

**OSSIPEE PLANNING BOARD  
MEETING MINUTES  
December 1, 2015**

Minutes Recorded by Xann Horn, Boards and Commission Secretary  
Amendments are noted by ***bold/italic*** type.

**Call to Order**

Ski called the meeting to order at 7:00 p.m.

**Roll Call**

Attendance by roll call: Bruce Parsons, Roy Barron, Frank Riley, Ski Kwiatkowski, Connie Billings, Roger ter Kuile. Bob Gillette was not present; Rick St. Jean, Alternate, was brought up to voting status in Bob's absence.

**Meeting Minutes**

**Motion:** by Roy, seconded by Rick, to approve November 17, 2015 Planning Board meeting minutes as amended. **All in favor, motion passed.**

**Old Business**

**Requests to Investigate Properties**

A letter dated November 30, 2015 was received from the Selectmen regarding the Planning Board's request to have two properties (Two Brothers at 845 Route 16 and the church at 2330 Route 16) look into to see if any applications need to be submitted to the Planning and/or Zoning Boards. The ZEO looked into both of these and reported back to the Selectmen. The findings are attached as part of the record. Discussion ensued.

**Motion:** by Roger, seconded by Roy, that the Selectmen's letter and supporting documents be put into the record. **4 in favor, 2 opposed (Ski and Connie), 0 abstained. Motion passed.**

**New Business**

- FYI - November 9, 2015 Letter from DES to John Jeddrey regarding AoT Permit
- November 18, 2015 Plan of Easement prepared for ACB Aquatics, LLC at 5 Nichols Road – Tax Map 24, Lot 7 – provided to the Board for their files prior to recording.

**Any Other Business Which May Come Before This Meeting**

**Conditions of Approval**

**Motion:** by Connie, seconded by Roy, that under "Old Business" on future agendas, Conditions of Approvals be listed until they have been met. **All in favor, motion passed.**

**Adjournment**

**Motion:** by Roger, seconded by Roy, to adjourn. **All in favor, motion passed.**  
The meeting adjourned at 7:34 p.m.

**Minutes approved by majority vote of the Board on \_\_\_\_\_**

\_\_\_\_\_  
**Ski Kwiatkowski, Chairman**