

**OSSIPEE PLANNING BOARD
MEETING MINUTES
October 18, 2016**

Minutes recorded by Laura Nash, Planning Board Secretary; amendments are noted by ***bold/italic*** type. Live Recording of meeting can be found on <http://www.governmentoversite.com>.

Call to Order: Ski called the meeting to order at 7:00 p.m.

Attendance by roll call: Ski Kwiatkowski - Chairman, Connie Billings – Vice Chairman, Bob Gillette, Roy Barron, Dennis Legendre, Frank Riley, Bruce Parsons, and Rick St. Jean (Alternate), and Steve McConarty (ZEO). **Absent:** None

Meeting Minutes: Review to approve Meeting Minutes of October 4, 2016.

Motion: by Roy B., seconded by Dennis L., to approve the minutes of October 4, 2016.

No Discussion: **All voted in favor by show of hands, motion passed.**

Abstained: Bob Gillette was not present at the meeting.

Unsatisfied Conditions (continued from previous PB Mtgs):

Board	Date	Applicant	List of Conditions
PB	11/03/15	LBWD	Ltr stating manufacturing/light industry only. – To be sent by PB
PB	09/28/2016	Lisciotti Dev't/Dollar General	SPR granted pending remaining conditions: Signatures on mylar & submit to Registry of Deeds.
PB	05/03/2016	Lisciotti Dev't/Dollar General	SPR granted pending remaining conditions: #3: Final Sale Agreement/Deed – Received via email on October 11, 2016
PB	09/20/2016	WWSCR-Northgate Ossipee, LLC	SPR granted pending remaining conditions: Pending #1: Water Supply Approval
PB	09/20/2016	WWSCR-Northgate Ossipee, LLC	SPR granted pending remaining conditions: Pending #2: Subdivision Approval
PB	09/20/2016	WWSCR-Northgate Ossipee, LLC	SPR granted pending remaining conditions: Pending #3: NHDES Septic Approval

* Items attached for Board review and decision.

Lisciotti Dev't/Dollar General: Final Sale Agreement/Deed – Received via email on October 11, 2016. Matt Bombaci with Bohler Engineering here to answer any questions or concerns from the Board. In a hurry to complete this process as the end of the Due Diligence Period is nearing. Connie asked if the Easement Agreement was included. Matt Bombaci noted on page 16 of PSA.

Motion: by Connie B., and seconded by Roy B., to accept and approve all conditions have been met for the Site Plan Review. **All in favor by show of hands, motion passed. Ski K., and Connie B.,** signed the Mylar plat plan. Matt Bombaci to provide 5 copies of the final plans for file purposes.

Letters: (FYI – ONLY)

- **#1988-02345: NH Division of Historical Resources:** Request for Project Review of Lovell River Mouth Restoration at 90 Bluffs Blvd & 17 Fillion Rd.
- **Notice of Decision from ZBA:** Case # 16-9-V: Creamer & Cardinal, 36 Knox Mtn. Rd. Tax Map: 75 Lot: 49. Variance granted to enlarge garage per Article 6.4.1 (a)

- **NHDOT:** Rte. 28 & 171 project updates: Meeting held on October 17th. Frank R., commented NHDOT proposes to install a turning lane south bound Rte. 28 onto Rte. 171 towards the County Complex. Construction to begin spring 2017. Selectmen have repeatedly requested a traffic light at the intersection but NHDOT declines at this time as obtained data does not warrant a traffic light. Discussion ensued over various solutions, severity of accidents, speed limits, visibility, and other NHDOT projects that may help resolve the accidents at this intersection.
- **Ossipee Safety Committee** Minutes for October 6th – noted.
- **Sager & Haskell:** OPB vs. Morse Pit Statement = \$6,874.25. Connie B., claims Attorney's office has never provided interest on the escrow account in the past five months. Frank R., explained Attorney Sager is out on medical leave and Haskell left the firm. The Town has a lot of cases pending his return. A lengthy discussion ensued over the cost of restoring and maintaining the pit.
- **Flu Shot Clinic** – Nov. 23rd from 9:00 – 11:00 am at Town Hall. Sign-up in Selectmen's Office.

Informal Discussion:

- **Ashe Fischbein:** Discuss changes to a Zoning Ordinance and Change a properties zoning district. Not Present for discussion.

