member needs assistance, all efforts to assist the member will be made through the firefighter's association.

The public meeting minutes for the November 23<sup>rd</sup> meeting were reviewed and corrected. C. Huddleston stated the Jewell Hill construction was over 6% due to the delay in construction. A motion was made to accept the minutes as corrected, passed 2-0.

The manifest was presented. The invoices were reviewed. A motion was made to accept the manifest with the addition of the Ossipee Valley Mutual Aid dues invoice; passed 2-0. Chief Eldridge said he would talk to Maine Gas about the installation charges as they were not itemized on the proposal given to the precinct.

A letter was received from the AG's office requesting information. Comm. Jay instructed the clerk to forward the information requested and to send a copy of the letter to the precinct attorney.

**2010 Budget**

Comm. Jay asked the precinct clerk to verify with Michelle Clark at DRA if our timeframe between presenting the budget at the public budget meeting and our projected annual precinct meeting date of January 30, 2010 meet the guidelines of the State. M. Ferland will write up the warrant articles and sent a draft to Michelle Clark for review and accuracy.

Comm. Jay gave the precinct clerk a project proposal form to fill out for Bob Gillette regarding project projects for 2010.

Mr. Millette asked if the precinct had Capital Reserve Funds. Chief Eldridge stated that the precinct had a Capital Reserve Fund for equipment maintenance which was used in 2009.

Chief Eldridge said that C. Seamans passed his Firefighter Level I course at the top of the class.

Chief Eldridge said that this year they have done numerous training classes at the building that has been made available for that use. He stated that the building owner has just received his tax bill. Chief Eldridge asked if the precinct could talk to the Town to see if there could be an adjustment in his taxes. He said the training the department has done within the building has been invaluable. By setting up different obstacles, the members are getting real life training.

All vehicles have been inspected. Minor repairs to the Tower will be done the first of next year. The testing on the tower hydraulic fluid came back fine. We may want to change out a valve to speed it up.

A motion was made to adjourn the meeting; passed 2-0. Meeting adjourned at 9:0pm.

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Approved On: \_\_\_\_\_

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Commissioner Paul Jay

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Commissioner Henry Ela