

Selectmen's Meeting
Monday, December 7, 2015

Chairman Morgan called the meeting to order at 4:15 PM. Present were Selectmen Richard Morgan, Robert Freeman, and Franklin Riley, and Ellen White, Town Administrator, who recorded the minutes.

Morgan opened the meeting with the Pledge of Allegiance.

Morgan made a motion to approve the minutes from the Selectmen's Department Head Meeting & Workshop held on 11/30/2015. Freeman seconded. A unanimous vote was taken.

Morgan made a motion to approve the minutes from the Selectmen's Meeting held on 11/30/2015. Freeman seconded. A unanimous vote was taken.

The Payroll Voucher was submitted for the week ending 12/5/2015 in the amount of \$150,379.70. Morgan commented that the total includes benefits in the amount of \$108,109.65. Morgan made a motion to approve and sign the voucher. Freeman seconded. A unanimous vote was taken.

The Accounts Payable Voucher was submitted for the week ending 11/30/2015 in the amount of \$201,917.89 including payments to the Fire Precincts in the amount of \$125,859.57. Morgan made a motion to approve and sign the voucher. Freeman seconded. A unanimous vote was taken. Morgan stated that the Board reviews each and every invoice.

A Request to the Trustees of Trust Funds for the withdrawal of \$66,306.80 from the Whitter Covered Bridge Expendable Trust Fund for the reimbursement of expenses paid to 3G Construction was presented for signatures. Morgan made a motion to sign the request. Freeman seconded. A unanimous vote was taken.

The Highway Department Work Log was received for the week ending 12/5/2015.

An Outdoor Event Application was received from Explore Winter Gardens LLC for a roadside attraction to be held 12/26/2015 – 3/15/2016 on the Jakes Seafood property. Morgan stated that he does not think the application is required; it is a commercial entity on commercial zoned land and an amusement facility is permitted. White stated that Zoning Officer Dave Senecal suggested the outdoor event application. Freeman made a motion to grant the application. The motion failed. Morgan requested that a meeting be scheduled with Senecal next week for further clarification. Morgan made a motion to table the application until next week. Riley seconded. A unanimous vote was taken.

The Recycling Center Daily Cash Log was received for the month of November. The total amount collected was \$5,041.40.

A Special Limited Power of Attorney with Durable Clause appointing Richard Sager authorization to execute and acknowledge all deeds and instruments required to transfer the real estate involved in the auction at Ossipee Mountain Estates Cooperative was presented for signatures. Morgan made a motion to sign the document. Freeman seconded. A unanimous vote was taken.

A letter addressed to the Broad and Leavitt Bay Association acknowledging their donation of \$500.00 toward the Invasive Species Control Fund was presented for signatures. Morgan made a motion to sign the letter. Freeman seconded. A unanimous vote was taken.

A letter addressed to the NH DOT Safe Routes to School Coordinator John Corrigan requesting reconsideration on the closure of the sidewalk project was presented for signatures. Morgan made a motion to sign the letter. Freeman seconded. A unanimous vote was taken.

A Request for an Abatement was received for the property owned by Lytron Incorporated located on Map 250, Lot 6. White explained that the value was reduced to \$1,500,000 after the first half tax bill was issued in the spring and Lytron was advised to pay the tax due on the new assessment; the abatement is to take care of interest that accrued on the difference from July to December. Morgan made a motion to grant the abatement. Freeman seconded. A unanimous vote was taken.

The Board received a memo from Brad Harriman, Public Works Director, reviewing the contract between Bauen Corporation and the Town for the addition to the Highway Garage. The contract is in the amount of \$23,500.00 which covers the soil testing, geotechnical work, structural engineering and architectural design. Morgan stated that the contract is consistent as stated and authorized at Town Meeting to start the engineering and design in preparation for the addition in 2016. Morgan made a motion to proceed and sign the contract. Freeman seconded. A unanimous vote was taken. Morgan stated that the contract only requires one signature but suggested that all Town contracts be signed by the full Board and requested the other two Selectmen to add their signatures.

An Intent to Cut Timber was received from Andre and Christa Brunelle for the property located on Map 132, Lot 5. The intent is to cut 1 acre of the 1.2 acre parcel and the logger listed is Thomas Kenny. The taxes are paid and there is no cemetery noted. Morgan made a motion to approve the intent. Riley seconded. A unanimous vote was taken.

