

**Selectmen's Meeting
Monday, April 25, 2016**

These minutes were recorded by Ellen White, Town Administrator.

Call to Order:

Chairman Riley called the meeting to order at 4:15 PM.

Riley opened the meeting with the Pledge of Allegiance.

Attendance by Roll Call:

Present were Selectmen Franklin Riley and Richard Morgan. Selectman Robert Freeman was absent-excused.

Meeting Minutes:

Riley made a motion to approve the minutes from the Selectmen's Department Head & Joint Meeting held on 4/18/2016. Morgan seconded. A unanimous vote was taken.

Riley made a motion to approve the minutes from the Selectmen's Meeting held on 4/18/2016. Morgan seconded. A unanimous vote was taken.

Accounts Payable & Payroll Manifests:

The Payroll Voucher was submitted for the week ending 4/23/2016 in the amount of \$64,689.56. The Accounts Payable Voucher total for the week ending 4/16/2016 was \$18,558.08. Riley made a motion to approve and sign the check voucher. Morgan seconded. A unanimous vote was taken. Carol Holyoake, Reporter for the Carroll County Independent, questioned the increase in payroll for the week. Morgan responded that the payroll tax amount accounted for \$16,819.00 of the total.

Review of Red Folder:

The Property Tax Warrant in the amount of \$6,387,396.00 was presented for signatures. Riley made a motion to sign the warrant. Morgan seconded. A unanimous vote was taken. Riley announced the Warrant to be for the first half tax bills which will be issued in the next few weeks.

The Board received notification from Eversource that there will be a planned power outage on Duncan Lake Road on 4/29/2016 from 9 AM-12 PM with a rain date of 5/6/2016.

A Timber Tax Warrant in the amount of \$0.00 was presented for signatures. Riley made a motion to approve and sign the warrant. Morgan seconded. A unanimous vote was taken.

A Purchase Order payable to MacMulkin Chevrolet in the amount of \$25,813.00 for the purchase of a new Chevrolet Caprice Police cruiser was presented for signatures. Riley made a motion to sign the purchase order. Morgan seconded. A unanimous vote was taken.

A Purchase Order payable to Tritech Software Systems in the amount of \$10,400.00 for the purchase of new Police Dispatch System software, training and maintenance was presented for signatures. Riley made a motion to sign the purchase order. Morgan seconded. A unanimous vote was taken.

The Highway Department Work Log was submitted for the week ending 4/23/2016.

The Board received a copy of a letter received from Effingham Police Chief Timothy Butts acknowledging Officers Wayne Valley and Jason Baker for their assistance given during a call to Effingham related to a gunshot wound incident that took place on 12/13/2015. The Board requested a letter of appreciation be sent to the Officers.

An Intent to Cut Timber was received from Ossipee Aggregates for the properties located on Map 266, Lot 7, Map 24, Lots 9, 10, 11, and 12. The intent is to cut a total of 175 acres of the combined total of 1,529 acres and the logger listed is Greenleaf Products, Inc. The taxes are paid and there is no cemetery noted. Riley made a motion to approve the intent. Morgan seconded. A unanimous vote was taken.

An Intent to Cut Timber was received from Matthew & Cheryl Sawyer for the property located on Map 132, Lot 44. The intent is to cut a total of 18 acres of the 20 acre parcel and the logger listed is LE Taylor and Sons, Inc. The taxes are paid and there is no cemetery noted. Riley made a motion to approve the intent. Morgan seconded. A unanimous vote was taken.

A letter addressed to Police Chief James Eldridge acknowledging several letters of accommodation related to the burglary at Northway Bank, break in at a residence, and response to a motor vehicle accident in December was presented for signatures. Riley made a motion to sign the letter. Morgan seconded. A unanimous vote was taken.

The Board received notification from the Attorney General's Office on upcoming trainings for Trustees of Trust Funds, Cemetery Trustees and Library Trustees. White was asked to distribute the information to the appropriate officials.

The Board received a letter from Medication Bridge thanking the Town for the funding approved at Town Meeting for the organization.

The Consent Calendar Agenda was received from the meeting of the Governor and Executive Council held on 4/20/2016.

Riley announced that a representative from Senator Kelly Ayotte's Office will be at the Town Hall on Friday, 5/13/2016 from 9:00-10:00 AM to answer any questions of the public.

The Board received programming updates from Time Warner Cable.

Old Business:

Whittier Covered Bridge – Brad Harriman, Public Works Director, reported that he met with L-CHIP last night to go over the closure report that was filed. He also stated that he and White reviewed the Stewardship Agreement that is required under the grant conditions and they are incorporating the recommended changes into the agreement. Once the Stewardship Agreement has been signed and recorded at the Registry of Deeds, the grant funds due to the Town will then be released. Harriman also reported that he has received informal indication that the last reimbursement from Phase II is incoming from the NH DOT.

Highway Garage Addition – Harriman reported that the excavation work has been started.

Intersection of Routes 171 & 28 – Nothing new to report.

Bub Avery Memorial Gymnasium Floor – Harriman reported that he has received one quote, one is incoming and he has a third company who will be offering a quote as well.

Chickville Cemetery & Meeting House – White reported that the original recorded deed was received today. Riley stated that Selectman Freeman has expressed interest in serving on a subcommittee to be formed for the preservation of the Chickville Church/Meeting House.

New Business:

Morgan stated that the draft audit was received today and several deficiencies noted in past years have been corrected. He noted that the Town is in good shape.