Old Business:

- **Plan NH – Accessory Dwelling Units (ADU's):** Ski K., and Dennis L., attended the seminar from the NH Municipal Association on The New Law on Accessory Dwelling Units referenced in RSA: 674:71, 72 and 73. **Ski K.**, reported the understanding of the new law. But differing interpretation from various members over RSA: 674:71 – 73 ensued. General consensus is to review the new RSA's and discussion is held until next meeting on November 1, 2016.
- **Master Plan 2016 Revision** – Work Group Committee: Bob Gillette, Rick St. Jean, and Dennis Legendre: PB decided to update by section per year. Rick St. Jean received the latest census reports. Committee to meet and provide and update for next meeting.
- **Outdoor Event Ordinance:**
 - **Tim Carnes:** Presence for a discussion on seeking an Outdoor Event Permit for Vintage Snowmobile Events at Sunnyvilla. Races are held on Sunday's for ages 5 and up, limited cc's, no studs on the tracks and different classes. Tim Carnes stated he has been organizing these races for the past six years and the kids look for to them. Wants to continue holding the races, has ample parking, lighting and safety precautions in place. Frank R., explained the history of these events and how this event. Discussion ensued. General consensus from the PB is to amend his Site Plan Review for all current and potential events to be held.
- **Morse Pit:** Frank explained has not had chance to connect with Attorney Sager since he is on medical leave.

New Business:

- **Jones & Beach Engineers, Inc.** invoice = \$6,679.75 Rick St. Jean spoke with Jonathan Ring, who will issue a revised invoice.

• **2017 Budget Proposal:**

2017 Budget Worksheet	2016	2016 YTD	2017
PLAN BD - SEC	\$5,500.00	\$6,592.50	\$7300.00
PLAN BD - FICA	\$341.00	\$408.79	\$453.00
PLAN BD - MEDICARE	\$80.00	\$95.64	\$106.00
PLAN BD - TELEPHONE	\$550.00	\$414.30	\$550.00
PLAN BD - ADVERTISING	\$1,500.00	\$1,449.80	\$2,000.00
PLAN BD - OFFICE SUPPLIES	\$500.00	\$215.50	\$500.00
PLAN BD - POSTAGE	\$1,000.00	\$697.40	\$1,500.00
PLAN BD - MILEAGE	\$200.00	\$12.15	\$250.00
PLAN BD - EDUCATION/TRAINING	\$300.00	\$336.25	\$500.00
PLAN BD - PROFESSIONAL FEES	\$1,500.00	\$0.00	\$5,000.00
PLAN BD - LAKES REGION PLAN	\$4,500.00	\$4,234.00	\$4,500.00
PLAN BD - COMPUTER & SOFTWARE	\$250.00	0.00	0.00
Total:	\$16,221.00	\$14,456.33	\$22,659.00

Board discussion over each itemization was reviewed.

Mileage: Ski K., asked to increase the mileage due to if training is in Southern part of the state, mileage expense could be \$50.00 or more. PB members agreed.

Education Fund: Board discussion to keep it at \$300.00 or increase it to \$500.00 ensued.

Postage Fund: was increased to \$1,500.00 to adjust for meeting packets and Outdoor Event submissions

Professional Fee: Recommended to increase for Peer Review cases as with Jones & Beach Engineering review for Westward Shores Camping Resort.

Computer & Software: Laura N., spoke of recommendation was to eliminate the computer & software funds

8:10 pm. - Bruce Parson left the meeting.

8:15 pm. - Ski Kwiatkowski raised Rick St. Jean to voting status in place of Bruce Parson.

Motion: by Ski K., to accept the proposed budget at \$22,659.00. Roy Barron seconded the motion. **All voted in favor by show of hands. Motion passed.**

Any Other Business Which May Come Before This Meeting - (Copies provided for information only)

• Town of Freedom: Board of Selectmen & Effingham CC – Pursuant to RSA 676.5, III have each filed an Appeal, received and dated today – October 18th, to Case #16-3-SPR for WWSCR. Planning Board’s Site Plan Review approval on September 20, 2016.

PB discussion of arguments raised in the two letters consisted of:

1. Permanent structures: PB noted - Not allowed in the new area per PB rules applied. PB has no jurisdiction over structures in the existing campground.
2. Soils: is State regulated and if the State approves the septic’s there is nothing the PB can do to change the decision.
3. Manufactured homes: Distinction between manufactured homes, trailers verses RV’s and HUD classifications for such vehicles.

Recommendation to the PB is to have as many members present at the November 8, 2016 meeting, and Ski K., to contact Attorney Sager for advice.

Motion: by Connie B., to send a formal letter notifying Westward Shores Camping Resort and SFC Engineering that an appeal has been filed against Case #16-3-SPR with Conditional Approval.

All voted in favor by show of hands. Motion passed to send letter.

Adjournment

Motion: by Connie B., seconded by Roy B., to adjourn the meeting.

All in favor by show of hands, motion passed. The meeting adjourned at 8:30 p.m.

Next Meeting: November 1, 2016 at 7:00 p.m.

Minutes approved by majority vote of the Board on – _____
Date

Ski Kwiatkowski, Chairman