

**Selectmen's Meeting
Monday, March 14, 2016**

Selectman Morgan called the meeting to order at 4:15 PM. Present were Selectmen Richard Morgan, Franklin Riley, and Robert Freeman, and Ellen White, Town Administrator, who recorded the minutes.

Morgan opened the meeting with the Pledge of Allegiance.

Morgan made a motion to nominate Selectman Riley to serve as Chairman. Freeman seconded. Riley abstained. Majority vote carried.

Riley made a motion to approve the minutes from the Selectmen's Workshop and Finance Meeting held on 3/7/2016. Freeman seconded. A unanimous vote was taken.

Riley made a motion to approve the minutes from the Selectmen's Meeting held on 3/7/2016. Freeman seconded. A unanimous vote was taken.

The Payroll Voucher was submitted for the week ending 3/12/2016 in the amount of \$37,361.29. Riley made a motion to approve and sign the voucher. Freeman seconded. A unanimous vote was taken.

The Accounts Payable Voucher was submitted for the week ending 3/5/2016 in the amount of \$133,763.88. Riley made a motion to approve and sign the voucher. Freeman seconded. A unanimous vote was taken. Riley commented that the Board reviews each and every invoice prior to approving the manifest totals.

A Request to the Trustees of Trust Funds for the withdrawal of \$4,022.70 from the Whittier Covered Bridge Expendable Trust for the reimbursement of expenses paid to Hoyle, Tanner & Associates was presented for signatures. Riley made a motion to approve the request. Freeman seconded. A unanimous vote was taken.

The Highway Department Work Log was submitted for the week ending 3/12/2016.

An Application for Elderly Exemption and Blind Exemption was submitted for review. The Assessor has verified that the applicant has met all requirements for both exemptions. Riley made a motion to approve the application. Freeman seconded. A unanimous vote was taken.

A Request for an Abatement was received from Ralph Buchanan, Jr. for the property located on Map 127, Lot 1. The Assessor recommends a reduction in value from \$142,000 to \$123,200 resulting in a refund of \$391.60, due to a lack of visibility from Route 16. Riley made a motion to approve the abatement. Freeman seconded. A unanimous vote was taken.

A Request for an Abatement was received Christina Close for the property located on Map 73, Lots 137 and 138. The Assessor recommends a reduction in value from \$47,600 to \$21,100 for Lot 137, and from \$33,000 to \$28,600 for Lot 138, resulting in a refund of \$614.29 due to a correction made in the land pricing. Riley made a motion to approve the abatement. Freeman seconded. A unanimous vote was taken.

An Application for Veteran's Credit was submitted for review. The Assessor has reviewed the information provided and determined that the applicant has not met the requirements to be eligible for the credit. Riley made a motion to deny the application. Freeman seconded. A unanimous vote was taken.

An Application for Blind Exemption was submitted for review. The Assessor has verified that the applicant meets all requirements to qualify for the Exemption. Riley made a motion to approve the application. Freeman seconded. A unanimous vote was taken.

An Application for Veteran's Credit was submitted for review. The Assessor has verified that the applicant meets all requirements to qualify for the credit. Riley made a motion to approve the application. Freeman seconded. A unanimous vote was taken.

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An Excavation Tax Warrant in the amount of \$60.90 was presented for signatures. Riley made a motion to approve and sign the warrant. Freeman seconded. A unanimous vote was taken.

A Timber Tax Warrant in the amount of \$566.78 was presented for signatures. Riley made a motion to approve and sign the warrant. Freeman seconded. A unanimous vote was taken.

A Contract for Use of Facilities was received from Karen Barron requesting use of the gym for a birthday party on 11/13/2016 from 10:00 AM – 3:00 PM. The schedule has been verified by Peter Waugh, Recreation Director, and the applicable deposit has been received. Riley made a motion to approve the contract. Freeman seconded. A unanimous vote was taken.

A form letter addressed to Ossipee property owners who have open Intents to Cut reminding them to close out their Reports of Cut within 60-days of completion or by 5/15/2016 was presented for signatures. Riley made a motion to sign the letter. Freeman seconded. A unanimous vote was taken.

A follow-up form letter addressed to Ossipee property owners notifying them of the due dates for their Reports of Cuts was presented for signatures. Riley made a motion to sign the letter. Freeman seconded. A unanimous vote was taken.

A letter addressed to John Haley thanking him for the donation of a parcel of land located at 2 Danville Road was presented for signatures. Riley made a motion to sign the letter. Freeman seconded. A unanimous vote was taken.

An Intent to Cut Timber was received from David and Winifred Mitchell for the property located on Map 62, Lot 40. The logger listed is Perley Ryder, the taxes are paid and there is no cemetery noted. Riley made a motion to sign the intent. Freeman seconded. A unanimous vote was taken.

Form MS-232: Report of Appropriations Actually Voted was presented for signatures. Riley stated the form is to report the results of Town Meeting. Riley made a motion to sign the form. Freeman seconded. A unanimous vote was taken.

A Bill of Sale for the 2010 Chevrolet Impala sold through sealed bid was presented for signatures. Riley made a motion to sign the bill of sale. Freeman seconded. A unanimous vote was taken.

The Board received a thank you note from JP Pest Services who provides pest control service at the Town Hall.