A Timber Tax Warrant in the amount of \$41.33 was presented for signatures. Morgan made a motion to sign the warrant. Freeman seconded. A unanimous vote was taken.

The programming updates were received from Time Warner Cable.

The Consent Calendar Agenda was received from the Governor and Executive Council's meeting held on 12/2/2015.

Old Business:

Whittier Covered Bridge – Harriman informed the Board that he will be attending a meeting tomorrow to discuss the unresolved issues including the most recent change order request. Morgan questioned if there was any update on the reimbursement incoming from the NH DOT. Harriman responded that he has not heard anything since last week. Morgan requested that Harriman keep in contact with the NH DOT and further requested that Harriman meet with White to review the current status of the Bridge fund. Riley stated that he would be unable to attend Tuesday's meeting.

Highway Garage – Harriman stated that the soil test pits were completed last week. They found peat 12-13 feet below the grade but it was not a concern. They now have all the information needed for the footing design.

Sidewalks– Harriman reported that he has not heard any further response to his response sent to John Corrigan. Morgan stated that if no response is received from the Board's letter, they will reach out to Executive Councilor Joe Kenney for further assistance.

Intersection of Routes 28 & 171 – Morgan stated that as they verified last week, construction was supposed to take place in 2015 but has been delayed until 2017. David Babson questioned whether the plan was to install a light at the intersection. Morgan responded that the Safety Audit did not warrant a traffic light and the solution was to install right-turn lanes at the intersection. Riley added that the NH DOT is also supposed to rebuild the turn lane onto Route 28 from Route 16 to cancel turn signals. Babson reviewed an additional visibility issue at the intersection where vehicles are parking on the side of the road at the new consignment shop on the corner.

Babson questioned why additional access to Hannaford was not put in from Route 28 as part of their expansion.

New Business:

Peter Waugh, Recreation Director, introduced Philip Pichel, a senior at Plymouth State University majoring in Sports Management, who will be interning with Waugh for 2-3 months. The Board members welcomed Pichel.

This concluded the business portion of the meeting and Morgan opened the meeting to public input.

Public Input:

Carol Holyoake, Reporter for the Carroll County Independent, questioned how the auction went at Ossipee Mountain Estates. Morgan answered that seven properties were auctioned; five of which were purchased by Ossipee Mountain Estates and two by a resident of the community who will be rehabilitating the units. Morgan added that seven properties generated \$700.00 in revenue.

Babson questioned if the Town will be holding a tax auction. Morgan reviewed the results of the property auction held this past September generating \$170,000.00 in revenue. Babson questioned how the auction was advertised. Morgan responded that Attorney Sager was the auctioneer and Public Notices were advertised in newspapers, on the Town's website, on nhtaxdeeds.com, and several public locations, and each property was also posted with a sign. Babson questioned how he could get a copy of the properties that were auctioned. White answered that she would email Babson a list with the bidding results. Morgan stated that the auction went very well and at no cost to the Town as the buyers were responsible for paying a 5% buyer's premium to cover Sager's costs. Riley stated that it was handled as an absolute auction with no minimum bid.

Ed Comeau, State Representative, reported that the Delegation was offered a proposed budget for the County in the amount of \$30,727,394.00 with \$18,467,950.00 to be raised by taxation. Morgan questioned how much of an increase compared to last year. Comeau did not have the exact figure but reviewed a few increases being a result of increases in health care and Bureau of Elderly Services; both increases being out of the Commissioner's control. Comeau also reported that a line of credit for \$20,000,000.00 has been authorized but the Delegation reduced it to \$18,000,000.00. Morgan reviewed the need for additional funds to build the unanticipated fund balance back up. Comeau commented that he has observed the process to be a lot better and many more people are now paying attention.

Morgan announced that Representative Forum is scheduled for 4:45 PM. White stated that Senator Jeb Bradley and State Representative Lino Avellani have responded that they are unable to attend.

Being no further input, Morgan made a motion to adjourn. Freeman seconded. A unanimous vote was taken.

Adjourned at 4:45 PM.

Richard H. Morgan, Chairman

Franklin R. Riley

Robert C. Freeman

To be approved 12/14/2015