

**TOWN OF OSSIPEE
PLANNING BOARD MEETING MINUTES
July 7, 2015**

(Amendments to this set of minutes will be noted in the next meeting's minutes.)

Minutes Recorded by Xann Horn, Boards and Commission Secretary

Call To Order

Ski called the meeting to order at 7:00 p.m.

Board Members Present by Roll Call - Bruce Parsons, Roger ter Kuile, Roy Barron, Frank Riley, Ski Kwiatkowski, Connie Billings, Rick St. Jean (alternate). Bob Gillette was not present. Dave Senecal was not present. Rick St. Jean was brought up to voting status.

New Business

Informal/Non-binding Discussion: Matt Trahan and Ashe Fischbein were present representing Sap House Meadery on Folsom Road. They want to put in a small kitchen and obtain a food license and on-site liquor license so they would have the ability to sell wine and provide a limited menu; currently they can only provide free samples of their wine. Discussion ensued. Ashe stated the state and liquor commission requires them to have a small menu in order to pour/sell alcohol; the State Health Department requires that they have four or five items on a menu to fit that need. The Board was in agreement that they should update their site plan and submit for Minor Site Plan Review.

Case #15-7-LM – John and Jennifer Barrett – 3 Knox Mountain Road, Center Ossipee – Tax Maps 75, Lot 01 and Tax Map 75, Lot 02.

Motion: by Rick, seconded by Roy, to approve the lot merger. **All in favor, motion passed.**

Public Hearing – Planning Board Fees

The Public Hearing was opened at 7:30.

The Planning Board reviewed the recommended changes to the regulations and the new fee schedule. Minor discussion ensued.

Motion: by Connie, seconded by Roger, the Planning Board Fee Schedule be adopted and the regulations be updated throughout to reflect the changes. **All in favor, motion passed.**

There were no public in attendance. The public hearing was closed at 8:26. The Board entered back into normal session.

Old Business

- Lakes Region Planning Commission – Membership Dues of \$4,234 for fiscal year 7-1-2015 through 6-3-2016. Rick stated he showed up at their annual dinner meeting and was not allowed in. He will follow-up with executive assistant and try to straighten this out. The invoice will be held for discussion/approval at a future meeting.

- May 20, 2015 Copy of Letter from DES to Ossipee Aggregates regarding Gravel Excavation Permit – Ski read the letter and it will be filed accordingly. No action was required by the Board.
- June 24, 2015 Letter from FST regarding Hannaford expansion and slight changes. Ski read the letter and it will be filed accordingly.

Motion: by Roy, seconded by Roger, to add the updated sheet to the approved plan set.
5 in favor (Roger, Roy, Frank, Ski, Rick) – 1 opposed (Bruce) -1 abstained (Connie). Motion passed.

- June 24, 2015 Letter from Chief Riley, Ossipee Corner Fire Dept. regarding Irving Oil expansion. Ski read the letter and it will be filed accordingly. No action was required by the Board.
- A letter was received from the attorney of the seller of Brown's Ridge Gravel Permit requesting that the Board inspect the property as soon as possible with or without the current owner's agreement in an effort to release their bond. The Board was in agreement that this inspection will not take place. No action was required by the Board.
- A letter was received regarding property at 2 Danville Road. The current owner would like to donate the property to the Town of Ossipee. It is a 0.22 acres, a low wet lot, vacant, assessed at \$12,000.

Motion: by Bruce, seconded by Roy, that the town accept the land as a donation. **5 in favor, Roger, Roy Frank, Rick, Bruce), 1 opposed (Ski), 1 abstained (Connie). Motion passed.**

Review/Approve Meeting Minutes

Minutes of May 19, 2015 - Tabled until next meeting.

Minutes of June 2, 2015 - Tabled until next meeting.

Minutes of June 16, 2015 - Motion: by Roy, seconded by Rick, to approve minutes of June 16, 2015. **All in favor, motion passed.**

Motion: by Connie, no second, to get a written opinion from Attorney Sager as to how to prepare minutes with RSAs noted. **Connie withdrew his motion.**

Any Other Business Which May Come Before This Meeting

- FYI - Town Safety Committee Meeting - July 16, 2015 at 10:00.

Adjournment

Motion: by Roy, seconded by Ski, to adjourn. All in favor, motion passed.
 The meeting adjourned at 9:20 p.m.

Minutes approved by majority vote of the Board on _____

Ski Kwiatkowski, Chairman