An Intent to Excavate was received from Fred Heckel and Barbara Buesser for the property located on Map 124, Lot 25. The intent is to excavate a total of 45,000 cubic yards of earth and the taxes are paid. Riley questioned whether the owners have been before the Planning Board for an updated gravel permit. Planning Board Alternate Rick St. Jean confirmed. Riley made a motion to sign the intent. Freeman seconded. A unanimous vote was taken.

The Board received a letter from the State of NH Department of Transportation informing them that two out three of the intersections on Route 16 do not qualify for a formal road safety audit. The intersection of Route 16 and Granite Road/Old Granite Road is the only one to move forward. Morgan expressed concern with the data that was supplied being insufficient for the intersection of Route 16 and Pine River Road. Brad Harriman, Public Works Director, responded that the data was supplied but it did not include any fatality incidents or disability type of accidents to warrant further audit. Morgan requested that Harriman ask for reconsideration on that intersection. The intersection of Route 16 and Mount Shaw Road is scheduled within the 10 year plan project.

The Consent Calendar Agenda was received from the meeting of the Governor and Executive Council held on 3/9/2016. It will be made available for review in the Selectmen's Office.

The Board received a letter from the State of NH Department of Environmental Services informing them of an Alteration of Terrain Bureau Permit Application received from Westward Shores Campground for the disturbance of 709,830 square feet of earth. Riley stated that this application is in conjunction with the proposed expansion of the campground. St. Jean stated that the applicants have been turned down for having docks on the river. Discussion took place on the impact of the expansion including additional boat traffic on the lake and camper traffic entering and exiting onto a dangerous curve of Route 16 to access the campground. It was also noted that the area often floods. White confirmed that copies of the letter have been distributed to all interested boards and commissions for their comments.

The Board received a memo from Ellen White reviewing the updated office hours of the Boards & Commission Secretary. The hours are as follows:

Tuesdays	3:00 PM – 8:00 PM (or meeting adjournment)
Wednesdays	3:00 PM – 8:00 PM (or meeting adjournment)
Thursdays	9:00 AM – 1:00 PM

Riley announced the opening of the application process for the part-time Recreation Assistant position. Applications will be accepted until 4:30 PM Monday, 4/4/2016. The opening has been posted on the Recreation Department's website, the Town's website, the Carroll County Independent and Conway Daily Sun. A job description and advertisement for the position are available in the Selectmen's Office at Town Hall.

Old Business:

Whittier Covered Bridge – Harriman reported that he is still awaiting a meeting to be scheduled to handle the grievance filed by 3G Construction and Dubois & King. Discussion took place on the extension granted on the project. Harriman reported that federal funds are to be released in April which will allow the project to move forward onto Phase III. Ash Fischbein questioned whether the bridge would be a thruway for traffic. Riley confirmed stating the bridge will have a 6-ton limit.

Highway Garage Addition – Riley stated that the Board attended a meeting earlier today on the project. Harriman stated that measurements were taken and unresolved questions were answered. The final design

should be ready within 2 weeks and the contractors will be put out to bid. Dallas Emery questioned whether the addition includes a lift. Harriman responded that it does include a portable lift.

Intersection of Routes 171 & 28 – Riley stated that they are still working on this with help from the State Representatives.

Economic Development Committee – Discussion took place on formalizing an Economic Development Committee. Morgan requested that Pat Jones be invited to participate since she was the only one involved for many years. Emery questioned the purpose of the Committee. Morgan stated that it would be helpful in making recommendations for changes in zoning and in collaborating with other agencies in the area to assist with economic development. Riley made a motion to formalize an Economic Development Committee. Freeman seconded. Fischbein and St. Jean expressed their interest in joining. Discussion ensued. A unanimous vote was taken.

RSA 80:52-c Electronic Payments - Riley made a motion to accept the provisions of RSA 80:52-c allowing the acceptance of electronic payments. Freeman seconded. A unanimous vote was taken.

New Business:
None presented

This concluded the business portion of the meeting and Riley opened the meeting to public input.

Public Input:

Julie Rosiak commented that Town Meeting went fantastic and was well attended. Morgan commented that there appeared to be a great vote of confidence received from everyone on the Selectmen and Budget Committee recommendations.

Fischbein questioned what the Selectmen intend to do to prepare for the abolishment of the Water & Sewer Commission. Morgan stated that they will be meeting with Harriman to collaborate. He added that the Board did not want to take over the Department mid-budget and by waiting they will be able to dig into the financials and start working with the Department around September to create the upcoming budget and review the system's needs. Riley stated that they need to plan for the future and ensure that the system can support the users. Discussion also took place on providing transparency on the Department's operations, which has been lacking. Riley stated that the Board will be working with the current Department employees to review the budget and set feasible rates.

St. Jean questioned the status of the donation of the Chickville Cemetery and Meeting House. Morgan stated that the funds were transferred during Town Meeting after the Warrant Articles passed and Attorney Sager is in the process of drafting the deed to transfer the properties over to the Town.

Being no further input, Morgan made a motion to adjourn. Riley seconded. A unanimous vote was taken.

Adjourned at 5:00 PM.

Franklin R. Riley, Chairman

Robert C. Freeman

Richard H. Morgan

To be approved 3/21/2016