Harriman reported the figures from the Earth Day Collection at the Transfer Station on Saturday. He stated that a total of 615 vehicles came through disposing of 224 electronics, 250 demolition materials, 465 tires, 54 air conditioning/refrigeration units, 10 car batteries and 30 propane tanks. Riley stated this is a great day to help eliminate waste often found on the side of the Town's roads. David Babson suggested the Town host this type of collection quarterly to eliminate the number of refrigerators, tires and mattresses found that are improperly disposed of. Discussion took place on offering steel cages located throughout the Town to collect aluminum cans and plastic bottles that may otherwise be thrown out of vehicles onto the ground. Cole Perry offered input on a similar process that takes place in another State where a similar effort takes place for recycling revenues. Harriman reported that the last bale of aluminum cans taken from the Transfer Station brought in over \$18,000 in recycling revenue. Riley stated that there will be a second free collection day hosted in the fall again. Ash Fischbein questioned the cost for hosting the free collection day at the Transfer Station. Harriman responded with a figure of roughly \$6,000-7,000. Harriman also stated that the annual recycling fees collected are approximately \$100,000. Fischbein stated he would be interested to see what impact hosting a quarterly free day would have on the reduction of revenues received. Harriman will do some research on this. Babson requested that the revenues that are posted at the Transfer Station be updated.

This concluded the business portion of the meeting and Riley opened the meeting to public input.

Public Input:

Ed Comeau, State Representative, discussed an idea he presented last year on holding a town-wide garage sale in conjunction with the free clean up days. Morgan stated that he thinks it is a great idea but questions who would be responsible for facilitating it. Riley stated that Agape Ministries and White Horse Addiction Center both take in a lot of yard sale materials.

Comeau reported that the Delegation Subcommittee met on Saturday for a brainstorm session. He noted that there were about 20 people in attendance and it was a good meeting to start discussions. They will be working on creating a mission statement at their next meeting. Comeau stated that he started a Facebook page which has shown a great amount of interest already. Morgan questioned the proposed education facility's involvement with the Cooperative Extension. Comeau responded that the Carroll County Agricultural Learning Center will be utilizing services from the Cooperative Extension but not taking it over. Morgan questioned how the Delegation's 2-4 opposition to the Farm closure will impact the approval moving forward. Discussion ensued. Babson stated that the Commissioners work on the budget from September until December then the Delegation is responsible for what happens after the budget has been submitted to the Department of Revenue Administration. Discussion took place on the recent events where a department was eliminated and employees were let go.

A recent article in the Concord Monitor regarding the lack of participation and attendance of State Representatives was discussed. Babson stated he has forwarded the information to local papers for exposure to our area. Babson commended Comeau for his involvement and the job he does as a State Representative.

Babson reported that the Commission is awaiting final figures but they are anticipating a slight surplus. He noted that the County is moving in the right direction with the assistance of their new County Administrator and Finance Officer.

Morgan stated that he hopes the County does not dispose of the farm equipment as it would not make sense to have a farm learning center without any equipment. Babson stated that he anticipates this to be a good year for the County Farm with over 100 cord of wood ready and the anticipation of 2 crops of hay for the year.

Dallas Emery questioned who was responsible for eliminating the employees. Babson responded that the entire Restorative Care Department was defunded so all employees in that department were let go.

Discussion took place on the next Representative Forum. Comeau suggested inviting the County Commissioners to attend in an effort to bury the hatchet. Riley made a motion to invite the Commissioners. Morgan seconded. A unanimous vote was taken. White will schedule a forum in June.

Fischbein discussed a property on Moultonville Road that has collected a lot of junk and unregistered vehicles. Riley and Morgan explained that the Town can deal with unregistered vehicles and trash creating a health hazard but cannot prevent people from hoarding items. Fischbein was asked to bring the property to the attention of ZEO Steve McConarty for review.

Fischbein stated that he met with Harriman regarding the erosion of his property and the Highway and Water & Sewer Departments will be coming up with a plan for correction over the next few weeks. Fischbein requested that he be furnished the plan in writing.

Emery stated that the shoulders need to be repacked on Moultonville Road from the repaving. Harriman will look into this.

Babson questioned if there was any input on the County deeds being hosted online. White stated that the Assessing Department is using the system now to retrieve the deeds related to property transfers and it seems to be going well.

Cole Perry, Cemetery Trustee, questioned the State records which note only Grant Hill Cemetery as being a Town Cemetery with the others having a status of "pending investigation". Conduct Billings stated there to be 132 cemeteries in Town of which 42 are Town-owned and maintained. Discussion took place on private cemeteries including maintenance and ownership. It was noted that a private cemetery abandoned for 20-years becomes the Town's responsibility to maintain.

Non-Public Session:

Riley polled the Board to enter a non-public session at 5:24 PM pursuant to RSA 91-A:3, II (e) for a legal matter. Roll call vote was taken; Riley answered yes, and Morgan answered yes. Riley made a motion to adjourn the non-public session at 5:37 PM. Morgan seconded. A unanimous vote was taken.

Riley made a motion to return to the public session at 5:37 PM. Morgan seconded. A unanimous vote was taken.

Adjournment:

Being no further input, Riley made a motion to adjourn. Morgan seconded. A unanimous vote was taken.

Adjourned at 5:37 PM.

Franklin R. Riley, Chairman

ABSENT

Robert C. Freeman

Richard H. Morgan

To be approved 5/2/2016